



International
Civil Aviation
Organization

Organisation
de l'aviation civile
internationale

Organización
de Aviación Civil
Internacional

Международная
организация
гражданской
авиации

منظمة الطيران
المدني الدولي

国际民用
航空组织

Ref.: LT 11/43.4 – SA128-2024

Lima, 3 April 2024

To: Mr. Yves Tatibouet, Regional Director of Civil Aviation Authority (DSAC)
for French Antilles and French Guiana
Mr. Francis Preux, Director, French West Indies and French Guiana, Air Navigation Services
Lt. Col. Egbert Field, Director General, Guyana Civil Aviation Authority
H.E. Uraiqit h. Ramsaran, Minister of Transport, Communication and Tourism, Suriname

Subject: **Invitation – CAR/SAM Planning and Implementation Regional Group (GREPECAS)
Twenty Fourth Scrutiny Working Group Meeting (GTE/24)**
Mexico City, Mexico, 5 to 9 August 2024

Action

Required: 1) Transmittal of additional items to the Provisional Agenda by **21 June 2024**;
2) Submission of documentation by the deadlines provided in this letter;
3) Register participation by **26 July 2024**.

Dear Sir/Madam,

In accordance with ICAO Doc 9574 - *Manual on a 300 m (1 000 ft) Vertical Separation Minimum Between FL 290 and FL 410, Inclusive* provisions, and GREPECAS Conclusion 17/10 - *MANUAL/GUIDE ON THE ASSESSMENT OF LARGE HEIGHT DEVIATIONS (LHDs) WITH SMS METHODOLOGY FOR THE ANALYSIS AND ASSESSMENT OF LHD REPORTS*, I wish to invite your Administration/Organization to participate in the CAR/SAM Planning and Implementation Regional Group (GREPECAS) Twenty Fourth Scrutiny Working Group Meeting (GTE/24) to be held at the ICAO NACC Regional Office, Mexico City, Mexico, from 5 to 9 August 2024.

The main objective of this meeting will be the analysis of the Large Height Deviations (LHDs) risk in year 2023 and determine the safety level in the Reduced Vertical Separation Minimum (RVSM) airspace in the CAR/SAM Regions.

This event is aimed at CAR/SAM States Points of Contact (PoCs) responsible of providing LHD reports to the Caribbean and South American Monitoring Agency (CARSAMMA), as well as Air Traffic Service (ATS) inspectors, pilots, Air Traffic Control (ATC) supervisors, and ATS safety specialist of States and Territories from the ICAO CAR and SAM Regions and representatives of invited international organizations. The working languages of the meeting will be **English and Spanish**, and simultaneous interpretation will be provided if sufficient participants of both languages provide timely registration.

The Provisional Agenda of the event is at **Appendix A**. States wishing to submit proposals for the addition of items should do so by **21 June 2024**.

We would appreciate confirmation of your participation by **26 July 2024** by registering here: <https://forms.office.com/r/eF1itNAQkq>.

The list of suggested hotels, ICAO NACC Regional Office location, hotel sector maps, as well as other useful information are available on the “*Visiting Our Office?*” Section of the ICAO NACC Regional Office website (http://www.icao.int/NACC/Pages/visitors_info.aspx). Participants are encouraged to make reservations directly with the hotel(s) in a timely manner.

All meeting documentation will be placed in the Meetings Section of the following web page: <http://www.icao.int/NACC/Pages/default.aspx> as it becomes available. Taking into consideration the availability of documentation in electronic format, no hard copies will be distributed during the event.

Documentation that your Administration/Organization may wish to submit/present at the meeting should be forwarded to this Office by e-mail as soon as practicable in Microsoft Word format using the attached templates. Working papers should be brief, action-oriented, and focused with a four-page limit excluding any appendices.

Only working papers **received** by this office by **5 July 2024**, submitted by States/Territories, will be translated to ensure timely processing. Working papers received in this office **after** that date will have to be submitted in both languages. Otherwise, they will become Information Papers. Information papers will only be issued in the language submitted. Papers received from international organizations will not be translated and will be issued only in the language submitted. The deadline to receive papers is **19 July 2024**. The deadlines for submission of documentation for translation will be strictly enforced. You are encouraged to submit documentation in both meeting languages (i.e., English and Spanish).

Should you require any further information regarding the event, please contact Mr. Roberto Sosa España, Air Traffic Management and Search and Rescue Regional Officer (ATM/SAR) (rsosa@icao.int), or his Assistant Mrs. Maria Elizabeth Rodriguez Patron, to the following e-mail: mrodriguezp@icao.int.

Accept, Sir/Madam, the assurances of my highest consideration.



Fabio Faizi Rahnemay Rabbani
Regional Director
ICAO South American Office
Lima

Enclosure:

*A – Provisional Agenda; B – Working Paper template;
C – Information Paper template; D – Appendix template*

cc: Mr. Patrick Pezzeta, Deputy Director, Antilles-Guyane, French Antilles
Mr. Alain Kerhascoet, Head of French Guiana Air Control Centre Cayenne-Félix Eboué Airport, Head of the Aircraft Search and Rescue RCC
Mr. Frederic Danlouox, Deputy Director, French West Indies and French Guiana ANS
Mr. Damien Cazé, Director General of Civil Aviation, France
Mrs. Estrea Noordzee, Permanent Secretary, Directorate of Transport, Suriname
Mrs. Cindy Toemin, Acting Head of Civil Aviation Department, Suriname
Mr. Brian de Souza, Director a.i, Civil Aviation Safety Authority Suriname, CASAS, Suriname
Mr. Marcus Doller, Air Safety Support Intl. (ASSI), United Kingdom
Mr. Bruce D’Ancey, Policy Specialist, Flight Ops, Air Safety Support International (ASSI), United Kingdom
ICAO EUR/NAT (*For retransmission to DGAC France*)