



## APPENDIX B

### MNEMONIC PAPER

<b>Third Meeting of ARCM Committee Meeting</b>	
<b>Third ARCM Executive Committee Meeting</b>	<p>In this Third Meeting of the ARCM Executive Committee, will be the first face-to-face of the Executive Committee post COVID-19 pandemic. This opportunity will allow to interact in person with the new members of the EC that have joined during the pandemic.</p> <p>This meeting will allow the EC to interact with industry and other accident investigation organizations and regionals, related with safety.</p>
<b>Meeting objectives</b>	<ul style="list-style-type: none"> <li>✓ Provide information to the members of the ARCM Executive Committee on the progress in the different activities that have been carried out up to the moment of the meeting. Analyze new proposals in different aspects related to accident investigation.</li> <li>✓ Receive updated information on the status of the Working Groups and future actions.</li> <li>✓ Receive updated information on new investigation techniques provided by the industry and other organizations related to safety.</li> <li>✓ Know the roles of the Accident Investigation Authorities (AIA) or AIG organizations immersed in the Civil Aviation Authorities, within the framework of the state safety program (SSP).</li> <li>✓ Receive information on the support that the AIA and AIG organizations are providing in the implementation, operation, and maintenance of the SSP of their States.</li> </ul>
<b>Activities to continue with development of the ARCM in SAM Region</b>	<ul style="list-style-type: none"> <li>✓ Continue the work of the working groups, on notifications, final reports, promote, and strengthen these AIG tasks in all AIG SAM organizations.</li> <li>✓ Articulate, collaborate, and participate in activities that the Regional Office will carry out according to the AIG SAM.</li> <li>✓ Participate in international activities RAIO CP among others.</li> </ul>
<b>Meeting nature</b>	<p>This meeting will be an informative one, accountability and didactic nature on issues related to the objectives and activities indicated in this mnemonic note and in the work agenda.</p>
<b>Competences to be generated by the event</b>	<ul style="list-style-type: none"> <li>• Understanding of the activities carried out by the ARCM at the Regional level to determine the gaps that the States have and propose adequate mitigation measures in a cooperative environment;</li> <li>• Understanding of new investigation techniques provided by industry and other organizations related to safety;</li> </ul>

	<ul style="list-style-type: none"><li>• Understanding of safety management its regulatory framework and the Standards and Recommended Practices (SARPs) of the Annexes to the Chicago Convention;</li><li>• Understanding of the roles of the AIAs and AIG agencies to support the management of the safety of the state; and</li><li>• Understanding of the global, regional and national safety objectives, indicators and goals, related to the roles of the AIAs and AIG bodies, established in the global aviation safety plan (GASP); safety plan of the SAM Region (SAMSP) and in the national aviation safety plans (NASP) of the States.</li></ul>
<b>Participants profile</b>	<p>Staff of the following committees, working groups and international organizations:</p> <ul style="list-style-type: none"><li>• ARCM Executive Committee.</li><li>• ARCM Technical Committee</li><li>• AIG Focal Points of the SAM region</li><li>• AIG Experts designated by SAM States; and</li><li>• Guests from members states and organizations as observer of the ARCM.</li></ul>
<b>Next steps to follow for the strategy development</b>	<p>New development proposals for projects to be analyzed and approved by the ARCM Executive Committee.</p>
<b>Focal Point in ARCM</b>	<p>Mr. Julian Echeverri – Technical Committee Coordinator (ARCM) <a href="mailto:julian.echeverri@aerocivil.gov.co">julian.echeverri@aerocivil.gov.co</a> Mr. Daniel Barafani - ARCM Secretariat <a href="mailto:dbarafani@icao.int">dbarafani@icao.int</a></p>