



*International Civil Aviation Organization*

CAR/SAM Regional Planning and Implementation Group (GREPECAS)

**Tenth Meeting of the GREPECAS Aeronautical Information Services Subgroup  
(AIS/MAP/SG/10)**

Caracas, Venezuela, 26 February - 02 March 2007

AIS/MAP/SG/01-WP/01 **Rev.**

16/01/07

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## AGENDA AND SCHEDULE

(Presented by the Secretariat)

### SUMMARY

This Working Paper presents for the Meeting's consideration, the Draft Agenda and schedule suggested for the Tenth Meeting of the AIS/MAP Subgroup (AIS/MAP/SG/10).

#### **1. Approval of the Meeting Agenda and Schedule**

1.1 Based on the matters to be dealt with, the Secretariat circulated to Member States/Territories/International Organization a Draft Agenda for the Tenth Meeting of the AIS/MAP/SG. The draft agenda (revised) and proposed work schedule for the Meeting are included as **Appendices A** and **B** to this Working Paper, respectively.

#### **2. Suggested Action**

2.1 The Meeting is invited to take note of the information contained in this Working Paper and to approve the Meeting's agenda and schedule.

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**APPENDIX A**

**TENTH MEETING OF THE GREPECAS AIS/MAP/SG  
(AIS/MAP/SG/10)  
DRAFT AGENDA**

**Agenda Item 1: Follow-up of Actions Taken by the AIS/ MAP SG/9 Meeting**

- 1.1 Status of implementation of GREPECAS/13 Meeting actions on the AIS/MAP/SG/9 Meeting report.
- 1.2 ICAO Air Navigation Commission actions on the GREPECAS/13 Report with regard to actions adopted by the AIS/MAP Subgroup/9 Meeting.
- 1.3 Follow-up on GREPECAS Administration Coordination Group (ACG) actions regarding the AIS/MAP Subgroup.

**Agenda Item 2: Review of the Reports of the AIS/MAP Subgroup Contributory Bodies**

- 2.1 Report of the AIS/MAP Quality Management Task Force (QM/TF/2 Meeting).

**Agenda Item 3: Review of Planning Aspects and the Transition towards AIM**

- 3.1 Review of the implementation status in the CAR/SAM Regions on AIS/MAP actions adopted by the Eleventh Air Navigation Conference and the new AIM concept.
- 3.2 Review of the progress achieved in the CAR/SAM Regions with regard to the application of AIP concepts and electronic aeronautical charts.
- 3.3 Actions adopted with regard to the implementation of the ICAO/PAIGH Cooperation Project for the production of 1:1000,000 and 1:500,000 VFR aeronautical charts.
- 3.4 Application of human factors approach in the AIS services and their impact on aeronautical operational safety.
- 3.5 Need for an AIP Audits Process (AAA)

**Agenda Item 4: Review of Implementation Aspects**

- 4.1 Review of the latest actions adopted with regard to the implementation of the NOTAM Data Banks in the CAR/SAM Regions.

- 4.2 Inventory of the CAR/SAM States Action Plans received by the NACC and SAM Regional Offices and review of the actions adopted by the States concerning the solution of the existing deficiencies in the AIS/MAP fields; assessment of the implications of the “U” deficiencies and their possible re-priorization.
- 4.3 Proposal for amendment to the CAR/SAM ANP/FASID for the inclusion of Table FASID AIS-4, as a follow-up to Recommendation 12/5 of the CAR/SAM/3 RAN Meeting (Buenos Aires, Argentina, 5–15 October 1999), and to AIS/MAP/SG Conclusion 9/15.
- 4.4 Assessment of the actions taken by the CAR/SAM States on the provision of electronic terrain and obstacles data, as a follow-up to AIS/MAP/SG Conclusions 9/7 and 9/9.
- 4.5 Initiative of the development of an Implementation Plan of a quality system in the AIS/MAP services.

**Agenda Item 5: Review of Administrative Aspects of the AIS/MAP Subgroup**

- 5.1 Review of the Terms of Reference and Work Programme of the AIS/MAP Subgroup and its Task Forces.
- 5.2 Consideration of restructuring the AIS/MAP Subgroup.
- 5.3 Election of Chairperson and Vice-Chairperson of the AIS/MAP Subgroup and of the Rapporteurs of its Contributory Bodies.

**Agenda Item 6: Other Business, within the Terms of Reference of the AIS/MAP/SG**

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**EXPLANATORY NOTES ON THE DRAFT AGENDA OF THE  
TENTH MEETING OF THE GREPECAS AIS/MAP/SG**

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**Agenda Item 1: Follow-up of Actions Taken by the AIS/ MAP SG/9 Meeting**

Under this agenda item the Meeting will review and note the actions taken by the GREPECAS as well as the Air Navigation Commission concerning the AIS/MAP Subgroup with regard to GREPECAS Thirteenth meeting.

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**Agenda Item 2: Review of the Reports of the AIS/MAP Subgroup Contributory Bodies**

Under this agenda item, the report of the second meeting of the QM Task Force will be reviewed by the AIS/MAP/SG. The next DB/AUTO/TF meeting will be determined. Any other aspect related to these three issues may be discussed by the Subgroup under this agenda item.

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**Agenda Item 3: Review of Planning Aspects and the Transition towards AIM**

During this discussion the following aspects on the planning of issues that have an effect on the aeronautical information services will be reviewed: follow-up to the actions derived from the Recommendations of the Eleventh Air Navigation Conference; the production of electronic charts; the ICAO/PAIGH cooperation project for the production of 1:1000,000 and 1:500,000 VFR aeronautical charts; and the application of the human factors in the AIS services. Likewise, a discussion will be held on the transition towards the new AIM concept.

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**Agenda Item 4: Review of Implementation Aspects**

Under this agenda item, the AIS/MAP Subgroup will review aspects related with the implementation of several issues that have an effect on aeronautical information services, such as the determination of the Terminal Phase of the implementation of NOTAM Data Banks by the States; the list of deficiencies and the development of action plans in order to correct them; the compliance with the AIS/MAP requirements of the CAR/SAM ANP/FASID Tables; and the development of an implementation plan of a quality system, taking as reference the Conclusions of the ACG/5 Meeting, the review of FASID Table AIS-4 with regard to the AIS/MAP/SG/9 Meeting and GREPECAS Conclusion 12/5.

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**Agenda Item 5:           Review of Administrative Aspects of the AIS/MAP Subgroup**

Taking into account the Conclusions of the Fifth Meeting of the GREPECAS Administration Coordination Group (ACG/5), the AIS/MAP Subgroup will review the Terms of Reference and Work Programme and will define its internal organization. It will then designate the executive bodies during the discussion of administrative aspects on this matter. Likewise, the need for restructuring the task forces of the AIS/MAP Subgroup will be discussed.

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**Agenda Item 6:           Other Business, within the Terms of Reference of the AIS/MAP/SG**

Under this agenda item any other matters of interest within the Group's Terms of Reference will be considered.

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**APPENDIX B**  
**SUGGESTED SESSIONS FOR THE TENTH MEETING OF THE AIS/MAP SUBGROUP**

Hour	Monday 26	Hour	Tuesday 27	Hour	Wednesday 28	Hour	Thursday 1	Hour	Friday 2
0830-0900	<b>Registration of participants</b>	0830-1015	<b>Agenda Item 2</b>	0830-1015	<b>Agenda Item 4</b>	0830-1015	<b>Agenda Item 5</b>	0930-1030	Reading of the Draft Report
0900-0915	<b>Opening of the Meeting</b>								
0915-0945	Coffee break	1015-1045	Coffee break	1015-1045	Coffee break	1015-1045	Coffee break		
0945-1300	Election of the Chairperson Approval of the Agenda <b>Agenda Item 1</b>	1045-1300	<b>Agenda Item 3</b>	1045-1300	<b>Agenda Item 4 (cont.)</b>	1045-1300	<b>Agenda Item 5 (cont.)</b>	1030-1130	Review of the Draft Report
1300-1345	Coffee break	1300-1345	Coffee break	1300-1345	Coffee break	1300-1345	Coffee break	1130-1200	Recess
1345-1530	<b>Agenda Item 1 (cont.)</b> Activation of Ad hoc Groups Sessions for the Task Forces and Ad hoc Group	1345-1530	<b>Agenda Item 3 (cont.)</b>	1345-1530	<b>Agenda Item 4 (cont.)</b>	1345-1530	<b>Agenda Item 6</b>	1200-1215	<b>Closing of the Meeting</b>

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