



International Civil Aviation Organization

CAR/SAM Regional Planning and Implementation Group (GREPECAS)

Tenth Meeting of the GREPECAS Aeronautical Information Services Subgroup (AIS/MAP/SG/10)

Caracas, Venezuela, 26 February - 02 March 2007

AIS/MAP/SG/10-WP/18

12/01/07

Agenda Item 5: Review of Administrative Aspects of the AIS/MAP Subgroup
5.3 Election of Chairperson and Vice-Chairperson of the AIS/MAP Subgroup and of the Rapporteurs of its Contributory Bodies.

ELECTION OF CHAIRPERSON AND VICE-CHAIRPERSON OF THE AIS/MAP SUBGROUP AND OF THE RAPPORTEURS OF ITS CONTRIBUTORY BODIES

(Presented by the Secretariat)

SUMMARY

In accordance with the provisions of the GREPECAS Procedural Handbook, this working paper is presented to the Meeting in order to proceed with the election of the managerial team of the AIS/MAP Subgroup, and to elect the Rapporteurs of its Contributory Bodies.

References:

- GREPECAS Procedural Handbook

1. Introduction

1.1 In accordance with the provisions of the GREPECAS Procedural Handbook, during this Tenth Meeting, the AIS/MAP Subgroup shall elect its Chairperson and Vice-Chairperson.

2. The Chairperson and Vice-Chairperson of the Contributory Bodies

2.1 As guidelines, the following are selected texts of the Procedural Handbook concerning the management of the GREPECAS Contributory Bodies, including the election of the Chairperson and Vice-Chairperson of the Subgroups.

“1.3.3.1 The Contributory Bodies of the GREPECAS shall be administered as follows:

- a) by a Chairperson elected from the Representatives designated by Member States of GREPECAS. A Vice-Chairperson shall also be elected from these Representatives. The Chairperson shall:*

- i) *attend, to the extent possible, all Meetings of Contributory Bodies under his/her chairmanship;*
 - ii) *participate, with the Secretariat, in the development of Meeting Reports of the Contributory Bodies; and*
 - iii) *present the Meeting Reports of the Contributory Bodies under his/her chairmanship, to the appropriate Meeting for its consideration, and eventual presentation to GREPECAS; and*
- b) *by a Secretary designated by the Secretary of the GREPECAS. In the execution of his/her duties the Secretary will be supported by the NACC and SAM Regional Offices.*

1.3.3.2 *The Chairperson, in close co-operation with the Secretary, shall make all necessary arrangements for the most efficient working of the Contributory Body. Contributory Bodies shall at all times work with a minimum of formality and paperwork.*

1.5.6.1 *Each Contributory body of the GREPECAS shall at its first meeting elect, from the experts provided by States as Members of the contributory body, a Chairperson and a Vice-Chairperson.*

1.5.6.2 *In order to ensure the necessary continuity in the work and unless otherwise determined by special circumstances, the Chairperson and Vice-Chairperson of a contributory body should serve for a three year term.*

Note: The Chairman should attend all Meetings of the corresponding Contributory Body and all GREPECAS Meetings.”

1.5.6.3 *Members of a contributory body may at any time request that the election of the Chairperson and/or Vice-Chairperson be included in its meeting agenda. Elected officers may be re-elected.*

1.5.7.1 *Meetings of a contributory body shall be conducted by its Chairperson or, in his/her absence, by the Vice-Chairperson.”*

On the Rapporteurs of the Task Forces

3.1 *Likewise, as a guideline, texts of the Procedural Handbook are included regarding the activation of Task Forces, Working Groups and Ad hoc Groups.*

“1.3.5.2 Task Forces/Working Groups/Ad Hoc Groups

1.3.5.2.1 *Contributory Bodies may appoint task forces, working groups and/or ad hoc groups composed of experts either from within and/or outside GREPECAS or the Contributory Body as the case may be, to perform studies or prepare supporting documentation on defined subjects for consideration by GREPECAS or Subgroups and Committees as a whole. Other States and International Organizations may also be invited to provide experts to participate in these bodies, as required.*

RAPPORTEUR

Member of a Task Force, Working Group and Ad hoc Group who has the responsibility to coordinate and preside over the Meetings of GREPECAS and to represent it in the Meetings of the GREPECAS or of the Contributory Bodies.

SUBSTITUTE RAPPORTEUR

Member of a Task Force who has the responsibility to stand in for the Rapporteur in the event that he or she cannot do so.”

4. **Discussion**

4.1 Based on the above, and following the provisions of the GREPECAS Procedural Handbook, the Meeting shall proceed with the election of the Chairperson and Vice-Chairperson of the AIS/MAP Subgroup, who will serve for a three-year period as of this Tenth Meeting.

4.2 In this context, and in line with the resolution of the Subgroup concerning the Task Forces as discussed under Agenda Item 5.1, and first and foremost the impossibility of the current Rapporteur of the Automation and AIS/MAP Database Task Force to continue with his duties, the Meeting should designate the Rapporteur of this Contributory Body.

4.3 For reference and updating purposes, the **Appendix** to this working paper presents the directory of the members of the Subgroup and each one of the existing Task Forces.

5. **Suggested Action**

5.1 In accordance with the above paragraphs, the Meeting is invited to:

- a) note the contents of this working paper;
- b) update the directory included in the Appendix to this working paper;
- c) elect the Chairperson and Vice-Chairperson of the AIS/MAP Subgroup; and
- d) elect the Rapporteurs and Substitute Rapporteurs of the Task Forces.

APPENDIX

GREPECAS AIS/MAP SUBGROUP
SUBGRUPO AIS/MAP DEL GREPECAS

State/Estado	Member/Miembro	Data/Datos
Argentina	Roberto Manuel Migliorini	rmigliorini@yahoo.com.ar
Bolivia		
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Cuba	Noemí Carta	noemi.carta@iacc.avianet.cu
Dominican Republic/República Dominicana		
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IPGH/PAIGH		secgeral@ipgh.org.mx

cc: Robert Goodson, NGA
Bill Kellogg, JEPPESEN

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AIS/MAP QUALITY MANAGEMENT TASK FORCE
GRUPO DE TAREA DE GESTIÓN DE CALIDAD AIS/MAP
(QM/TF)

State/Estado	Member/Miembro	Data/Datos
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COCESNA	Leslie Dubón Supervisora AIS	ldubon@cocesna.org

AUTOMATION AND AIS/MAP DATABASE TASK FORCE
GRUPO DE TAREA DE BASES DE DATOS Y AUTOMATIZACIÓN AIS/MAP
(DB/AUTO/TF)

State/Estado	Member/Miembro	Data/Datos
Argentina	Ricardo Daniel Sykes	ditraer@faa.mil.ar
Bolivia		
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NGA	Robert Goodson, NGA	goodsonr@nga.mil'; nga.latam@macdill.af.mil

GRUPO DE TRABAJO BASES DE DATOS AIS
AIS DATABASE WORKING GROUP
(DB/AIS/WG)

State/Estado	Member/Miembro	Data/Datos
Argentina		
Bolivia		
Brazil/Brasil (Rapporteur/Relator)	Carlos Eduardo Pellegrino Jefe de la Oficina de AIS.	ICA, Instituto de Cartografía Aeronáutica Av. General Justo 160 CEP 20021-130 Rio de Janeiro, RJ, Brasil Tel: (5521) 21016127 Fax: (5521) 21016127 e-mail: dais-ica@decea.gov.br
Chile		
Colombia		
Costa Rica		
Cuba		
Ecuador		
Francia/France		
México/Mexico		
Panama/Panamá		
Peru/Perú		
Spain/España		
Uruguay		
COCESNA		
NGA	Robert Goodson, NGA	goodsonr@nga.mil'; nga.latam@macdill.af.mil

Note: The Substitute Rapporteur will be designated at the next meeting of the Task Force
Nota: El Relator suplente será designado en la próxima reunión de este Grupo de Trabajo.

**GRUPO DE TRABAJO CARTAS AERONÁUTICAS OACI/IPGH
ICAO/PAIGH AERONAUTICAL CHARTS WORKING GROUP
(MAP-WG)**

State/Estado	Member/Miembro	Data/Datos
Argentina		
Brazil/Brasil		
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España/Spain (solicitó membresía 28/11/06 Ref. N1- 15.6-385)	Javier Aldanondo Arnau Jefe de División de información Aeronáutica	AENA, C/ Juan Ignacio Luca de Tena 14. 28027 Madrid, España. Tel: (3491) 3213364 Fax: (3491) 3213157 e-mail: jaldanondo@aena.es
COCESNA		
Jeppesen		

*** Rapporteur/Relator:**

Note: The Substitute Rapporteur will be designated at the next meeting of the Task Force
Nota: El Relator suplente será designado en la próxima reunión de este Grupo de Trabajo.