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国际民用
航空组织

LT 2/8.18.4 – SA250

3 April 2008

To: Mr. Vincent Carmigniani/DIRAC, French Guiana
Mr. Zulficar Mahomed/CAD a.i., Guyana
Mr. J. Veira, DCA, Paramaribo, Suriname

cc.: Mr. Philippe Guivarch/DSNA, French Guiana
ICAORD, México (kindly retransmit to NACC States)

Subject: **Fifth CAR/SAM Seminar on Institutional Aspects (AI/SEM/5) - (Cartagena, Colombia, 7 July 2008) and Fourth Meeting of the GREPECAS Institutional Aspects Task Force (IA/TF/04) (Cartagena, Colombia, 8 – 9 July 2008)**

Required
action: **Your answer not later that 20 May 2008**

Sir,

I have the honour to refer to GREPECAS Meeting Programme and to this Regional Office activities with regard to Institutional Aspects.

In this regard, please be informed that the Rapporteur of GREPECAS Institutional Aspects Task Force has convened to a Seminar and a Meeting of this Task Force. In this regard, the Seminar has been planned for 7 July 2008 and the Task Force Meeting from 8 to 9 July 2008, both events to be held in Cartagena, Colombia. During the Seminar, presentations in support to agenda issues of the Meeting will be carried out, which will guarantee the Meeting success.

Participation in the referred Meeting will be limited to the Institutional Aspects Task Force (Argentina, Brazil, Chile, Colombia, Cuba, Peru, United States, Venezuela and COCESNA); however, the other CAR/SAM States are cordially invited to participate as observers.

Regarding the above, this letter has the purpose to invite your Administration or Organization to participate in these events subject to conditions indicated in the above paragraph. In **Appendix A** to this letter, please find attached the provisional Agenda for the Meeting. The agenda corresponding to the Seminar will be sent as soon as possible, as well as the general information for both events.

The same as in Institutional Aspects Seminars held before, please be informed that the following funding alternatives are available for participating in this Fifth Seminar:

- a) Fellowships covered by a UNDP/ICAO Project approved for your country.
- b) Fellowships against a Trust Fund established with your administration
- c) Administration own resources in case not having the above possibility..

In this regard, reservation of vacancies shall be attended in order of reception at this Office until completing the available spaces. For this reason, if your administration plans to use any of the above alternatives, I will appreciate your submitting to this Office the corresponding ICAO fellowship nomination forms duly completed.

The Seminar will have English/Spanish simultaneous interpretation, while the Task Force Meeting will be held in Spanish language only.

Since actions addressed to organize administrative arrangement for both events should be finalized as soon as possible, I will highly appreciate your submitting your comments and intentions of participation at earliest possible, in any case not later than **20 May 2008**.

Accept, Sir, the assurances of my highest consideration.



José Miguel Ceppi
Regional Director
South American Office
Lima

Attachment

APPENDIX A

Fourth Meeting of the GREPECAS Institutional Aspects Task Force (IA/TF/04) (Cartagena, Colombia, 8 – 9 July 2008)

Provisional Agenda

Agenda Item 1: Revision of activities carried out by CAR/SAM States/territories and International Organizations in relation with GREPECAS conclusions for the implementation of Multinational Systems/Services

Under this Agenda Item, the Task Force will examine the work that States are carrying out addressed to the implementation of Multinational Systems/Services under the consideration of GREPECAS proposals, particularly those related to GREPECAS Conclusion 14/5. In so doing, States/Territories and International Organizations will examine their plans and if necessary additional recommendations to those already made by the Task Force will be formulated.

Agenda Item 2: Revision of the existing material on the Multinational Systems/Services Regional Implementation Strategy taking into consideration the new guidelines of the Air Navigation Global Plan

The Task Force developed material on the Multinational Systems/Services Regional Implementation Strategy which in the light of the recent ICAO development in the planning field addressed to the global ATM system must be reviewed in order to develop a proposal that takes into account such progress as well the point of view of institutional aspects. In so doing, the Task Force should also consider technical/operational objectives associated to the Air Navigation Global Plan Initiatives (GPI) formulated by GREPECAS.

Agenda Item 3: Administrative Agreement for RMAs cost recovery

CARSAMMA is the regional monitoring agency for the CAR/SAM regions. As examined by the IA/TF/3 Meeting and GREPECAS/14, this agency has characteristics of a multinational service and Brazil, on behalf of the States, manages it at no cost for the States. However, note was taken on the need to draft administrative agreements following the FASID guidelines. In this connection, it is expected that the Task Force examine material on this issue and may propose recommendations on this matter.

Agenda Item 4: Revision of the work programme and future operation of the Task Force.

Under this agenda item, it is expected that the Task Force examine the results reached regarding its work programme, consider its resources and the possibilities to carry out the tasks in an objective manner and, based on this revision, consider its future operation.

Agenda Item 5: Other matters

The Task Force may consider other matters related with the issues of the Agenda.