

**INTERNATIONAL CIVIL AVIATION ORGANIZATION
SOUTH AMERICAN REGIONAL OFFICE**

**PREPARATORY MEETING OF THE GREPECAS ATM/CNS SUBGROUP,
ATM COMMITTEE, ATFM TASK FORCE**

(São José dos Campos, Brazil, 3 to 5 August 2005)

Agenda Item 4: Review of the ATFM/TF Terms of Reference and Work Programme

TERMS OF REFERENCE AND WORK PROGRAMME OF THE ATFM TASK FORCE

(Presented by the Secretariat)

Summary

This working paper presents the Terms of Reference and Work Programme approved by GREPECAS, and if such were the case, based on discussions and exchange of opinion during the meeting, this document is amended as per agreements reached to be presented to the GREPECAS ATM/CNS/SG Subgroup ATM Committee Meeting.

1. Introduction

1.1 GREPECAS/12 approved the Terms of Reference and Work Programme of the ATFM Task Force (ATFM/TF) to propose the ATM/CNS Subgroup ATM Committee as shown in **Appendix A** to this working paper.

1.2 During the AP/ATM/10 Meeting, matters related with ATFM were analysed in the ATM environment, reaching some interesting issues on this matter.

2 Analysis

2.1 During the AP/ATM/10 Meeting held in Lima, Peru from 10 to 14 May 2005, when reviewing Agenda Item 5, “ATFM Implementation in the CAR/SAM Regions”, different aspects directly related with implementation were examined, and which one way or another could modify the terms of reference and work programme of the Task Force, shown in Appendix A to this working paper.

2.2 As the meeting may be aware, ICAO/UNDP Project RLA/98/003, through the Task Force on Institutional Aspects, among others, issues related with institutional aspects, would be analyzing literal d) of the ATFM work programme, “Review the institutional aspects involved in a multinational environment”, reason for which it is proposed to eliminate this topic from the work programme.

3 Suggested action

3.1 The Meeting is invited to take note of the information provided, and examine **Appendix A** to this working paper, and if deemed pertinent, update the terms of reference and work programme of the ATFM/TF.

APPENDIX A

TERMS OF REFERENCE AND WORK PROGRAMME OF THE ATFM TASK FORCE

ATM-ATFM/400: To develop an Air Traffic Flow Management (ATFM) system with a view to its future implementation in the CAR/SAM Regions.

ATFM Task Force

1. Terms of reference

Carry out specific studies in order to determine and elaborate guidance material on an Air Traffic Flow Management (ATFM) system to ensure an optimum air traffic flow in the CAR/SAM Regions.

2. Work Programme

- a) Review the documentation on air traffic flow management and the policies globally established;
- b) Review the ATFM regional plans of other regions;
- c) Review the existing ATFM national plans;
- d) Review the institutional aspects involved in a multinational environment;
- e) Review the ATFM technical and operational aspects;
- f) Identify the minimum requirements to implement ATFM;
- g) Define the principles in which the ATFM CAR/SAM service will be based;
- h) Evaluate different alternatives and strategies that may satisfy the future air traffic flow management in the CAR/SAM Regions;
- i) Prepare a draft of ATFM guidance material for the CAR/SAM Regions; and
- j) Present not later than ATM/6 Committee the guidance material for their approval.

3. Composition

Argentina, Brazil*, Chile, Colombia, Costa Rica, Mexico, Peru, United States, Uruguay and COCESNA

* Rapporteur: Rolim Higinio

4. Task termination date

ATMC/6 Meeting