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Международная
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منظمة الطيران
المدني الدولي

国际民用
航空组织

Ref.: LN3/20.1 – SA7717

Lima, 22 December 2023

To: Mr. Yves Tatibouet, Regional Director of Civil Aviation Authority (DSAC)
for French Antilles and French Guiana
Mr. Francis Preux, Director, French West Indies and French Guiana, Air Navigation
Services
Lt. Col. Egbert Field, Director General, Guyana Civil Aviation Authority
H.E. Albert Egbert Jubithana BBA, Minister of Transport, Communication and Tourism,
Suriname

Subject: **RLA/03/901 REDDIG – Thirtieth Meeting of the REDDIG Coordination Committee
(RCC/30)** (Lima, Peru, 19 - 22 March 2024)

Action

- Required:
- 1) Transmittal by States of any additional items to the Provisional Agenda by **19 February 2024**.
 - 2) Submission of documentation by the deadlines provided in this letter.
 - 3) Register participation by **04 March 2024**.

Dear Sir/Madam:

I am pleased to refer to the RLA/03/901 Regional Project - *REDDIG Management System and Administration of the Satellite Segment* and invite your Administration to the Thirtieth Meeting of the REDDIG Coordination Committee (RCC/30), to be held in Lima, Peru, from 19 to 22 March 2024 in the ICAO South American Regional Office premises.

During the RCC/30 Meeting, the activities carried out by the project since the Twenty Ninth Meeting of the REDDIG Coordination Committee (RCC/29), held in Lima, from March 13 to 17, 2023 will be presented; the activities to be implemented in 2024; the financial situation of the project; the approval of the 2024 budget; and the annual evaluation of the project.

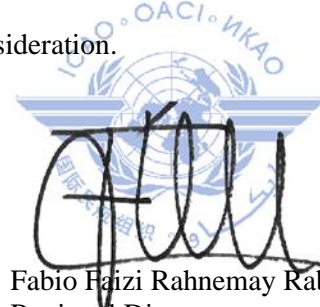
In that sense, I am glad to attach to this letter, the provisional Agenda with the topics to be discussed during the meeting and tentative schedule (**Attachment A**), appreciating your comments in this regard; the Mnemotecnic Paper (**Attachment B**), the Information Paper IP/01 (**Attachment C**) containing general information.

I would appreciate receiving a confirmation on the participation of your delegates, by completing the Registration Form under the following link: <https://forms.office.com/r/C4uy6pY74C> , no later than **04 March 2024**.

The documentation of the event as working papers and information paper, will be published on the website of this Regional Office, www.icao.int/SAM and will not be printed nor distributed during the meeting, being desirable that the delegates take them physically or by electronic means.

Were you to require further information, please contact Mr. Francisco Almeida da Silva, CNS Officer, ICAO SAM Regional Office (falmeida@icao.int / +51 977 814 722).

Accept, Sir/Madam, the assurance of my highest consideration.

The image shows a handwritten signature in blue ink over a circular ICAO logo. The logo features a globe with wings and the text 'OACI - ICAO' at the top and '国际民航组织' at the bottom. The signature is written in a cursive style.

Fabio Faizi Rahnemay Rabbani
Regional Director
ICAO South American Office
Lima

Enclosures

As indicated

cc: Mr. Patrick Pezzeta, Deputy Director, Antilles-Guyane, French Antilles
Mr. Alain Kerhascoet, Head of French Guiana Air Control Centre Cayenne-Félix Eboué Airport, Head of the Aircraft Search and Rescue RCC
Mr. Frederic Danlouox, Adjoint au Chef du SNA, Martinique, French Antilles-Guyane
Mr. Damien Cazé, Director General of Civil Aviation, France
Mrs. Estrea Noordzee, Permanent Secretary, Directorate of Transport, Suriname
Mrs. Cindy Toemin, Acting Head of Civil Aviation Department, Suriname
Mr. Brian de Souza, Director a.i, Civil Aviation Safety Authority Suriname, CASAS, Suriname
Mr. Marcus Doller, Air Safety Support Intl. (ASSI), United Kingdom
Mr. Bruce D'Ancey, Policy Specialist, Flight Ops, Air Safety Support International (ASSI), United Kingdom
ICAO EUR/NAT (For retransmission to DGAC France)

ATTACHMENT A

RLA/03/901 Regional Project REDDIG Management System and Administration of the Satellite Segment

THIRTIETH MEETING OF THE COORDINATION COMMITTEE (RCC/30) (Lima, Peru, 19 - 22 March 2024)

PROVISIONAL AGENDA

- Agenda Item 1: Approval of the agenda and of the meeting schedule

- Agenda Item 2: Review of the report of the Twenty Ninth Meeting of the Coordination Committee (RCC/29)

- Agenda Item 3: Report of the activities carried out to date since the last meeting of the Coordination Committee

- Agenda Item 4: Work plan for 2024 and Implementation of REDDIG III – Phase 1

- Agenda Item 5: Financial situation of the project and approval of the budget

- Agenda Item 6: Annual project evaluation

- Agenda Item 7: Other matters

EXPLANATORY NOTES TO THE PROVISIONAL AGENDA

Agenda Item 1: Approval of the agenda and of the meeting schedule

The Coordination Committee will consider and approve the provisional agenda and meeting schedule proposed by the Secretariat for its Twenty Second Meeting.

Agenda Item 2: Review of the report of the Twenty Ninth Meeting of the Coordination Committee (RCC/29)

The Committee will review the report of its Twenty Ninth Meeting (RCC/29) held in Lima, from 13 to 17 March 2023. Likewise, the Committee will analyze the status of implementation of conclusions formulated during said meeting, as well as of conclusions in force from previous meetings.

Agenda Item 3: Report of the activities carried out to date since the last meeting of the Coordination Committee

The Committee will analyze the activities carried out since its last meeting regarding:

- a) Follow-up to REDDIG II performance;
- b) REDDIG II training programme; and
- c) Summary of the RTO/10 Meeting.

Agenda Item 4: Work plan for 2024 and Implementation of REDDIG III – Phase 1

The Committee will consider the work programme planned for 2024, which includes:

- a) Ad-hoc Cybersecurity Group to study and propose an advanced standard configuration for the firewall equipment (Conclusion RCC/29-1);
- b) REDDIG III Ad-hoc Group to evaluate the proposal to improve the management and administration structure of Project RLA/03/901 (Conclusion RCC/29-2); and,
- c) REDDIG III Ad-hoc Group to review the Technical Specifications for the implementation of REDDIG III – Phase 1 (Conclusion RCC/29-3).

Agenda Item 5: Financial situation of the project and approval of the budget

The Committee will consider the status of the cost-sharing contributions to the project and a summary of the obligations assumed during 2023, as well as the project budget for 2024 for approval.

Agenda Item 6: Annual project evaluation

The Committee will take note of the project's situation at the end of the year, including the management and outputs indicators, as well as the monitoring and control of the project with regard to the approved work plan for 2022, shown in the corresponding forms, concluding with the review of the survey conducted among participant States concerning their annual project evaluation.

Agenda Item 7: Other matters

Under this agenda item, the Committee could analyze any other related issues deemed appropriate.

RLA/03/901 Regional Project
REDDIG Management System and Administration of the Satellite Segment
THIRTIETH MEETING OF THE COORDINATION COMMITTEE (RCC/30)
(Lima, Peru, 19 - 22 March 2024)

PROVISIONAL TIMETABLE

HOUR	Tuesday 19 March 2024	HOUR	Wednesday 20 March 2024	Thursday 21 March 2024	Friday 22 March 2024
08:30 09:00	Register of participants	08:30 10:30	Agenda Item 3	Agenda Item 4	Agenda Item 7
09:00 09:15	Opening				
09:15 09:30	<i>Coffee Break</i>	10:30 10:45	<i>Coffee Break</i>	<i>Coffee Break</i>	<i>Coffee Break</i>
09:30 12:30	Agenda Item 1 and 2	10:45 12:30	Agenda Item 4	Agenda Item 5	Preparation of the Preliminary Report and Closing
12:30 13:30	<i>Lunch Break</i>	12:30 13:30	<i>Lunch Break</i>	<i>Lunch Break</i>	
13:30 15:00	Agenda Item 2	13:30 15:00	Agenda Item 4	Agenda Item 6	



ATTACHMENT B

ICAO SOUTHAMERICAN REGIONAL OFFICE

MNEMOTECNIC PAPER

Thirtieth Meeting of the REDDIG Coordination Committee of Project RLA/03/901 - RCC/30 (Lima, 19 to 22 March 2024)	
Regional Project RLA/03/901 – REDDIG Management System and Administration of the Satellite Segment	<p>The RLA/03/901 Project aims to establish a multinational mechanism for the administration of the South American Digital Network (REDDIG), considering the regional developments in this area. In addition, until this multinational mechanism is established, the project will administer REDDIG, conduct application implementations in the CNS/ATM field in accordance to the requirements of the Air Navigation Plan CAR/SAM (ANP CAR/SAM), it will be responsible for the rental of the satellite segment and will take the necessary actions to modernize the infrastructure of the network in accordance with the operational needs and technological advances available.</p> <p>During the meetings of the Coordination Committee of the Technical Cooperation Project RLA/03/901, the participating States of the network evaluate the activities developed, plan and approve the activities of the next period, review the financial situation of the project, approve the budget of the next period and make the evaluation of the project with respect to the expectations of the participating States.</p>
ICAO strategic objectives	<p>A- Safety; y B- Air Navigation Capacity and Efficiency</p> <p>ASBU: COMI-B0/2 y COMI-B1/1</p>
Current situation of the SAM Region	<p>REDDIG II was modernized in 2015 and currently has 28 nodes deployed, of which 17 are SAT/MPLS, 10 MPLS and 1 SAT (Honduras). States use the network for all voice and data communications, coordination between adjacent control centres, aeronautical message exchange (AMHS/AFTN), surveillance data and other operational, administrative and technical maintenance information.</p> <p>In addition to the Coordination Committee's own issues, the main topics to be addressed at Meeting RCC/30 are: study and proposal of an advanced standard configuration for the firewall equipment procured (Conclusion RCC/29-1); evaluation of the proposal to improve the management and administration structure of Project RLA/03/901 (Conclusion RCC/29-2); and, revision of the Technical Specifications for the implementation of REDDIG III – Phase 1 (Conclusion RCC/29-3).</p>

Meeting nature	This is an annual meeting of accountability, evaluation, preparation/approval of the work plan and is aimed at those responsible for CNS planning in the States or their representatives. It is part of the requirements of the Project itself. Without this meeting, neither the budget nor the work plan for actions of the CDI (formerly TCB, in Montreal) can be approved.
Participant's profile	Authority or representative of the CNS area with the ability to approve conclusions and the project budget, plan future activities and new services.
Contact person in the SAM Office	Mrs. Verónica Chávez, Technical Assistance Officer, (vchavez@icao.int) Mr. Francisco Almeida da Silva, CNS Regional Officer (falmeida@icao.int)

ATTACHMENT C

RLA/03/901 Regional Project REDDIG Management System and Administration of the Satellite Segment

THIRTIETH MEETING OF THE COORDINATION COMMITTEE (RCC/30) (Lima, Peru, 19 - 22 March 2024)

INFORMATION PAPER General Information (Presented by the Secretariat)

1. **Site and dates**

The Thirtieth Meeting of the REDDIG Coordination Committee (RCC/30) will be held in the ICAO South American (SAM) Regional Offices premises in Lima, Peru, from 19 to 22 March 2024. Since we count with two conference rooms, it will be appreciated that upon arriving in the Office, you verify where the event will take place – Floor 3 or 4.

2. **Coordinators**

Mrs. Veronica Chavez, RO/TAO
ICAO SAM Regional Office
Tel: +511 611-8686
E-mail: sam_tc@icao.int; vchavez@icao.int

Mr. Francisco Almeida da Silva, RO/CNS
ICAO SAM Regional Office
Tel: +51 977 814 722
E-mail: icaosam@icao.int; falmeida@icao.int

3. **Participants Registration**

Participants should register on Tuesday, 19 March 2024, from 08:30 to 09:00 hours.

4. **General information**

Found in the “*General Information*”, “*Weather*” and “*Hotels*” sections in the ICAO SAM Regional Office website, http://www.icao.int/SAM/Pages/ES/default_ES.aspx, English, left column, under “About SAM”.

5. **Passport, visa and vaccination requirements**

To enter the country, an updated passport and visa are required; however, it is recommended to contact the Peruvian Embassy or Consulate in your country, to enquire on this requirement well before your departure. Please note that it is not possible to obtain entry visas upon arrival in Peru. Will appreciate you also verify whether yellow-fever or any other vaccination is required.

6. **Documentation**

The documentation will be posted on the ICAO SAM Regional Office website, http://www.icao.int/SAM/Pages/ES/default_ES.aspx, English, left panel, *under South American (SAM) Office, Meetings*, and participants should check our website frequently to download the documentation. All participants must bring their own set of documentation (hard copy or electronically in a laptop) to the meeting venue; there will be no hard copies available for distribution.