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11 July 2005

To: Mr. Jean-Marc Sansovini/DIRAC, French Guiana
Mr. Chabeenan Ramphul/CAD Guyana
Mrs. Marlene Harris/Permanent Secretary Suriname

cc.: Mr. John Veira/Director of Civil Aviation, Suriname
ICAORD, Mexico (for transmission to NACC States)

Subject: **Third CAR/SAM Seminar on Institutional Aspects (Caracas, Venezuela, 19 September 2005) and Second Meeting of the GREPECAS Task Force on Institutional Aspects (Caracas, Venezuela, 20 to 21 September 2005)**

Action

required: Your reply not later than 11 August 2005

Sir/Madam,

I have the honor to make reference to the GREPECAS meeting programme and the activities of Regional Technical Cooperation Project RLA/98/003.

In this regard, during the last meeting of the RLA/98/003 Coordination Committee, it was agreed that, in benefit of the CAR/SAM Regions for the planning of institutional arrangements, aimed at implementing CNS/ATM systems, the Third Seminar on Institutional Aspects should be planned to be held together with the Second Meeting of the GREPECAS Task Force on Institutional Aspects, and before GREPECAS/13 Meeting. In relation with this matter, it was considered to hold the Seminar on 19 September, and the Task Force Meeting from 20 to 21 September 2005 and both events will be held in Caracas, Venezuela.

The Third Seminar on Institutional Aspects is being organized and sponsored by the RLA/98/003 Regional Project and the Task Force Meeting, by the GREPECAS mechanism. At the latter event the participation is limited to the Task Force Members (Argentina, Brazil, Chile, Colombia, Cuba, Peru, United States, Venezuela and COCESNA); however, other States are kindly invited to participate as observers during the meeting.

Considering the aforementioned, this letter has the purpose of inviting you to participate at the Third Seminar on Institutional Aspects and also at the Second Meeting of the GREPECAS Task Force on Institutional Aspects, subject to the conditions indicated in the previous paragraph. In **Appendices A and B** to this letter you will find draft agendas for both events.

As it was organized for the First and Second Seminars on Institutional Aspects held Tegucigalpa (September 2002) and Rio de Janeiro (May 2004), respectively, I am pleased to inform you that the following financing alternatives are available to participate in this Third Seminar:

- a) Fellowships of a UNDP/ICAO project approved for your country.
- b) Fellowships chargeable to a trust fund project established with your administration.
- c) Two fellowships under the UNDP/ICAO Regional Project RLA/98/003, which will be granted to participating States in this project that do not count on any of the previous alternatives, on a first come first serve basis, having the interested administrations to provide the air tickets to and from the host country.
- d) Own resources of your administration, in the lack of the previous alternatives.

In this sense, the reservation of places will be made upon the reception of requests by this Office up to the completion of vacancies available. For this reason, if your administration plans to use any of the above mentioned alternatives, I will appreciate submitting the duly completed ICAO fellowship nomination forms, through the UNDP Resident Representative accredited to your country.

The Seminar will have English/Spanish simultaneous interpretation, whereas Spanish will be the Task Force Meeting language.

Since it is desirable to finalize, with a minimum of delay, actions to organize the administrative arrangements for both indicated events, I shall be grateful receiving your comments and your plans to participate by the earliest practicable date and, in any event, not later than **11 August 2005**.

Accept, Sir/Madam, the assurances of my highest consideration.

Original signed by

José Miguel Ceppi
Director Regional
Oficina Sudamericana
Lima

Encs.

APPENDIX A

**International Civil Aviation Organization
UNDP/ICAO Regional Technical Cooperation Project RLA/98/003
Transition to the CNS/ATM systems in the CAR/SAM Regions**

**THIRD CAR/SAM SEMINAR ON INSTITUTIONAL ASPECTS FOR CNS/ATM
SYSTEMS IMPLEMENTATION**

(Caracas, Venezuela, 19 September 2005)

1. Introduction

1.1 Within the framework of the activities of the RLA/98/003 technical cooperation regional project for 2005, the Third CAR/SAM Seminar on Institutional Aspects for CNS/ATM Systems Implementation has been programmed to held in Caracas, Venezuela on 19 September 2005.

2. Objective

2.1 The objective of the Seminar would be to serve as an initial forum for the presentations of subjects to be discussed in the Second Meeting of the Task Force on Institutional Aspects (IA/TF/2) concerning the establishment of multinational organizations for the implementation and operation of air navigation services. The results of the Seminar would be considered by the mentioned IA/TF/2 meeting, which will prepare proposals on this respect to the forthcoming GREPECAS/13 meeting to be held next November in Santiago, Chile.

3. List of matters to be discussed

- Item 1** Development of CNS/ATM systems in the CAR/SAM regions with emphasis on multinational facilities/services and presentation of the work carried out by the RLA/98/003 regional technical cooperation project in support of the GREPECAS mechanism.
- Item 2** Presentation of CNS/ATM potential operational scenarios in the CAR/SAM Regions for the implementation of multinational facilities/services and related institutional aspects.
- Item 3** Analysis of legal aspects related to the establishment and operation of multinational organizations in the CAR/SAM Regions.
- Item 4** Future perspectives on CNS/ATM systems implementation in the CAR/SAM Regions. Conclusions and Seminar results.

APPENDIX B



International Civil Aviation Organization

CAR/SAM REGIONAL PLANNING AND IMPLEMENTATION GROUP (GREPECAS)
SECOND MEETING OF THE TASK FORCE ON INSTITUTIONAL ASPECTS
(IA/TF/2)

Caracas, Venezuela, 20-21 September 2005

IA/TF/02 - WP/01

04/07/05

TENTATIVE AGENDA

- Agenda Item 1: Progress achieved and results obtained since the first meeting of the task force
- Agenda Item 2: Review of potential operational scenarios in the CAR/SAM Regions for the implementation and administration of multinational facilities
- Agenda Item 3: Cost/benefit studies
- Agenda Item 4: Future work of the task force
- Agenda Item 5: Other matters

EXPLANATORY NOTES ON THE TENTATIVE AGENDA

Agenda Item 1: Progress achieved and results obtained since the first meeting of the task force

Under this Agenda Item, the Task Force will examine documentation with respect to CAR/SAM events occurred since the first meeting of the task force. In this sense, actions taken by GREPECAS with regard to that task force's proposals and relevant regional matters within the institutional aspects environment.

Agenda Item 2: Review of potential operational scenarios in the CAR/SAM Regions for the implementation and administration of multinational facilities

Under this Item, the Task Force will examine the information to be presented regarding various potential CAR/SAM scenarios for the implementation of multinational facilities/services, and the advantages of administrating these scenarios through Multinational Organizations, as a viable option already taken under consideration by GREPECAS. Upon doing so, possible multinational facilities/services will be taken under general technical/operational, economical and financial considerations, leaving legal aspects for a later opportunity to be dealt with by the actors involved in the scenarios considered appropriate. On this basis, the meeting could propose GREPECAS/13 with an option of scenarios and the manner to deal with their development in the future.

Agenda Item 3: Cost/benefit studies

Under this item, the meeting will examine a cost/benefit profile study of the multinational facilities/services presented under Agenda Item 2, and will examine the development perspectives under the proposed scenarios. The detailed cost/benefit studies should then be refined by studies to be undertaken by the actors responsible of each scenario, with the aim of achieving their implementation.

Agenda Item 4: Future work of the task force

The task force will adjust its work programme on the basis of the afore indicated agenda items.

Agenda Item 5: Other matters

Under this Item, the Task Force will be able to examine any other matter related with the previous subjects.

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