



**FLIMSY #01**

**PROPOSED PROCEDURE FOR REQUESTING BILATERAL MEETINGS**

(Presented by the Secretariat)

In order to facilitate the allocation of rooms for bilateral meetings between the States/Organizations, the Secretariat has arranged a schedule to facilitate these meetings, considering the day's breaks and agendas.

Delegates who wish to have a bilateral meeting and use the rooms available during the RAAC are invited to fill out the attached form (Attachment "A" to this FLIMSY) and send it to the addresses indicated on said form. If the form is filled out during the RAAC, deliver it to the DGAC delegates at the information table (registration table).

It should be noted that the schedules would be completed in the order in which the requests are received.

Lunes/Monday	Martes/Tuesday	Miércoles/Wednesday	Jueves/Thursday	Viernes/Friday
<input type="checkbox"/> 10:00-10:30	<input type="checkbox"/> 10:00-10:30	<input type="checkbox"/> 10:00-10:30	<input type="checkbox"/> 10:00-10:30	<input type="checkbox"/> 10:00-10:30
<input type="checkbox"/> 15:30 - 16:00	<input type="checkbox"/> 15:30 - 16:00		<input type="checkbox"/> 15:30 - 16:00	<input type="checkbox"/> 15:30 - 16:00
<input type="checkbox"/> 16:00 - 16:30	<input type="checkbox"/> 16:00 - 16:30		<input type="checkbox"/> 16:00 - 16:30	<input type="checkbox"/> 16:00 - 16:30
<input type="checkbox"/> 16:30 - 17:00	<input type="checkbox"/> 16:30 - 17:00		<input type="checkbox"/> 16:30 - 17:00	

Table #1 - Proposed schedules for bilateral meetings. All in local time of Santiago, Chile.

The DGAC of Chile has arranged the following rooms to hold the meetings. We appreciate taking note of them and their capacities so that they can better accommodate the bilateral meeting.

Room No.	Room Type	Location	Capacity	Observations
1	Lounge	2 <sup>nd</sup> floor	4 delegates	
2	Lounge	2 <sup>nd</sup> floor	4 delegates	
3	Meeting Room (with table)	1 <sup>st</sup> floor	10 delegates	Set up for presentations.
SG Room	Office	2 <sup>nd</sup> floor	5 delegates	Only for meetings with the ICAO Secretary General
Chile Room	Office	2 <sup>nd</sup> floor	5 delegates	Only for meetings with the DGAC or the Chilean State