



International  
Civil Aviation  
Organization

Organisation  
de l'aviation civile  
internationale

Organización  
de Aviación Civil  
Internacional

Международная  
организация  
гражданской  
авиации

منظمة الطيران  
المدني الدولي

国际民用  
航空组织

Ref.: LN3/24.1 – SA6255

Lima, 23 May 2022

To: Mr. M. Thierry Buttin, Regional Director of Civil Aviation Authority (DSAC)  
for French Antilles and French Guiana  
Mr. Philippe Versi, Regional Director, West Indies and French Guiana  
Lt. Col. Egbert Field, Guyana Civil Aviation Authority  
Mr. Albert E. Jubithana BBA, Minister of Transport Communication and Tourism, Suriname

Subject: **RLA/06/901 - Webinar on Design and Operations of Heliports for the SAM Region** (Zoom platform, 17 June 2022)

Required  
action: Register participants and delegates as soon as possible.

Dear Sir/Madam:

I wish to refer to the program of activities that was adopted at the Fifteenth Meeting of the Coordination Committee of the Regional Project RLA/06/901 (RCC/15, Virtual, December 2, 2021).

In this sense and in order to continue the activities of the aforementioned Project, I am pleased to invite your Administration to participate in the **Virtual Seminar on Design and Operations of Heliports for the SAM Region**, which will be held through the Zoom platform, on 17 June 2022.

The objective of this event is to strengthen States and other operational partners with information on the updates to the Heliport Manual (document 9261) and Annex 14 Vol. II, new developments of heliports, and the new concept of "vertiports", so that States can ensure their requirements are kept up to date with the latest provisions.

Taking into account the above, I ask you to take into consideration the profile of the participants and propose specialists from Aerodrome Operations and Ground Aids (AGA/AOP), in addition to extending the invitation to the operators of airports, heliports, and air navigation service providers.

The opening session will be held on **June 17, 2022 at 08:30 Lima time (13:30 UTC)**. To register for this event, delegates can access the following link:

<https://icao.zoom.us/meeting/register/tJAtdeiqpz0iH9HvNPGMLtylcvYd-kXlmiBd>

After registration, which is important to be done as soon as possible, you will receive a message with the link to enter the meeting. For the days of the event, I would appreciate entering 15 minutes before the time to verify that there are no technical problems.

Attached to this letter you will also find the Tentative Programme and the Mnemotecnic Paper of the event. Likewise, the other documentation related will be published on our website: <http://www.icao.int/SAM>, *Meetings* option, as soon as it is available.

It is important to inform you that this event has been covered thanks to the contribution of your State, taking into account that part of the annual fee that has been sent to the International Civil Aviation Organization (ICAO) has an item established for this purpose.

Mr. Fabio Salvatierra, AGA Regional Officer ([fsalvatierra@icao.int](mailto:fsalvatierra@icao.int)) of the ICAO South American Regional Office, is at your disposal should you require any additional information about this event.

Accept, Sir/Madam, the assurance of my highest consideration



Fabio Faizi Rahnemay Rabbani  
Regional Director  
ICAO South American Office  
Lima

cc: Mr. Patrick Pezzeta, Deputy Director, Antilles-Guyane, French Antilles  
Mr. Alain Kerhascoet, Head of French Guiana Air Control Centre Cayenne-Félix Eboué Airport, Head of the Aircraft Search and Rescue RCC  
Mr. Jean-Jacques Deschamps, Directeur Adjoint, ANSP Martinique, French Antilles-Guyane  
Mr. Damien Cazé, Director General of Civil Aviation, France  
Mrs. Estrella Noordzee, Permanent Secretary, Directorate of Transport, Suriname  
Ms. Constance Karijodinomo, Director of Civil Aviation Department, Suriname  
Mr. Brian de Souza, Director a.i, Civil Aviation Safety Authority Suriname, CASAS, Suriname  
Mr. Marcus Doller, Air Safety Support Intl. (ASSI), United Kingdom  
Mr. Bruce D'Ancely, Policy Specialist, Flight Ops, Air Safety Support International (ASSI), United Kingdom  
ICAO EUR/NAT (*For retransmission to DGAC France*)



ICAO

22SAMHELI

# AGENDA

## Webinar on Design and Operations of Heliports for the SAM Region

Organized by ICAO South American Regional Office

17 June 2022





ICAO

21SAMHELI

**Heliports Webinar for the SAM Region**  
17 June 2022

**SUBJECT TO CHANGE**  
**Lima local times (GMT-5)**

**SESSION 1 – Setting the scene & ICAO work**

08:30 – 08:40	S0 10'	<b>Opening Remarks</b> <i>Speaker:</i> ICAO SAM
08:40 – 09:10	S1 30'	<b>Setting the scene – Changes to AN14 Vol II &amp; Doc. 9261</b> <i>Speaker:</i> RC Raman – ICAO AOI Technical Officer <i>Speaker:</i> Jim Lyons - HDWG member – Royal Aeronautical Association (RAeS) representative
09:10 – 09:30	S2 20'	<b>Work of the HDWG: What has been done and what's upcoming</b> <i>Speaker:</i> Arturo Madrigal - HDWG rapporteur – SENASA Spain

**SESSION 2 – Heliport Manual**

09:30 – 10:00	S3 30'	<b>Brief introduction to Part I. Offshore Heliports</b> <i>Speaker:</i> Kevin Payne - HDWG member – United Kingdom CAA
10:00 – 10:30	S4 30'	<b>Brief introduction to Part II. Onshore Heliports</b> <i>Speaker:</i> Jim Lyons - HDWG member – Royal Aeronautical Association (RAeS) representative
10:30 – 10:40	10'	<b>Break</b>

**SESSION 3 – State Experiences and the future of heliports**

10:40 – 11:00	S5 20'	<b>State Experience – Certification of Heliports – Spain</b> <i>Speaker:</i> Arturo Madrigal – SENASA Spain
11:00 – 11:20	S6 20'	<b>State Experience – Brazil</b> <i>Speaker:</i> Maria Paula Boechat Borges de Macedo – ANAC Brazil
11:20 – 11:50	S7 30'	<b>Introduction to Vertiports</b> <i>Speaker:</i> to be confirmed
11:50 – 12:30	S8 40'	<b>Q&amp;A and closing remarks</b>

-----



**ICAO SOUTH AMERICAN REGIONAL OFFICE**

**MNEMOTECNIC PAPER – AGA05**

<b>Webinar on Design and Operations of Heliports for the SAM Region (Zoom platform, 17 June 2022)</b>	
<b>Regional strategy</b>	<p>With the publication of the fifth edition (year 2021) of the ICAO Heliport Manual (document 9261), an important update is made to the manual that dates from 1995. Therefore, it is necessary to communicate the States about relevant changes, so that it result in the updating of national regulations in this regard, as well as the incorporation of new provisions in the design and operation of heliports.</p> <p>In addition to this, important developments are made in the world in the field of Vertical Takeoff and Landing aircraft powered by electricity, also called e-VTOL for its acronym in English. These aircraft will revolutionize urban transportation by offering superior capabilities, according to their manufacturers, to helicopter operations and at a lower cost. Experts in the field predict that the traffic of these aircraft will increase dramatically in the coming years, so it is important that SA, States begin to analyze, from the AGA’s infrastructure point of view, the requirements for the facilities that serve these aircrafts.</p> <p>To promote the study of this matter in the States, the AGA Program proposes:</p> <ul style="list-style-type: none"> <li>✓ Create awareness of the available documentation.</li> <li>✓ Promote the sharing of experiences between States of the Region, as well as promote the involvement of academia and industry.</li> <li>✓ Implementation of measures agreed by the States (at the local or regional level) -<b>To be defined.</b></li> </ul>
<b>ICAO Strategic Objectives</b>	<p>A- Safety B- Air Navigation Capacity and Efficiency.</p>
<b>Activities held by the SAM Region</b>	<ul style="list-style-type: none"> <li>✓ This would be the first ICAO SAM activity on this specific topic in the last 5 years</li> </ul>
<b>Status of the SAM Region in terms of implementation</b>	<p>Currently, most SAM States do not have international heliports, however, it is estimated that most of them use ICAO SARPs to design their national regulations on heliport design and operation.</p> <p>Currently, the SRVSOP has regulations for the design and operation of heliports (LAR 155).</p> <p>However, under SRVSOP there is no updated guidance material for heliports or vertiports.</p>

<p><b>Activity objective</b></p>	<p>This virtual seminar aims to raise awareness about the updates to the Heliport Manual (document 9261) and Annex 14 Vol. II, new developments of heliports, and the new concept of "vertiports" in order for States to review their requirements and ensure that they are kept up to date with the latest provisions. That in turn promote, if the States consider it so, regional work related to the new concept.</p>
<p><b>Nature of the event</b></p>	<ul style="list-style-type: none"> <li>✓ Presentations by experts in the field</li> <li>✓ Presentation of international experiences</li> </ul>
<p><b>Competences to be generated by this event</b></p>	<p>Participants are expected to gain knowledge of the available guidance material, so that they gain competencies to review their current requirements and the operators' compliance with the international requirement.</p>
<p><b>Participants profile</b></p>	<ul style="list-style-type: none"> <li>✓ States CAAs AGA Inspectors</li> <li>✓ Air Navigation Service Providers</li> <li>✓ Aerodrome Operators</li> <li>✓ Heliport Operators</li> </ul>
<p><b>Next steps for the development of the strategy</b></p>	<ul style="list-style-type: none"> <li>✓ Get feedback on the event</li> <li>✓ Compile information and data</li> <li>✓ Implementation decision making</li> </ul>
<p><b>Regional framework update</b></p>	<p>Depending on the results of the event, future actions could be planned to include Vertiports aspects group discussions, such as RPEAGA or SAM Region AGA Focal Points</p>
<p><b>Contact person in the SAM Office</b></p>	<p>Mr. Fabio Salvatierra Regional Officer of Aerodromes and Ground Aids ICAO South American Regional Office <a href="mailto:fsalvatierra@icao.int">fsalvatierra@icao.int</a></p>