



International Civil Aviation Organization

CAR/SAM REGIONAL PLANNING IMPLEMENTATION GROUP (GREPECAS)

**Fifth Meeting of the GREPECAS Aviation Security Committee (AVSEC/COMM/5)**

Buenos Aires, Argentina, 11 to 13 May 2006

AVSEC/COMM/5-WP/16

26/04/06

**Agenda Item 4**

**Development of the AVSEC/COMM Work Programme**

**4.5 Review and update of the AVSEC/COMM Work Programme and Terms of Reference**

**AVSEC/COMM TERMS OF REFERENCE, WORK PROGRAMME AND COMPOSITION**

(Presented by the Secretariat)

**SUMMARY**

This working paper presents to the Meeting the current version of the Terms of Reference, Work Programme and Composition of the Aviation Security Committee (AVSEC/COMM) for review and revision.

**References:**

- Report of the AVSEC/COMM/4 Meeting (Montego Bay, Jamaica, April 2005)
- Report of the GREPECAS/13 Meeting (Santiago, Chile, November 2005)
- Report of the ACG/6 Meeting (Lima, Peru 2-3 March 2006)

**1. Introduction**

1.1 The Terms of Reference and Work Programme and Composition of the Aviation Security Committee (AVSEC/COMM) and its Task Forces are included in the **Appendix** to this paper.

1.2 In order for the AVSEC/COMM to undertake its work programme efficiently to meet the objectives of the Terms of Reference, it is considered necessary at every meeting to review the content and priority of the tasks, as well as the bodies responsible for the actions and the commencement and completion dates.

**2 Actions Suggested to the Meeting**

2.1 The Meeting is invited to review and update as necessary the Terms of Reference, Work Programme and composition of the AVSEC/COMM and its Task Forces.

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## APPENDIX

### TERMS OF REFERENCE AND WORK PROGRAMME AVIATION SECURITY COMMITTEE (AVSEC/COMM)

#### 1. Terms of Reference

- a) To foster regional cooperation among States, international organizations and industry in order to facilitate the successful implementation of ICAO Standards and Recommended Practices (SARPs) related to aviation security (AVSEC);
- b) to encourage the participation of States in the ICAO AVSEC Mechanism and Implementation Programmes to include their provision of voluntary funding and personnel when requested by ICAO;
- c) to actively support the approved ICAO AVSEC Plan of Action and other regional AVSEC initiatives; and
- d) to promulgate AVSEC awareness within the region through sponsorship of and participation in related training activities and seminars.

#### 2. Work Programme

TASK NUMBER	TASK DESCRIPTION	PRIORITY	DATE	
			START	END
AVSEC/1	Identify and analyse shortcomings <del>and deficiencies</del> in the implementation of ICAO AVSEC provisions which are common in many States/Territories of the CAR/SAM Regions and develop regional initiatives and measures which will encourage and facilitate their resolution.	A	AVSEC/COMM/2 1	Continuous
AVSEC/1-1	<i>Established a Questionnaire to identify difficulty in shortcomings from States in the implementation of AVSEC Standards (100%)</i>	A	AVSEC/COMM/2	AVSEC/COMM/4 Completed
AVSEC/1-1.1	<i>Establishment of Hold Baggage Screening (HBS) Task Force to examine new and emerging threats; new and emerging technology; to provide States with technical information guidance to States in order to implement Annex 17 Standard 4.4.8 by 1 January 2006, in conjunction with LACAC (100%)</i>	A	AVSEC/COMM/4	Continuous
AVSEC/1-1.2	<i>Conduct a HBS Seminar for States to provide Technical information from Equipment Suppliers, HBS Consultants, States and International Organizations with Best Practices, Airports with HBS experience and International Organizations with finance options (100%)</i>	A	28 November 2005	30 November 2005 Completed
AVSEC/1-1.3	<i>Conduct HBS Task Force Meeting to analyse technical data from the HBS Seminar presentations (100%)</i>	A	1 December 2005	2 December 2005 Completed
AVSEC/1-1.4	<i>Finalise HBS Task Force Report with recommendation (90%)</i>	A	3 December 2006	AVSEC/COMM/5

TASK NUMBER	TASK DESCRIPTION	PRIORITY	DATE		
			START	END	
<i>AVSEC/1-1.5</i>	<i>Review Final HBS Report at AVSEC/COMM/5 and make recommendations (0%)</i>	<i>A</i>	<i>AVSEC/COMM/5</i>	<i>GREPECAS/14</i>	
<i>AVSEC/1-2</i>	<i>Establish Model Cargo Security Programme</i>	<i>A</i>	<i>AVSEC/COMM/5</i>	<i>Continuous</i>	
<b>AVSEC/2</b>	Monitor existing and develop new regional AVSEC training programmes	A	AVSEC/COMM/2	Continuous	
<i>AVSEC/2-1</i>	<i>Establish a Training Task Force to coordinate AVSEC training activities and information</i>	<i>A</i>	<i>AVSEC/COMM/4</i>	<i>Continuous</i>	
<i>AVSEC/2-1.1</i>	<i>To maintain database of qualified AVSEC Instructors available to States/Territories in the CAR/SAM Regions for use in regional training events</i>	<i>B</i>	<i>AVSEC/COMM/4</i>	<i>Continuous</i>	
<i>AVSEC/2-1.2</i>	<i>Establish Model Passenger Security Screening Training Programme</i>	<i>A</i>	<i>AVSEC/COMM/5</i>	<i>AVSEC/COMM/6</i>	
<i>AVSEC/2-1.3</i>	<i>Coordinate a Passenger Screening Seminar to provide States with current information on screening techniques and advance technology to meet new and emerging threats to Civil Aviation</i>	<i>A</i>	<i>AVSEC/COMM/5</i>	<i>Continuous</i>	
<i>AVSEC/3</i>	<del>Identify potential financial sources to fund regional AVSEC training programmes</del>	<i>C</i>	<i>AVSEC/COMM/2</i>	<i>Continuous</i>	
<i>AVSEC/4</i>	<del>Compile a directory of qualified AVSEC instructors available in States/Territories in the CAR/SAM Regions for use in regional training events</del>	<i>A</i>	<i>AVSEC/COMM/2</i>	<i>Continuous</i>	
<b>AVSEC/6</b>	Review all proposals for Amendments to Annex 17	A	AVSEC/COMM/3	Continuous	
<i>AVSEC/7</i>	<del>Coordinate with the LACAC AVSEC Group on the regional equipment needs.</del>	<i>B</i>	<i>AVSEC/COMM/2</i>	<i>Continuous</i>	
<b>AVSEC/8</b>	Coordinate with the LACAC AVSEC Group on the development of a regional mechanism for sharing sensitive information on threats to civil aviation	B	AVSEC/COMM/3	Continuous	

### 3. Priority

- A** High priority tasks, on which work should be speeded up.
- B** Medium priority tasks, on which work should commence as soon as possible, but without detriment to priority **A** tasks.
- C** Tasks of lesser priority, on which work should commence as time and resources allow, but without detriment to Priority **A** and **B** tasks.

### 4. Composition

Argentina, *Brazil*, Chile, Costa Rica, Cuba, *Guyana*, Jamaica, Mexico, Panama, Paraguay, Peru, Spain, Trinidad and Tobago, United States, Venezuela, ACI, *ACSA*, IATA, IFALPA and LACAC.

### 5. Chairperson

Chairman – Oscar Derby (Jamaica)  
Vice-Chairman – Eduardo Cerda Gómez (Chile)

## AVIATION SECURITY COMMITTEE (AVSEC/COMM)

### COMPOSITION

Argentina, *Brazil*, Chile, Costa Rica, Cuba, *Guyana*, Jamaica, Mexico, Panama, Paraguay, Peru, Spain, Trinidad and Tobago, United States, Venezuela, ACI, *ACSA*, IATA, IFALPA and LACAC.

MEMBER STATE/ORGANISATION	REPRESENTATIVE
Argentina	Gustavo Driussi / Rodolfo Almeida
<i>Brazil</i>	<i>Rogério Benevides Carvahlo</i>
Chile (Vice chairman)	Eduardo Cerda
Costa Rica	Nelson Pérez Meneses
Cuba	Julián Rodríguez Ramos
<i>Guyana</i>	<i>Abraham Dorris</i>
Jamaica (Chairman)	Oscar Derby
Mexico	Aarón Salvador Villar Bernal
Panama	<i>Zoroel Díaz Herrera</i>
Paraguay	Cándido Méndez
Peru	César Matos Díaz
Spain	José Manuel Puente
Trinidad and Tobago	Anthony Frederick
United States	<del>Loretta McNeil</del> <i>Richard Stein</i>
Venezuela	<i>Carlos González Ashby</i>
ACI	Juan Salas Rivera
<i>ACSA</i>	<i>Roy Vásquez Vásquez</i>
IATA	<del>Eduardo Chacín</del> <i>Yannick Lachapelle / Mauricio Morán</i>
IFALPA	Adrián Martínez
LACAC	Marco Ospina

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## AVIATION SECURITY COMMITTEE (AVSEC/COMM)

### TASK FORCES

#### AVSEC Training Task Force (AVSEC/TRAIN/TF)

##### Terms of Reference:

- a) Analyze Training needs and improve the effectiveness of AVSEC *Courses, Workshops and Seminars in the CAR/SAM Regions* ~~and review the capability and location of the current Aviation Security Training Centres (ASTCs);~~
- b) ~~Conduct a feasibility study to conduct a Human Factors Aviation Security Training Workshop by March 2006; and~~ *Develop discussion papers during Meetings to resolve States in need of AVSEC programmes;*
- c) ~~Establish~~ *Maintain* coordination with the LACAC Training Task Force;:-
- d) *Coordinate training activities;*
- e) *Maintain AVSEC database information; and*
- f) *Respond to States in need of the AVSEC database information.*

##### Tasks:

- a) Develop an appropriate Evaluation Review Form as working document for reviewing Participants Workshop / Seminar Evaluation Forms;
- b) Develop an appropriate survey questionnaire as a working document for collecting data on training from member States;
- c) Conduct a training needs analysis for the CAR/SAM Regions;
- d) Obtain and review Evaluations (feedback) from ICAO Workshops and Seminars with a view of improving the effectiveness of AVSEC Workshops/Seminars;
- e) ~~Review the capability and location of the current Aviation Security Training Centres (ASTCs);~~
- f) ~~Conduct a feasibility study to carry out a Human Factors Aviation Security Training Workshop;~~ *Maintain database of qualified AVSEC instructors available in the CAR/SAM Regions for use in Regional Training events;*
- g) *Develop model passenger security screening training programme discussion;*
- g) *Coordinate Passenger screening seminar to provide States with current information on screening techniques and advanced technology to meet new and emerging threats; and*
- h) ~~Present the results of items a), b), c), and d) above to the AVSEC/COMM/5-6 Meeting; and~~
- h) ~~Present the results of item f) above to the ICAO Regional Office by June 2005.~~

##### Composition:

Anthony Frederick (Trinidad and Tobago) – **Rapporteur**

Avery Henry (Antigua and Barbuda)

*Rogério Benevides Carvahlo (Brazil)* ~~—To be determined by the Brazilian Authorities~~

*Nelson Pérez Meneses (Costa Rica)*

Judith Goodison (Jamaica)

*Aarón Salvador Villar Bernal (México)*

*Anselma O'Neil (ECCAA)*

## Hold Baggage Screening Task Force (AVSEC/HBS/TF)

### Terms of Reference

- a) *Coordinate HBS Seminars to assist States in need of technical information;*
- b) *Establish HBS Meetings to R*esearch and analyze best practices on hold baggage screening systems ~~from Member States with experience to assist States that are in urgent need of technical assistance.;~~
- c) *Prepare report to discuss findings; and*
- d) *Respond to States in need of HBS information.*

### Tasks:

- a) Assess the availability of equipment and capabilities;
- b) Develop Cost and benefit analysis of equipment;
- c) Identify the applicability for different types of airports; and
- d) ~~Identify two locations for hold baggage screening Seminars to be conducted for English and Spanish Speaking States for 2005.~~ *Review the Report and make recommendations regarding their findings.*

### Composition:

Judith Goodison (Jamaica) – **Rapporteur**

Avery Henry (Antigua and Barbuda) ~~—To be confirmed~~

Eduardo Cerda Gómez (Chile)

*Aarón Salvador Villar Bernal (México)*

César Matos Díaz (Peru)

Anthony Frederick (Trinidad and Tobago)

~~Loretta McNeil~~ *Richard Stein* (United States) ~~—To be confirmed~~

*Yannick Lachapelle (IATA)*

*Anselma O'Neil (ECCAA)*