



ATTACHMENT A

SIXTEENTH MULTILATERAL WORKSHOP/MEETING OF THE SAM REGION FOR THE TRANSITION FROM AIS TO AIM (SAM/AIM/16)

Lima, Peru, 14 to 18 August 2023

DRAFT AGENDA

- Agenda Item 1: Follow-up on Conclusions of Previous Meetings, Global NOTAM Campaign and SNOWTAM Implementation**
- Agenda Item 2: Follow-up on the AIS/AIM area differences**
- Agenda Item 3: Follow-up to the implementation of the Quality Management System in the AIM dependencies (QMS/AIM)**
- Agenda Item 4: Review of the process of Phase 2 of the Transition from AIS to AIM and preparation for SWIM**
- Agenda Item 5: NOTAM Contingency Plans, AIS Contingency Plan for Volcanic Ash and ICARD System**
- Agenda Item 6: Review of the implementation of Doc. 8126 - AIS/AIM Personnel Competency Evaluation and Training of AIS/AIM Personnel**
- Agenda Item 7: Review of proposed amendments to ICAO AIS documentation and proposal of new PANS-AIM and PANS-MET documents.**
- Agenda Item 8: Other business**

EXPLANATORY NOTES

Agenda Item 1: Follow-up on Conclusions of Previous Meetings, Global NOTAM Campaign and SNOTAM Implementation

Under this agenda item, we will follow up on the issues and documents related to the Global NOTAM Campaign, as well as SNOTAM. In addition, the conclusions and decisions of previous meetings will be followed up.

In addition, the Region's statistics on NOTAMs will be analyzed. States are invited to present the results of the actions implemented to reduce the number of OLD NOTAMs and Very OLD NOTAMs.

Agenda Item 2: Follow-up on the AIS/AIM area differences

Under this agenda item, the strategies to address the deficiencies of the AIM Area will be analyzed as well as the progress of their resolution. States will receive information on the status of their deficiencies with sufficient time prior to the meeting for analysis and feedback.

Agenda Item 3: Follow-up to the implementation of the Quality Management System in the AIM dependencies (QMS/AIM)

This topic will address the situation of the States that have not yet succeeded in implementing quality management in AIM, for which an update of the Action Plans will be requested. In addition, the difficulties faced by the States for the re-certification of the QMS/AIM in the context of the recovery from the COVID-19 pandemic will be analyzed. In addition, the proposed *Manual on the Quality Management System for Aeronautical Information Services* (Doc 9839) will be analyzed.

States that have completed the processes are invited to share best practices in relation to Aeronautical Information Management in an environment associated with Quality Management, and those that are in the process, to present their Action Plan to achieve the implementation of QMS in the AIS.

Agenda Item 4: Review the process of Phase 2 of the Transition from AIS to AIM and preparation for SWIM

This agenda item will be dedicated to presentations by the States on their implementation plans for e-AIP, AIXM, TOD, and all Digital Data Sets (DDS).

In addition, the States will be asked to present their plans for the implementation of the infrastructures, as well as the standard information exchange models, in their different domains, which will make it possible to prepare the State for the implementation of SWIM. The proposal of the GANP-Seventh Edition in relation to the AIM area and the ICAO Cybersecurity Action Plan will be analyzed.

Agenda Item 5: NOTAM Contingency Plans, AIS Contingency Plan for Volcanic Ash and ICARD System

Under this agenda item, strategies will be analyzed. In addition, NOTAM contingency plans and the current status of codes and route designators used in the SAM Region and found in the ICARD System will be reviewed. States are invited to submit updates to their Action Plans to address deficiencies in the AIM area, as well as other actions that have been taken or implemented in relation to these three items.

In addition, States are requested to report on their actions in the context of the NOTAM Contingency Plans.

Additionally, the preparation of the VOLCEX exercise will be followed up.

Agenda Item 6: Review of the implementation of Doc. 8126 - AIS/AIM Personnel Competency Evaluation and Training of AIS/AIM Personnel

Under this agenda item, the actions for the evaluation of AIS/AIM personnel competencies aligned to Part I of Doc. 8126 - AIS Manual will be followed up.

In addition, this agenda item will discuss the training activities of the States in the area of AIS. States are expected to report on training activities planned for 2022 and those projected for 2023. In addition, States are expected to report on the use of the new Training and Education document for MAR Region AIS personnel for planning training activities.

Agenda Item 7 Review of proposed amendments to ICAO AIS documentation and proposal of new PANS-IM and PANS-MET documents.

Under this agenda item, the proposed amendments to various ICAO Annexes and their impact on AIS/AIM documentation will be analyzed.

Also, the proposals for the new PANS-IM and PANS-MET documents and their impact on the AIS/AIM will be reviewed.

Agenda Item 8: Other business

Under this item, the Meeting may examine other aspects that have not been considered in the previous items and that are related to the topics under analysis.

TENTATIVE AGENDA

Time	Monday 14 August	Time	Tuesday 15 August	Wednesday 16 August	Thursday 17 August	Time	Friday 18 August
0830 0900	Registration	0830 1030	Agenda Item 2	Presentation	Presentaction	0900 1000	Revision of the Report
0900 0915	Opening ceremony						
0915 0930	Election of the President and Vice- President	1030 1045	<i>Coffee break</i>	<i>Coffee break</i>	<i>Coffee break</i>	1000 1030	<i>Coffee break</i>
0930 1030	Agenda Item 1	1045 1215	Agenda Item 3	Agenda Item 4	Agenda Item 6	1030 1200	Approval of the Report
1030 1050	<i>Coffee break</i>	1215 1300	<i>Lunch break</i>	<i>Lunch break</i>	<i>Lunch break</i>	1200 1230	Closing ceremony
1050 1200	Agenda Item 1	1300 1430	Agenda Item 3	Agenda Item 5	Agenda Item 7		
1200 1300	<i>Lunch break</i>	1430 1445	<i>Coffee break</i>	<i>Coffee break</i>	<i>Coffee break</i>		
1300 1530	Agenda Item 2	1445 1530	Agenda Item 4	Agenda Item 6 - Brazil Presentation	Agenda Item 8		

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