



International Civil Aviation Organization

CAR/SAM Regional Planning and Implementation Group (GREPECAS)

Eleventh Meeting of the GREPECAS Aeronautical Information Management Subgroup (AIM/SG/11)

Bogotá, Colombia, 16-20 June 2008

AIM/SG/11-WP/01-Rev.2

18/04/08

AGENDA AND WORK SCHEDULE

(Presented by the Secretariat)

SUMMARY

This working paper presents the Draft Agenda and work schedule suggested for the Eleventh Meeting of the AIM Subgroup (AIM/SG/11) for the Meeting's consideration.

1. Approval of the Meeting Agenda and Schedule

1.1 The Draft Agenda for the Eleventh Meeting of the AIM/SG and proposed work schedule for the Meeting are included as **Appendices A** and **B** to this working paper, respectively.

2. Suggested Action

2.1 The Meeting is invited to take note of the information contained in this working paper and to approve the Meeting's agenda and work schedule.

APPENDIX A

**ELEVENTH MEETING OF THE GREPECAS AIM/SG
(AIM/SG/11)**

DRAFT AGENDA

Agenda Item 1: Follow-up actions taken by the AIS/MAP/SG/10 Meeting

- 1.1 Review of the actions adopted by the GREPECAS/14 Meeting in reference to the AIS/MAP/SG/10 Meeting report.
- 1.2 Actions adopted by the Air Navigation Commission in reference to the GREPECAS/14 Meeting report regarding actions of the AIS/MAP/SG/10.
- 1.3 Follow-up on implementation of actions adopted by the CAR/SAM 11th Air Navigation Conference regarding the new AIM concept.

Agenda Item 2: Review of the AIM Subgroup Contributory Bodies Reports

- 2.1 Report of the Third Meeting of the AIM Quality Management Task Force (AIM/QM/TF/3), and follow-up on the initiative to develop an implementation plan for AIM services quality systems.
- 2.2 Report of the Ninth Meeting of the Aeronautical Information Management Training Task Force (AIM/TRAIN/TF/9).
- 2.3 Report of the First Meeting of Aeronautical Information Management Electronic Aeronautical Charts Task Force (AIM/e-MAP/TF/1).

Agenda Item 3: Review of AIM Planning and Transition issues

- 3.1 Development of a CAR/SAM transition plan to AIM.
- 3.2 Proposal to CAR/SAM Region States regarding the identification and designation of current AIS, NOTAM and MAP (AIM) areas, such as restricted access areas, especially areas that manage aeronautical information/data from the WEB Server and NOTAM and
- 3.3 Review of development of AIM human factors applications (AIS/MAP), relating to ICAO strategic objectives **A**: Safety and **D**: Efficiency in the ICAO operational safety areas.
- 3.4 Review of the survey for using the AIP Audits Assistant (AAA) and application in the quality process.

Agenda Item 4: Review of the Implementation Process

- 4.1 Initiative for Spanish speaking States to comply with the requirement in Annex 15, Chap. 3, para. 3.6.1, regarding the publication of the Integrated Aeronautical Information Package in the English language, especially in digital formats.
- 4.2 Review of CAR/SAM State Action Plans regarding the resolution of existing deficiencies in AIM areas (AIS/MAP), and review of actions taken by the ASB/8 Meeting held in Lima, Peru, from 5-6 March 2008, in ICAO SAM Office regarding reclassification of “U” deficiencies using SMS methodology as a means for risk assessment.
- 4.3 Suggest action to endorse and apply the ICAO Annex 15 and Doc 8126 format 100% in development of the e-AIP in preparation for AIXM implementation.
- 4.4 Follow-up on e-TOD implementation (electronic terrain and obstacle data), actions taken by CAR/SAM States regarding Annex 15, Chap. 10, Appendix 8 SARPS and guidance from Doc. 9881 (Conclusions 9/7 and 9/9 of the AIS/MAP/SG/9 Meeting).

Agenda Item 5: Review of Administrative Aspects of AIM Subgroup

- 5.1 Review of the Terms of Reference and Work Programme of the AIM Subgroup and their task forces.
- 5.2 Consideration of restructuring the AIM Subgroup. Substitution of AUTO/TF with the creation of GIS/TF.

Agenda Item 6: Other issues according to the AIM/SG Terms of Reference

- 6.1 MET integration in AIM services initiative.

**EXPLANATORY NOTES ON THE DRAFT AGENDA OF THE
ELEVENTH MEETING OF THE GREPECAS AIM/SG/11**

Agenda Item 1: Follow-up on Actions Taken by the AIS/ MAP SG/10 Meeting

Under this agenda item, the Meeting will review and take note of the actions taken by GREPECAS as well as the Air Navigation Commission concerning the AIM Subgroup related to the Fourteenth GREPECAS Meeting.

Agenda Item 2: Review of the Reports of the AIS/MAP Subgroup Contributory Bodies

The reports of the Third Meeting of the QM Task Force (QM/TF/3); AIM/TRAIN/TF/9 and AIM/e-MAP/TF/1 will be reviewed by the AIM/SG under this agenda item. Any other aspect related to these issues may be discussed by the Subgroup.

Agenda Item 3: Review of Planning Aspects and Transition to AIM

During this item, aspects of planning that have an effect on aeronautical information services will be reviewed. The proposal to designate AIM areas (AIS, MAP and NOTAM) as restricted areas, the application of the human factors in AIM, a CAR/SAM plan for transition to the new AIM concept and developments on a technical cooperation project for aeronautical charts will be discussed.

Agenda Item 4: Review of Implementation Processing

Under this agenda item, the AIM Subgroup will review aspects related to implementation of various issues that have an effect on aeronautical information management such as e-TOD implementation, action plans for deficiency resolution, enforcement of English language proficiency requirements in integrated documentation, and the presentation of a proposal for the use of a geographical information system for aeronautical information management, among other related topics.

Agenda Item 5: Review of Administrative Aspects of the AIS/MAP Subgroup

Taking into account the Conclusions of the Seventh Meeting of the GREPECAS Administration Coordination Group (ACG/7), the AIM Subgroup will review the Terms of Reference and Work Programme and will designate the executive bodies during discussion of administrative aspects on this matter. Likewise, the need for restructuring the task forces of the AIM Subgroup, such as the Aeronautical Information Management Automation Task Force (AIM/AUTO/TF), will be discussed.

Agenda Item 6: Other Business within the Terms of Reference of the AIM Subgroup

Under this agenda item, any other matters of interest will be considered.

**APPENDIX B
SUGGESTED SESSIONS FOR THE ELEVENTH MEETING OF THE AIM SUBGROUP**

Hour	Monday 16	Hour	Tuesday 17	Hour	Wednesday 18	Hour	Thursday 19	Hour	Friday 20
0830-0900	Registration of participants	0830-1015	Agenda Item 2	0830-1015	Agenda Item 4	0830-1015	Agenda Item 5	0930-1030	Reading of the Draft Report
0900-0915	Opening of the Meeting								
0915-0945	Coffee break	1015-1045	Coffee break	1015-1045	Coffee break	1015-1045	Coffee break		
0945-1300	Election of the Chairperson Approval of the Agenda Agenda Item 1	1045-1300	Agenda Item 3	1045-1300	Agenda Item 4 (cont.)	1045-1300	Agenda Item 5 (cont.)	1030-1130	Review of the Draft Report
1300-1345	Coffee break	1300-1345	Coffee break	1300-1345	Coffee break	1300-1345	Coffee break	1130-1200	Recess
1345-1530	Agenda Item 1 (cont.) Activation of Ad hoc Groups Sessions for the Task Forces and Ad hoc Groups	1345-1530	Agenda Item 3 (cont.)	1345-1530	Agenda Item 4 (cont.)	1345-1530	Agenda Item 6	1200-1215	Closing of the Meeting

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