



International
Civil Aviation
Organization

Organisation
de l'aviation civile
internationale

Organización
de Aviación Civil
Internacional

Международная
организация
гражданской
авиации

منظمة الطيران
المدني الدولي

国际民用
航空组织

Ref.: LT 11/43.4 – SA350

Lima, 26 June 2023

To: Mr. Yves Tatibouet, Regional Director of Civil Aviation Authority (DSAC), French Antilles and French Guiana
Mr. Philippe Versi, Regional Director, West Indies and French Guiana
Lt. Col. Egbert Field, Director General, Guyana Civil Aviation Authority
H.E. Albert Egbert Jubithana BBA, Minister of Transport, Communication and Tourism, Suriname

Subject: **Invitation – CAR/SAM Planning and Implementation Regional Group (GREPECAS) Twenty Third Scrutiny Working Group Meeting (GTE/23)**
Lima, Peru, 11 to 15 September 2023

Action

Required: 1) Transmittal of additional items to the Provisional Agenda by **11 August 2023**;
2) submission of documentation by the deadlines provided in this letter; and
3) register participation by **1 September 2023** through
<https://forms.office.com/r/W2nFrk4eXu>

Dear Sir/Madam,

In accordance with ICAO Doc 9574 - *Manual on a 300 m (1 000 ft) Vertical Separation Minimum Between FL 290 and FL 410, Inclusive* provisions, and GREPECAS Conclusion 17/10 - *MANUAL/GUIDE ON THE ASSESSMENT OF LARGE HEIGHT DEVIATIONS (LHDs) WITH SMS METHODOLOGY FOR THE ANALYSIS AND ASSESSMENT OF LHD REPORTS*, I wish to invite your Administration/Organization to participate in the CAR/SAM Planning and Implementation Regional Group (GREPECAS) Twenty-Third Scrutiny Working Group Meeting (GTE/23) to be held at the ICAO SAM Regional Office, Lima, Peru, from 11 to 15 September 2023.

The main objectives of this meeting will be the analysis of the Large Height Deviations (LHDs) risk in 2022 and to determine the safety level in the Reduced Vertical Separation Minimum (RVSM) airspace in the CAR/SAM Regions.

This event is aimed at CAR/SAM States Points of Contact (PoCs) responsible for providing LHD reports to the Caribbean and South American Monitoring Agency (CARSAMMA), as well as Air Traffic Service (ATS) inspectors, pilots, Air Traffic Control (ATC) supervisors, ATS safety specialist of States and Territories from the ICAO CAR and SAM Regions, and representatives of invited international organizations. The working languages of the meeting will be **English and Spanish**, and simultaneous interpretation will be provided if sufficient participants of both languages provide timely registration.

We would appreciate confirmation of your participation by **1 September 2023** by registering here: <https://forms.office.com/r/W2nFrk4eXu>

The Provisional Agenda of the event is at **Appendix A**. States wishing to submit proposals for the addition of items should do so by **11 August 2023**.

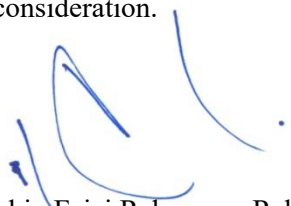
An asynchronous phase will be implemented to maximize the meeting outcomes, with the working papers available for comments by the accredited focal points or other stakeholders. The information regarding the asynchronous meeting and documentation will be available in the meetings section of the following web page: <http://www.icao.int/SAM> as soon as it is ready.

Documentation that your Administration/Organization may wish to submit/present at the meeting should be forwarded to this Office by e-mail as soon as practicable in Microsoft Word format using the attached templates. Working papers should be brief, action-oriented, and focused with a four-page limit excluding any appendices.

Only working papers **received** by this office by **11 August 2023**, submitted by States/Territories, will be translated to ensure timely processing. Working papers received in this office **after** that date will not be submitted in both languages. Otherwise, they will become Information Papers. Information papers will only be issued in the language presented. Papers received from international organizations will not be translated and will be issued only in the language submitted. The deadline to receive papers is **1 September 2023**. The deadlines for submission of documentation for translation will be strictly enforced. You are encouraged to submit documentation in both meeting languages (i.e., English and Spanish).

Should you require any further information regarding the event, please contact Mr. Roberto Sosa España, Air Traffic Management and Search and Rescue Regional Officer (ATM/SAR) (rsosa@icao.int), or his Assistant Mrs. Maria Elizabeth Rodriguez Patron, to the following e-mail: mrodriguezp@icao.int.

Accept, Sir/Madam, the assurances of my highest consideration.



Fabio Faizi Rahnemay Rabbani
Regional Director
ICAO South American Office
Lima

Enclosures:

- A – Provisional Agenda*
- B – Template for Working Paper*
- C – Template for Information Paper*

cc: Mr. Patrick Pezzeta, Deputy Director, Antilles-Guyane, French Antilles
Mr. Alain Kerhascoet, Head of French Guiana Air Control Centre Cayenne-Félix Eboué Airport, Head of the Aircraft Search and Rescue RCC
Mr. Frederic Danlouox, Adjoint au Chef du SNA, Martinique, French Antilles-Guyane
Mr. Damien Cazé, Director General of Civil Aviation, France
Mrs. Estrea Noordzee, Permanent Secretary, Directorate of Transport, Suriname

Mrs. Cindy Toemin, Acting Head of Civil Aviation Department, Suriname
Mr. Brian de Souza, Director a.i, Civil Aviation Safety Authority Suriname, CASAS, Suriname
Mr. Marcus Doller, Air Safety Support Intl. (ASSI), United Kingdom
Mr. Bruce D’Ancey, Policy Specialist, Flight Ops, Air Safety Support International (ASSI), United Kingdom
ICAO EUR/NAT (*For retransmission to DGAC France*)
ICAO NACC

APPENDIX A

CAR/SAM PLANNING AND IMPLEMENTATION REGIONAL GROUP (GREPECAS) TWENTY THIRD SCRUTINY WORKING GROUP MEETING (GTE/23)

Lima, Peru, 11 to 15 September 2023

PROVISIONAL AGENDA

Agenda Item 1: Review of the conclusions and recommendations of previous CARSAMMA meetings and of the Scrutiny Group

- a) Review of previous findings
- b) Review of previous recommendations

Agenda Item 2: Review of the results of the Large Altitude Deviations (LHD) analysis

- a) Indicators data on points of greatest occurrence of LHD events
- b) Actions taken for the improvement of LHD event data capture and for the improvement of RVSM state capture by Registry States or the Operator
- c) Results of the RVSM airspace safety assessment project for the CAR and SAM Regions
- d) Identifying trends
- e) Lessons learned by CAR/SAM States to reduce the number of LHDs
- f) Report on the progress of the States in the reduction of LHDs

Agenda Item 3: Activities and tasks to report to GREPECAS

- a) Review of tasks to report to GREPECAS

Agenda Item 4: Data Analysis and Exchange

- a) Cooperation GTE/PA-RAST
- b) Data analysis

Agenda Item 5: Other matters

- a) Flight Plan Audit Report
- b) Bilateral working meetings
- c) LHDs Reporting Workshop

**CAR/SAM PLANNING AND IMPLEMENTATION REGIONAL
GROUP (GREPECAS) TWENTY THIRD SCRUTINY WORKING
GROUP MEETING (GTE/23)**

(Lima, September 11-15, 2023)

<i>Hour</i>	<i>Monday 11</i>	<i>Tuesday 12</i>	<i>Wednesday 13</i>	<i>Thursday 14</i>	<i>Friday 15</i>
0830 — 0900	Registration and Opening	Agenda Item 2	Agenda Item 3	Agenda Item 4	Agenda Item 5
0900 — 0945	Agenda Item 1				
0945 — 1000	Pause for coffee				
1000 — 1200	Agenda Item 1	Agenda Item 2	Agenda Item 5	Agenda Item 4	Agenda Item 5
1200 — 1330	Pause for coffee				
1330 — 1430	Agenda Item 2	Agenda Item 2	Agenda Item 5	Agenda Item 5	Closing
1430 — 1530					



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WORKING PAPER

GTE/23— WP/**
//23

**CAR/SAM Planning and Implementation Regional Group (GREPECAS) Twenty Third Scrutiny
Working Group Meeting
(GTE/23)**

Lima, Peru, 11 to 15 September 2023

Agenda Item *:

TITLE OF WORKING PAPER

(Presented by ***)

EXECUTIVE SUMMARY	
Insert brief summary of the working paper.	
Action:	Insert action required.
<i>Strategic Objectives:</i>	<ul style="list-style-type: none">• Safety• Air Navigation Capacity and Efficiency• Security & Facilitation• Economic Development of Air Transport• Environmental Protection
<i>References:</i>	<ul style="list-style-type: none">• ***

1. Introduction

1.1 Ff

or

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South American Office

INFORMATION PAPER

GTE/23 — IP/**
//23

**CAR/SAM Planning and Implementation Regional Group (GREPECAS) Twenty Third Scrutiny
Working Group Meeting
(GTE/23)**

Lima, Peru, 11 to 15 September 2023

Agenda Item *:

TITLE OF INFORMATION PAPER

(Presented by ***)

EXECUTIVE SUMMARY	
Insert brief summary of the information paper.	
<i>Strategic Objectives:</i>	<ul style="list-style-type: none">• Safety• Air Navigation Capacity and Efficiency• Security & Facilitation• Economic Development of Air Transport• Environmental Protection
<i>References:</i>	<ul style="list-style-type: none">• ***

1. Introduction

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or

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