



International  
Civil Aviation  
Organization

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Международная  
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гражданской  
авиации

منظمة الطيران  
المدني الدولي

国际民用  
航空组织

Ref.: LT 2/11.2 – SA334

Lima, 24 September, 2021

To: Mr. M. Thierry Buttin, Regional Director of Civil Aviation Authority (DSAC)  
for French Antilles and French Guiana  
Mr. Philippe Versi, Regional Director, West Indies and French Guiana  
Lt. Col. Egbert Field, Guyana Civil Aviation Authority  
Mr. Albert E. Jubithana BBA, Minister of Transport Communication and Tourism, Suriname

Subject: **Invitation to the Eleventh Plenary Meeting of the Regional Aviation Safety Group - Pan America (RASG-PA/11)**  
Online, October 28, 2021 - 12:00 to 13:00 (Lima Time – UTC -5)  
Online, November 4 and 5, 2021 - 10:00 a.m. to 1:00 p.m. (Lima Time – UTC -5)

Action

Required: 1) Inclusion of additional questions for discussion no later than **October 4, 2021**;  
2) Delivery of documentation by the deadlines mentioned in this letter; and  
3) Register participants no later than **October 23, 2021**

Dear Sir/Madam,

I wish to invite your Administration to participate in the Eleventh Plenary Meeting of the Regional Aviation Safety Group - Pan America (RASG-PA /11), which will be held online on October 28, 2021, from 12:00 to 1:00 p.m. and November 4 and 5, 2021, from 10:00 a.m. to 1:00 p.m. (UTC -5).

The collaborative initiatives that have resulted from these events have contributed significantly to the improvement of aviation safety in the Region, through the development of specific activities to mitigate the main areas of safety risk. The work of RASG-PA has allowed, through the joint and collaborative work of States, international organizations, and industry, to improve aviation safety.

During the meeting, the Group's activities during the last year will be reviewed, the status of the Operational Safety indicators in the Region, the progress of the different RASG-PA projects, as well as the Safety Enhancements Initiatives (SEI). Likewise, it is contemplated to review the results and the continuation of the coordination with the Regional Planning and Execution Group of the Caribbean and South America (GREPECAS), having at least one common hour of exchange with the GREPECAS Plenary for these purposes (October 28, 2021 to 12:00 hrs. CDT (UTC -5)).

The progress in the safety performance metrics and indicators will be part of this work program and will be reported to the ICAO Council.

The working languages of the meeting will be Spanish and English and simultaneous interpretation will be provided if enough participants from both languages register on time. The Provisional Agenda for the meeting is presented in (**Appendix A**).

States or Organizations that wish to submit proposals for the inclusion of additional issues must do so no later than **October 4, 2021**.

It is important to note that the participants need to have a Zoom account since the sessions scheduled by ICAO are for authenticated users. In order to confirm your participation in this meeting and obtain the Zoom connection information, you need to register at the following link:

[https://icao.zoom.us/meeting/register/tJMuf-Crpj4sGttxZR\\_SEwkgURD9PXMfYe2c](https://icao.zoom.us/meeting/register/tJMuf-Crpj4sGttxZR_SEwkgURD9PXMfYe2c)

Once registered, Zoom will generate a unique connection link for the registered participant, and he/she will receive a confirmation email from Zoom with the connection information to join the meeting; Please note that the connection link is unique to the registered participant and cannot be shared with other users. Make sure to save this message as you will need it to connect to the event. Also, take into consideration that you must log into your personal Zoom account to enter the event.

All the documentation of the event will be available in the meetings section of the following website: [https://www.icao.int/RASGPA/Pages/ES/RASG-PA-Meetings\\_ES.aspx](https://www.icao.int/RASGPA/Pages/ES/RASG-PA-Meetings_ES.aspx) as soon as it is ready.


The documentation that your Administration/Organization wishes to present/deliver for the meeting should be sent as soon as possible by email as indicated below, in Microsoft Word format (using the attached templates. four sheets excluding appendices, should be brief, contain some action, and be focused on the topic).

**Only the Working Papers submitted by the States that are received in this office no later than October 4, 2021** will be translated in order to guarantee their timely processing. Working Papers received in this office after that date must be sent in both languages, otherwise, they will become Information Papers. Information Papers will be published only in the language(s) presented. Notes from international organizations will not be translated and will only be published in the language(s) presented. The deadline for receiving notes is **October 12, 2021**. The dates for submitting documents for translation will be strictly adhered to. You are encouraged to submit documentation in both languages.

Likewise, we attach the Mnemonic Note of the meeting (**Appendix B**). For the RASG-PA/11 Plenary Meeting.

Should you require further information regarding the events, please contact Mr. Javier Puente, Regional Officer, Safety Implementation (jpunte@icao.int), or Ms. Silvia Loayza, RASG-PA Assistant (sloayza@icao.int).

Accept, Sir/Madam, the assurances of my highest consideration.



Fabio Faizi Rahnemay Rabbani  
Regional Director  
ICAO South American Office  
Lima

**Enclosures:**

*A- Provisional Agenda; B- Mnemonic Note  
B – Working Paper template; C – Information Paper template;  
D – Appendix template*

cc: Mr. Patrick Pezzeta, Deputy Director, Antilles-Guyane, French Antilles  
Mr. Alain Kerhascoet, Head of French Guiana Air Control Centre Cayenne-Félix Eboué Airport, Head of the Aircraft Search and Rescue RCC  
Mr. Jean-Jacques Deschamps, Directeur Adjoint, ANSP Martinique, French Antilles-Guyane  
Mr. Damien Cazé, Director General of Civil Aviation, France  
Mrs. Estrella Noordzee, Permanent Secretary, Directorate of Transport, Suriname  
Ms. Constance Karijodinomo, Director of Civil Aviation Department, Suriname  
Mr. Brian de Souza, Director a.i, Civil Aviation Safety Authority Suriname, CASAS, Suriname  
Mr. Marcus Doller, Air Safety Support Intl. (ASSI), United Kingdom  
Mr. Bruce D’Ancey, Policy Specialist, Flight Ops, Air Safety Support International (ASSI), United Kingdom

***ICAO EUR/NAT***

For retransmission to DGAC France

***ICAORD México***

For retransmission to States members of RASG-PA under NACC Office jurisdiction

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