



WORKING PAPER

RASG-PA ESC/38 — WP/12
15/05/23

**Thirty-eighth Meeting of the Executive Steering Committee of the Regional Aviation Safety Group —
Pan American (ESC/38)**

Lima, Peru, May 24 and 25, 2022

Agenda Item 3: RASG-PA/GREPECAS Coordination

RASG-PA PLENARY MEETING FORMAT

(Presented by Secretariat)

EXECUTIVE SUMMARY	
This Working Paper presents for consideration by the Executive Steering Committee (ESC) a new format for the RASG-PA Plenary meeting.	
Action:	The Meeting is invited to: a) Take note of the information provided in this working paper; and b) Approve the proposed Decisions detailed in 3.7
<i>Objectives:</i>	<ul style="list-style-type: none"> • Safety
<i>References:</i>	<ul style="list-style-type: none"> • RASG-PA 12 Report

1. Background

1.1 In 2019, the Council approved new generic Terms of reference for the PIRGs and RASGs, to clarify the roles of stakeholders and promote partnership among them, harmonize the methods of work and improve regional reporting through more frequent meetings. It was agreed that the option to further expand the generic terms of reference to suit the regions needs will ensure flexibility of the work and lay the foundation for a more efficient meeting model and reporting.

1.2 The 40th Session of the ICAO Assembly, (24 September to 4 October 2019), decided to align the meeting schedule of the PIRGs and RASGs with the annual reporting requirement to the Council. (A40-WP/608). The Council (C-DEC 219/7), during the review of the Assembly Resolutions and Decisions (C-WP/14983 Rev. 2) endorsed the Assembly Decision for the PIRGs and RASGs to meet and Report to Council on an annual basis. On 5 August 2020, the President of the Council, under delegated authority, amended the Terms of Reference of the PIRGs and RASGs to include annual meetings.

1.3 On the other hand, the South American Regional Office organized and carried out the Seventeenth Meeting of Civil Aviation Authorities of the South American Region (RAAC/17) in Santiago, Chile from April 10 to 14, 2023, using for the first time an asynchronous format, which allowed the analysis and discussion of a total of 51 Working Papers and 16 Information Papers through virtual means, before

the meeting was held, and reserving face-to-face sessions for the approval of the report, strategic discussions and strengthening of relations between the authorities.

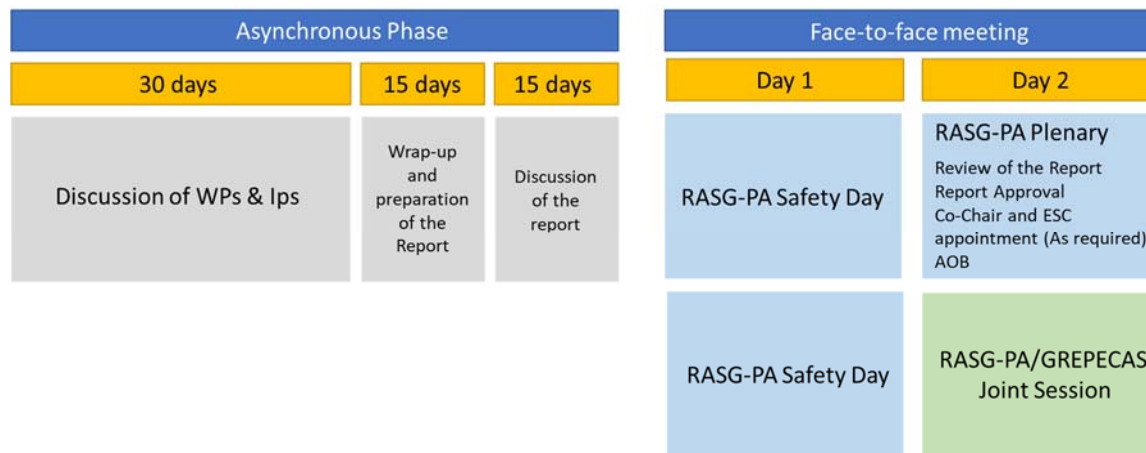
1.4 This format, which was very well received by the participants, made it possible to make more efficient use of the limited time available in face-to-face meetings, using those days for planning and discussing strategic aspects, instead of reading a large amount of papers, an activity that can be perfectly done virtually.

1.5 Finally, during the RASG-PA 12th Plenary Meeting, held in Salvador Bahía on 14 and 15 November 2022, the participants commented on the need to review the structure, method and content of the meetings, to ensure the most efficient use of resources by States, representatives of the Industry, International Organizations and ICAO Regional Offices.

2. New format proposal

2.1 Based on what was stated in the previous section, the Secretariat proposes to the RASG-PA Executive Steering Committee, consider the possibility of carrying out the discussions in the Working Papers and Information Notes of the RASG-PA plenary meetings in an asynchronous manner, with due anticipation of the face-to-face meeting, and use one day, of the day and a half available to RASG-PA in the week of the RASG-PA and GREPECAS plenary meetings, to hold the RASG-PA Safety Day, as described in section 3 below.

2.2 In this way, the format of the meeting would be as follows:



3. RASG-PA Safety Day

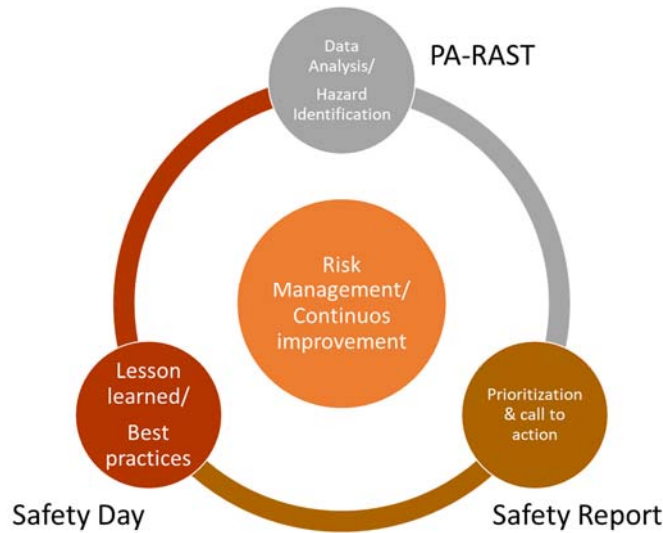
3.1 The mission of RASG-PA is to reduce the risk of fatality in commercial aviation by ensuring the prioritization, coordination, and implementation of data-driven safety improvement initiatives in the Pan American Region through the active participation of all interested parties. of civil aviation.

3.2 Lessons learned are valuable insights and experiences gained from past experiences that can be applied to improve future results. Capturing and sharing lessons learned is a crucial part of continuous improvement and process optimization and can have a significant impact in the future.

3.3 Capturing lessons learned provides a valuable opportunity to reflect on past experiences and identify areas for improvement. It allows individuals and organizations to gain a better understanding of what worked well, what didn't, and what can be done differently in the future. Sharing lessons learned promotes collaboration and ensures that information is accessible to all relevant parties.

3.5 In addition, sharing lessons learned promotes a culture of continuous improvement and helps create a shared sense of purpose and understanding. It enables individuals and teams to learn from each other and work together to improve processes and results.

3.6 The RASG-PA Safety Day will be a space in which we can learn and reflect on past experiences, to positively impact risk mitigation efforts in the Region. This event will allow us to connect the risk analysis process carried out by the PA-RAST, with the identification of priorities that are included in the Annual Operational Safety Report, offering examples of best practices and lessons learned to be applied, not only in RASG-PA mitigation processes, but directly by service providers:



3.7 In light of the foregoing, the ESC is proposed to consider the following Decision:

DECISION RASG-PA ESC/38/XX	RASG-PA SAFETY DAY
<p>What:</p> <p>Authorize the Secretariat, organize the discussion of the Working Notes and Information Notes of the RASG-PA XIII Meeting in an asynchronous manner prior to the face-to-face meeting, and organize, in coordination with the PA-RAST, the realization of the RASG-PA Safety Day during the first day of the face-to-face meeting, as described in WP/12.</p> <hr/> <p>How much: TBD</p>	<p>Expected impact:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Political/Global <input type="checkbox"/> Interregional <input type="checkbox"/> Economic <input type="checkbox"/> Environmental <input checked="" type="checkbox"/> Operational/Tech.

Why: To strengthen the risk management process in the Region, through the sharing of lessons learned and best practices related to the main risk areas, and to promote collaboration and ensure that information is accessible to all relevant parties.	
When: Immediately	Status: Valid
Who: <input checked="" type="checkbox"/> Secretariat <input checked="" type="checkbox"/> PA-RAST	

4. **Suggested action**

4.1 The Meeting is invited to:

- a) Take note of the information provided in this working paper; and
- b) approve the decision proposals detailed in 3.7.

— END —