



International  
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Международная  
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гражданской  
авиации

منظمة الطيران  
المدني الدولي

国际民用  
航空组织

LT 2/8.12.6 – SA974

20 December 2007

To: Mr. Vincent Carmigniani/DRAC (a.i.), French Guiana  
Mr. Philippe Guivarc'h/SNA, French Guiana  
Mr. Zulficar Mohamed/CAD Guyana (ai)  
Mr. Philippe Guivarch, Chef du SNA Antilles, Guyane  
Mr. John Veira/Director of Civil Aviation, Suriname

cc.: Carole Couchman, Regional Officer, IFALPA HQ  
Peter Cerdá, Director Safety, Operations and Infrastructure, IATA LATAM/CAR  
Mr. Cedrid Murrell, IFATCA

cc: ICAORD, Mexico (kindly retransmit to CAR Region)  
C/AGA  
C/PCO

From: ICAORD, Lima

Subject: **Sixth Meeting of the GREPECAS Aerodrome and Ground Aids/Aerodrome Operational Planning Subgroup (AGA/AOP/SG/6)**  
(San Jose, Costa Rica, from 23 to 27 June 2008)

Dear Sir/Madam:

I have the honour to refer to my communication LT 2/8.12.6 – SA909 dated 29 November 2007, inviting you to the Sixth Meeting of the GREPECAS Aerodrome and Ground Aids/Aerodrome Operational Planning Subgroup (AGA/AOP/SG/6), which will be held in San Jose, Costa Rica, from 23 to 27 June 2008. This Meeting is kindly hosted by the Authorities of Costa Rica. The exact site, as well as the general information for the Meeting, will be sent to you when available. Please find enclosed the following information:

<b>Attachment A</b>	Draft Meeting Agenda
<b>Attachment B</b>	Draft Meeting Schedule
<b>Attachment C</b>	Registration Form

Please be informed that on 22 June 2008, a Meeting will be held with the Rapporteurs of the Task Forces to discuss matters of the work performed.

If you require any further information on this meeting, you may contact the Secretary of the AGA/AOP/SG, Dr. Samuel H. Cardoso, Regional Officer on Aerodromes, Air Routes and Ground Aids ([shc@lima.icao.int](mailto:shc@lima.icao.int)).

Accept, Sir, the assurances of my highest consideration.



**Jose Miguel Ceppi**  
**Regional Director**  
**South American Office**  
**Lima**

**Enclosures**

*Attachment A - Draft Meeting Agenda*

*Attachment B - Draft Meeting Schedule*

*Attachment C - Registration Form*

**ATTACHMENT A**

**6<sup>TH</sup> MEETING OF THE GREPECAS AERODROMES AND GROUND AIDS/  
AERODROME OPERATIONAL PLANNING SUBGROUP (AGA/AOP/SG/6)**  
(San José, Costa Rica, from 23 to 27 June 2008)

**DRAFT MEETING AGENDA**

- Agenda Item 1** Approval of the Meeting Agenda and Schedule
- Agenda Item 2** Review of the GREPECAS/14 Conclusions and Decisions
- Agenda Item 3** Review of AGA Deficiencies
- 3.1 AGA Area Deficiencies Database
  - 3.2 AGA Deficiencies and Action Plans
  - 3.3 Airfield Maintenance
  - 3.4 Emergency Plans and Emergency Operations Centre (EOC)
  - 3.5 Aerodrome Certification/Safety Management Systems (SMS)
  - 3.6 Annex 14 and the ICAO USOAP Audits
  - 3.7 Information of ALACPA's Activities
  - 3.8 Information of the CAR/SAM Regional Bird/Wildlife Hazard Prevention Committee Activities
- Agenda Item 4** Review of Air Navigation Plan Matters
- 4.1 CAR/SAM Regional Air Navigation Plan Amendments
- Agenda Item 5** Review of Task Forces Activities
- 5.1 Runway Strips & Runway End Safety Areas Task Force Report
  - 5.2 Runway Incursion Prevention Task Force Report
  - 5.3 Demand/Capacity Task Force Report
  - 5.4 Emergency Plans/Emergency Operations Centres
  - 5.5 AGA Aeronautical Studies Task Force Report
- Agenda Item 6** Review of other Technical Matters
- 6.1 The ICAO Global Air Navigation Plan (Global Plan)
  - 6.2 Application of Amendments to Annex 14
  - 6.3 Progress of the AGA/AOP Subgroup on the RAN CAR/SAM/3 Meeting Conclusions and Other Important Issues for the CAR/SAM Regions
  - 6.4 ICAO Regional and Global activities in the AGA field
- Agenda Item 7** Administrative Matters
- 7.1 AGA/AOP/SG Terms of Reference, Work Programme and Composition
  - 7.2 Next Meeting site, date and duration
- Agenda Item 8** Any other business

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**6<sup>TH</sup> MEETING OF THE GREPECAS AERODROMES AND GROUND AIDS/AERODROME OPERATIONAL PLANNING SUBGROUP (AGA/AOP/SG/5)**  
(San Jose, Costa Rica, from 23 to 27 June 2008)

**DRAFT MEETING SCHEDULE**

<b>Schedule</b>	<b>Monday 23</b>	<b>Tuesday 24</b>	<b>Wednesday 25</b>	<b>Thursday 26</b>	<b>Friday 27</b>
<b>08:30 - 09:00</b>	Registration	Agenda Item 3.4	Agenda Item 5.1	Agenda Item 6.2	Read Report
<b>09:00 - 09:30</b>	<b>Opening 09:00</b>	Agenda Item 3.4	Agenda Item 5.2	Agenda Item 6.3	Read Report
<b>09:30 - 10:00</b>	Agenda Item 1	Agenda Item 3.5	Agenda Item 5.2	Agenda Item 6.3	Review Report
<b>10:00 - 10:30</b>	Agenda Item 2	Agenda Item 3.6	Agenda Item 5.3	Agenda Item 6.4	Review Report
<b>10:30 - 11:00</b>	Coffee Break	Coffee Break	Coffee Break	Coffee Break	Coffee Break
<b>11:00 - 11:30</b>	Agenda Item 2	Agenda Item 3.7	Agenda Item 5.3	Agenda Item 6.4	<b>Closure 11:00</b>
<b>11:30 - 12:00</b>	Agenda Item 3.1	Agenda Item 3.8	Agenda Item 5.4	Agenda Item 7.1	
<b>12:00 - 12:30</b>	Agenda Item 3.1	Agenda Item 4.1	Agenda Item 5.4	Agenda Item 7.1	
<b>12:30 - 13:00</b>	Agenda Item 3.2	Agenda Item 4.1	Agenda Item 5.5	Agenda Item 7.2	
<b>13:00 - 13:30</b>	Coffee Break	Coffee Break	Coffee Break	Coffee Break	
<b>13:30 - 14:00</b>	Agenda Item 3.2	Agenda Item 5.1	Agenda Item 5.5	Agenda Item 8	
<b>14:00 - 14:30</b>	Agenda Item 3.3	Agenda Item 5.1	Agenda Item 6.1		

**SIXTH MEETING OF THE GREPECAS AERODROMES AND GROUND AIDS/  
AERODROME OPERATIONAL PLANNING SUBGROUP (AGA/AOP/SG/6)**  
(San Jose, Costa Rica, from 23 to 27 June 2008)

**REGISTRATION FORM**

<b>1. NAME</b>	
<b>2. POSITION</b>	
<b>3. ORGANIZATION</b>	
<b>4. COUNTRY</b>	
<b>5. TEL.</b>	
<b>6. FAX</b>	
<b>7. E-MAIL</b>	
<b>8. ADDRESS</b>	

*Please return this form to:*  
**ICAO**  
*South American Office*  
*Fax: (511) 611-8689*  
*E-mail: mail@lima.icao.int*