



International Civil Aviation Organization

CAR/SAM Regional Planning Implementation Group (GREPECAS)

Sixth Meeting of the GREPECAS Aerodromes and Ground Aids / Aerodrome Operational Planning Subgroup (AGA/AOP/SG/6)

San Jose, Costa Rica, 23 to 27 June 2008

AGA/AOP/SG/6-IP/01

13/05/08

GENERAL INFORMATION

1. Meeting venue

The sessions of the Sixth Meeting of the GREPECAS Aerodromes and Ground Aids / Aerodrome Operational Planning Subgroup (AGA/AOP/SG/6) will be held in San Jose, Costa Rica, from 23 to 27 June 2008. **The Subgroup Task Forces will meet on 22 June 2008.**

2. Address, telephone, etc.

Hotel Ramada Plaza Herradura, Ciudad Cariari, San Antonio de Belen
Salon Bouganvillea (5th floor)

Telephones: +506 22-09-98-00 / 22-09-98-21

Fax: +506 22-93-27-13

E-mail: mabe@ramadaherradura.com (Mrs. Masumi Abe, executive in charge)

Web Page: www.ramadaherradura.com

3. Languages and documentation

The event will be carried out in Spanish and English, with simultaneous interpretation services. The pertinent documentation will be published at the ICAO SAM Regional Office: <http://www.lima.icao.int>. No printed documentation will be distributed during the event.

4. Inaugural session

Monday, 23 June 2008:

Registration of participants: 08:30 – 09:00

Opening: 09:30 – 09:30

Schedule of the plenary sessions:

Monday: 09:30 – 14:45

Tuesday and Wednesday: 08:30 – 14:45

Thursday: 08:30 – 14:15

Friday: 08:30 – 11:30

5. Registration of participants

The registration desk will be in the hallway of the Salon Bouganvillea, located in the 5th floor of the Ramada Hotel. For identification purposes, participants are also requested to wear the identification badge which will be issued to them during registration.

6. **Passport and visa requirements**

A valid passport and visa are required for citizens from certain countries. To this effect, delegates are kindly requested to complete the formalities **well in advance** in order to obtain entry visa from the respective Costa Rican embassy or consulate.

7. **Temperature**

In San Jose, the temperature ranges from 17°C to 27°C during the month of June. The average humidity is 75%.

8. **Exchange rate and credit cards**

The Costa Rican currency is the Colon (¢). The current exchange rate is approximately ¢ 500,00 per US\$1.00, depending on the Costa Rica Central Bank official exchange rate. The following international credit cards are accepted in most stores and restaurants: American Express, Master Card, Visa, Diners Club, etc. Traveller's cheques should be exchanged in banks or money exchange stores.

9. **Hotel reservations**

San Jose has excellent hotels. In addition, the civil aviation administration has agreed upon corporate rates with the Herradura Ramada Hotel and those appearing in the following list of hotels.

<p align="center">HOTEL RAMADA HERRADURA</p> <p>Address: Cariari Telephone: + (506) 22-09-98-00 www.ramadaherradura.com</p>	<p align="center">Corporate RATE (Aeronáutica Civil)</p> <p>Single Room USD 155+16.39% Double Room USD 165+16.39%</p>
<p>Includes: Hotel-Airport-Hotel transfer, buffet breakfast, free Internet connection</p>	
<p align="center">HOTEL MELIA CARIARI</p> <p>Address: San Antonio Telephone: +506 22-39-00-22 www.solmelia.com</p>	<p align="center">RATE</p> <p>Single Room USD 179+16.39% Double Room USD 140+16.39%</p>
<p align="center">RESIDENCIAS DEL GOLF</p> <p>Address: Cariari Telephone: +506 22-39-22-72 www.govisitcostarica.co.cr</p>	<p align="center">RATE</p> <p>Single/Double Room USD 110.00+16.39%</p>
<p>Includes: Breakfast</p>	
<p align="center">BEST WESTERN IRAZU</p> <p>Address: La Uruca Telephone: +506 22-32-48-11 bwireservas@grupomarta.com</p>	<p align="center">RATE</p> <p>Single Room USD 95.00+16.39% Double Room USD 103.00+16.39%</p>
<p>Includes: Hotel-Airport-Hotel transfer, breakfast, free Internet connection, bar hour</p>	
<p align="center">BARCELO HOTEL SAN JOSE PALACIO</p> <p>Address: San José Telephone:+506 22-20-20-34 www.barcelo.com</p>	<p align="center">RATE</p> <p>Single Room USD 147.00+16.39% Double Room USD 152.00+16.39%</p>

PALMA REAL	RATE	
Address: Sabana Telephone: +506 22-90-50-60 www.hotelpalmareal.com	Single Room	USD 118.00+16.39%
	Double Room	USD 123.00+16.39%
Includes: Breakfast		

Note: As usual, hotel reservations must be guaranteed with a credit card. The hotel tax is 16.39%. These rates are approximate and are subject to change without prior notice.

10. **Transportation from/to airport**

People visiting this city should only take taxis hired at the stands (sitios) located **in the airport**. In the city, it is recommended to only use the taxis with authorization from the Public Works and Transport Ministry, which are duly identified. Visitors staying in hotels are advised to consult the reception desk for the locations of authorized taxi stands, or request them by phone.

11. **Taxi services**

Those contacted by phone and sent to your door are safe and trustworthy. In the event that you travel to the province, some taxis do not use a taximeter and have a fixed rate, reason for which it is recommended you consult the price beforehand. They are the best option. There are private cars unauthorized to provide public transportation, which we recommend you do not use.

COMPANY	TELEPHONE
Servicios de Taxis 5 Estrellas	22-28-31-59
Taxis Unidos Aeropuerto Internacional Juan Santamaría	22-21-68-65
Taxis Alfaro	22-21-84-66
Taxis Coopeguaria RL	22-27-93-00

12. **Emergency telephone numbers**

	TELEPHONE
Emergency / Red Cross / fireighters / police	911
Hospital México	22-32-61-22
Hospital San Juan de Dios	22-57-62-82
Telephone guide service	113
International direct dialling	00+COUNTRY CODE+CITY CODE+TELEPHONE No.

13. **Airport tax**

Airport tax is US\$ 30.26.