



Agenda Item 1: Adoption of the agenda and meeting schedule

ADOPTION OF THE AGENDA AND MEETING SCHEDULE

(Working Paper presented by the Secretariat)

SUMMARY

This working paper presents to the consideration of the Project RLA/03/901 Coordination Committee, the provisional agenda and meeting schedule of its thirtieth meeting.

ICAO strategic objectives:

A – Safety

B – Air navigation capacity and efficiency

1. Agenda

1.1 Through letter SA7717 of 22 December 2023, the Secretariat circulated to the participating States the provisional agenda for the Thirtieth Meeting of the Coordination Committee (RCC/30), scheduled to take place from 19 to 22 March 2024.

1.2 The revised provisional agenda and explanatory notes are presented in **Appendix A** to this working paper.

2. Meeting schedule

2.1 The meeting schedule for the consideration of the agenda items is presented in **Appendix B** to this working paper.

3. Suggested action

3.1 The Coordination Committee is invited to:

- a) Take note of the information contained in this working paper, and
- b) Adopt the agenda and meeting schedule of the RCC/29, presented in **Appendices A** and **B**, respectively.

- End -

APPENDIX A
PROVISIONAL AGENDA

- Agenda Item 1: Approval of the agenda and meeting schedule
- Agenda Item 2: Review of the report of the Twenty Ninth Meeting of the Coordination Committee (RCC/29)
- Agenda Item 3: Report of the activities carried out to date since the last meeting of the Coordination Committee
- Agenda Item 4: Work plan for 2024 and Implementation of REDDIG III – Phase 1
- Agenda Item 5: Financial situation of the project and approval of the budget
- Agenda Item 6: Annual project evaluation
- Agenda Item 7: Other matters

EXPLANATORY NOTES TO THE PROVISIONAL AGENDA

Agenda Item 1: Approval of the agenda and meeting schedule

The provisional Agenda and the Schedule proposed by the Secretariat for the Thirtieth Meeting will be presented for the consideration and approval of the Coordination Committee.

Agenda Item 2: Review of the report of the Twenty Ninth Meeting of the Coordination Committee (RCC/29)

The Committee will review the report of its Twenty Ninth Meeting (RCC/29) held in Lima, from 13 to 17 March 2023. Likewise, the Committee will analyze the status of implementation of conclusions formulated during said meeting, as well as of conclusions in force from previous meetings.

Agenda Item 3: Report of the activities carried out to date since the last meeting of the Coordination Committee

The Committee will analyze the activities carried out since its last meeting regarding:

- a) Follow-up to REDDIG II performance;
- b) REDDIG II training programme; and
- c) Summary of the RTO/10 Meeting.

Agenda Item 4: Work plan for 2024 and Implementation of REDDIG III – Phase 1

The Committee will consider the work programme planned for 2024, which includes:

- a) Ad-hoc Cybersecurity Group to study and propose an advanced standard configuration for the firewall equipment (Conclusion RCC/29-1);
- b) REDDIG III Ad-hoc Group to evaluate the proposal to improve the management and administration structure of Project RLA/03/901 (Conclusion RCC/29-2); and,
- c) REDDIG III Ad-hoc Group to review the Technical Specifications for the implementation of REDDIG III – Phase 1 (Conclusion RCC/29-3).

Agenda Item 5: Financial situation of the project and approval of the budget

The Committee will consider the status of the cost-sharing contributions to the project and a summary of the obligations assumed during 2023, as well as the project budget for 2024 for approval.

Agenda Item 6: Annual evaluation of the project

The Committee will take note of the project's situation at the end of the previous year, including the management and outputs indicators, as well as the monitoring and control of the project with regard to the

approved work plan for 2023, shown in the corresponding forms, concluding with the review of the survey conducted among participant States concerning their annual project evaluation.

Agenda Item 7: Other business

Under this Agenda item, the Committee may examine any other related matter that it deems appropriate.

APPENDIX B

PROVISIONAL TIMETABLE

HOUR	Tuesday 19 March 2024	HOUR	Wednesday 20 March 2024	Thursday 21 March 2024	Friday 22 March 2024
08:30 09:00	Register of participants	08:30 10:30	Agenda Item 3	Agenda Item 4	Agenda Item 7
09:00 09:15	Opening				
09:15 09:30	<i>Coffee Break</i>	10:30 10:45	<i>Coffee Break</i>	<i>Coffee Break</i>	<i>Coffee Break</i>
09:30 12:30	Agenda Item 1 and 2	10:45 12:30	Agenda Item 4	Agenda Item 5	Preparation of the Preliminary Report and Closing
12:30 13:30	<i>Lunch Break</i>	12:30 13:30	<i>Lunch Break</i>	<i>Lunch Break</i>	
13:30 15:00	Agenda Item 2	13:30 15:00	Agenda Item 4	Agenda Item 6	

- End -