



International Civil Aviation Organization
CAR/SAM Regional Planning and Implementation Group (GREPECAS)
**Seventh Meeting of the GREPECAS Aerodromes and Ground Aids/Aerodrome
Operational Planning Subgroup
(AGA/AOP/SG/7)**
Buenos Aires, Argentina, 9 to 13 November 2009

AGA/AOP/SG/7 - IP/01

Rev.2

29/10/09

GENERAL INFORMATION

(Presented by the Secretariat)

1. Meeting Venue and Dates

The sessions of the Seventh Meeting of the GREPECAS Aerodromes and Ground Aids / Aerodrome Operational Planning Subgroup (AGA/AOP/SG/7) will be held at the *Círculo de Oficiales de la Fuerza Aérea Argentina (Sede Central)* located in Avenida Córdoba 731, in Buenos Aires, Argentina, from 9 to 13 November 2009.

2. Address and Contact Information – Meeting Venue

Círculo de Oficiales de la Fuerza Aérea Argentina (Sede Central)
Avenida Córdoba 731, Buenos Aires
Telephone: +54 11 4514-4242
E-mail: eventos@circulofa.org.ar
Website: www.circulofa.org.ar

3. Address and Contact Information – Meeting Coordinator

Sr. Daniel Ayesta
Director de Aeródromos
Administración Nacional de Aviación Civil
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E-mail: dayesta@anac.gov.ar

4. Address and Contact Information – ICAO

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5. Participants Registration

Delegate registration will take place on Monday, 9 November 2009, from 08:30 to 09:00 hours. The registration table will be located at the entry hall of the *Circulo de Oficiales de la Fuerza Aérea Argentina*. For security purposes, participants are required to wear the identification badge which will be issued to them during registration.

6. Opening Ceremony

The opening ceremony will take place on Monday, 9 November 2009, from 09:00 to 09:30 hours.

7. Meeting Schedule

Monday 9: from 09:30 to 10:30 and from 11:00 to 14:30
 Tuesday 10: from 08:30 to 10:30 and from 11:00 to 14:30
 Wednesday 11: from 08:30 to 10:30 and from 11:00 to 14:30
 Thursday 12: from 08:30 to 10:30 and from 11:00 to 14:30
 Friday 13: from 08:30 to 10:30 , closing ceremony scheduled at 11:00

8. Documentation Link

The event will be carried out in Spanish and English, with simultaneous interpretation services. The documentation for the Meeting is being posted on the GREPECAS Website; participants should check our website frequently to download the documentation. **All participants must bring their own set of documentation (hard copy or electronically in a laptop) to the Meeting venue; there will be no hard copies available for distribution.**

The instructions to log into the GREPECAS Website from the NACC and SAM sites are:

NACC Office:

<http://www.mexico.icao.int/Objectives2009.html>
 Click on “November / Noviembre”
 Click on the “WPs/IPs” corresponding link located next to the *Seventh Meeting of the GREPECAS Aerodromes and Ground Aids/Aerodrome Operational Planning Subgroup*
 Enter:
 Username: ***carsamrpg***
 Password: ***ccretkode***

SAM Office:

<http://www.lima.icao.int>
 Click on “GREPECAS”
 Select ***English*** on the right upper corner of the welcome page
 Enter:
 Username: ***carsamrpg***
 Password: ***ccretkode***
 Click on *Meetings*
 Click on *Seventh Meeting of the GREPECAS Aerodromes and Ground Aids/Aerodrome Operational Planning Subgroup*

9. **Hotel reservations**

Buenos Aires offers excellent hotels; the hotels suggested for this meeting are:

HOTEL FOUR SEASONS Posadas 1086/88 Tel.: 54 11 4321 1200 E-mail: Jonathan.Gutman@fourseasons.com Web: www.fourseasons.com/buenosaires	RATE Single/Double Room USD 250.00 + 21% <i>Breakfast Included</i>
HOTEL PANAMERICANO BUENOS AIRES Carlos Pellegrini 525 Tel: + 54 11 4348-5100/5200 E-mail: reservas@panamericano.travel Web: www.panamericano.travel	RATE Single/Double Room USD 160.00 + 21% <i>Breakfast Included</i>
HOTEL SHERATON San Martín 1225/1275 Tel: + 54 11 4318-9000 Web: www.sheraton-ba.com	RATE Single/Double Room USD 160.00 + 21% <i>Breakfast Included</i>
HOTEL MELIA BUENOS AIRES Reconquista 945 Tel: +54 11 4891-3808/3809/3820/3821 Web: www.meliabuenosaires.com.ar	RATE Single/Double Room USD 150.00 + 21% <i>Breakfast Included</i>
HOTEL CLARIDGE Tucuman 535 Tel: +54 11 4314-2020/4319-8074 E-mail: inforeservas@claridge.com.ar Web: www.claridge.com.ar	RATE Single/Double Room USD 150.00 + 21% <i>Breakfast Included</i>
GRAN HOTEL DORA Maipú 963 Tel: +54 11 4312-7391 E-mail: mail@dorahotel.com.ar Web: www.dorahotel.com.ar	RATE Single Room USD 100.00 + 21% <i>Breakfast Included</i> Double Room USD 130.00 + 21% <i>Breakfast Included</i>
HOTEL ABASTO PLAZA Corrientes 3190 Tel: + 54 11 6311-4466 E-mail: equintero@abastoplaza.com Web: www.abastoplaza.com	RATE Single/Double Room USD 90.00 + 21% <i>Breakfast Included</i>

Note: *As customary, hotel reservations must be guaranteed with a credit card. These rates are approximate and are subject to change without prior notice.*

10. Transportation from/to airport

The Buenos Aires-Ezeiza/Ministro Pistarini International airport has taxi, limo, transfer and bus (colectivo) services 24-hours a day. The airport/hotel taxi rate is approximately \$70.00 and \$98.00 Argentinean Pesos (US\$19.00 and US\$27.00), depending on the service. The *Bus Manuel Tienda León* rate is approximately \$45.00 and \$60.00 Argentinean Pesos (US\$12.00 and US\$16.00). The *Remis de Manuel Tienda León* rate is approximately \$141.00 Argentinean Pesos (US\$30.00).

11. Transportation system in the city

There is a transportation system with multiple options, five lines of *subtes* (the abbreviated name for subterráneo [subway]), over one hundred lines of *colectivos* (name for “buses” in Buenos Aires) and interurban railways (or trains). Taxis and limos are very common means of transportation because they are safer and more economical than in other cities.

Taxis can be requested by phone or you may take them directly from the street. Radiotaxis (provided with radio systems) are considered safer. In tourist areas there is a great number of taxis in the city, and getting a taxi is easy at any time of day or night. Taxis can be easily recognized by their colours: black and yellow. The taxi rate is in Argentinean Pesos, and is equivalent to US\$0.53 when the meter is activated, plus US\$0.06 for every 200 meters.

12. Passport, visa and vaccine requirements

A valid passport and visa are required for citizens from certain countries. To this effect, delegates are kindly requested to complete the formalities well in advance in order to obtain entry visa from the respective Argentinean embassy or consulate. In addition, to enter Argentina, it is required that people from certain countries get some vaccines. Please contact the Argentinean embassy or consulate in your country, to enquire whether, in your case, any is required.

13. Temperature

In Buenos Aires, the temperature ranges from 17°C to 23°C during the month of November. The average humidity is 70%.

14. Exchange rate and credit cards

The Argentinean currency is the Peso Argentino (\$). The current exchange rate is approximately \$4.00 Argentinean Pesos per US\$1.00. The following international credit cards are accepted in most stores and restaurants: American Express, Master Card, Visa, Diners Club, etc.

15. Electricity

220 Volts, 50 Cycles.

16. **Emergencies**

Call the free emergency ambulance service SAME at 107. Public hospitals available for tourists, offer a 24-hour emergency service, without charge.

Medical Service: *Hospital General de Agudos Cosme Argerich* - Almirante Brown 240 - La Boca - Buenos Aires. TE: 43625555/58117/6533. *Guardia Médica del Escuadrón Sanidad del Edificio Condor (FAA)* TE 43176000 extension 14125.

17. **Tax Exemption “Tax free”**

At the airport, and on the day of your departure, you may request to be refunded the Value Added Tax (21%) paid for articles purchased in shops that bear the legend: TAX FREE. Request for this form in the shop, which is to be filled with information on your purchase. Keep all invoices or tickets and filled forms and deliver them in a Tax Free counter available at the airport.

18. **Airport Tax**

The airport departure tax (*Tasa de embarque*) at the Ezeiza Airport for international flights is US\$ 29.00 except for Uruguay for which the cost is US\$ 12.90.