



COMPLIANCE WITH THE 2020 SRVSOP PROGRAMME OF ACTIVITIES DURING THE COVID-19 PANDEMIC

(Presented by the Technical Committee)

Summary

This briefing note presents the actions taken by the staff of specialists of the SRVSOP Technical Committee to implement the 2020 programme of activities during the COVID-19 pandemic.

References

- SRVSOP Activity program for the year 2020.

1. Background

1.1 The SRVSOP activity programme for 2020, was accepted during the Seventeenth Coordination Meeting with Focal Points (RCPF/17) and, in accordance with Conclusion 17/02, this programme was to be submitted for approval at the Thirty-Second Ordinary Meeting of the General Board (JG/32) scheduled to take place in Santiago, Chile, on April 3, 2020.

1.2 As a result of the COVID-19 pandemic, meetings scheduled for 2020 have been postponed to date yet to be defined, including the Thirty-Second Ordinary Meeting of the General Board (JG/32) so the SRVSOP programme of activities for 2020 has not yet been approved.

1.3 Once the Government of Peru decreed quarantine and curfew at the national level and the South American Office of ICAO, headquartered at SRVSOP, activated its continuity of operations (BCP) plan, the members of the SRVSOP Technical Committee (TC) went to work remotely from their homes from 16 March to this date. The quarantine decreed by the Government of Peru has been extended until 10 May with the possibility that it will be extended for a longer time.

1.4 Under the crisis and considering that the lifting of social isolation measures will be gradually implemented, the 2020 programme of activities has been revised to reschedule training activities, workshops, meetings and multinational activities or cancel some of them until they have a clear definition of how they will return to normal activities without putting TC staff at risk.

2. Work strategy and activities carried out

2.1 Using the available technology tools, CT members continue to comply with the revised 2020 programme of activities remotely. In this regard, meetings of focal points and SRVSOP expert panels have been scheduled to be held virtually.

2.2 With regard to daily work, it is important to note that some TC members are prioritizing support to States with regard to the implementation of operational measures to ensure safe operations during the COVID-19 pandemic. These operational measures relate to the flexibilization of medical assessment requirements in the area of personnel licensing (PEL) and recent experience and verification of pilot competence in the area of aircraft operation (OPS). Such flexibility will enable aeronautical personnel to carry out flight operations with extended certificates and licences.

2.3 In the same vein, the TC is working with States to grant authorizations for the carriage of cargo in the passenger cabin. The idea is to get SRVSOP States to standardize their procedures and extension times so that their service providers can operate without delays and restrictions in a regional and global environment, but always taking care of operational safety.

2.4 In order not to neglect the issue of harmonization, the TC is working on the evaluation of the amendments to the Annexes published by ICAO to determine how they will affect SRVSOP LAR regulations. In addition, the 2020 programme has been being complied with in relation to revisions of inspectors' manuals and advisory circulars.

2.5 Finally, during this period of time, teleconferences have been held in each of the specialties, which have allowed to clarify the doubts of the experts of the States and create a repository where documents are being archived that states can use as a reference to grant the authorizations that are requested by their service providers.

2.6 The details of everything done by the SRVSOP TC in terms of the 2020 programme of activities, from 16 March to the present date, is presented in **Appendix A** of this information note.

3. Conclusions

3.1 Despite the limitations of the current health crisis, SRVSOP TC members are complying with the revised programme of activities and supporting all unscheduled tasks arising from the pandemic

3.2 In the same vein, SRVSOP State specialists, to the best of their ability, are actively participating in the virtual meetings convened by SRVSOP TC specialists.

3.3 Current computer tools allow programmed remote work between TC specialists and States to be carried out with the expected results.

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APPENDIX A**PERSONAL LICENSES (PEL)**

ACTIVITY	DATE	COMPLIANCE PERCENTAGE
RBS course results. Submit results of notes from PEL participants and contribute to the review of the report	March 16-20	100%
Mental health and risk management seminar. Send postponing mail to exhibitors and participants	March 16-20	100%
Preparation for approval and publication of documents. CA-PEL-141-011 SMS CA-PEL-141-003 Pilot Instruction Program CA-AV/MED-67-001 CA-AV/MED-120-001	March 16-20	100%
Approval and publication of the Fourth Edition of the CIAC/CEAC Certification and Surveillance Manual.	March 16-20	100%
Preparation of credential documents of three multinational inspectors.	March 16-20	100%
PDF edition of four (4) advisory circulars and Third edition of the CIAC/CEAC certification manual, for publication.	March 23-27	100%
Development of WP/02 on the revision of the GB agreement on the status of decisions and conclusions.	March 23-27	100%
Development of WP/04 - Annual evaluation of SRVSOP and RCPF/17.	March 23-27	100%
Development of WP/06 - Programme of activities 2020 - Review and consolidation of delayed PEL training activities.	March 23-27	100%
Development of WP/08 - SRVSOP Instructor Bank.	March 23-27	100%
Development of the WP/11 - Structures Panel.	March 23-27	100%

ACTIVITY	DATE	COMPLIANCE PERCENTAGE
Reprogramming of the mission of Mr. Humberto Lira.	March 23-27	100%
Adoption of amendments to the LAR PEL package, in accordance with new provisions: <ul style="list-style-type: none"> • Prepare modified regulations. • Prepare express letter of approval for compliance and submission to States. 	March 30 to April 03	100%
Announcement and preparation for 6 April teleconference with the PEL/AVMED Panel.	March 30 to April 08	100%
Summary of shares by SRVSOP States regarding extension in licenses and medical certification.	March 30 to April 03	100%
LAR Virtual Course Report 142.	April 06-08	100%
Announcement and preparation for 6 April teleconference with the PEL/AVMED Panel.	April 06-08	100%
Program of activities for the development of the regional question bank for pilots by States.	April 06-08	In process
Programme of activities for automatic licensing (restructuring) and harmonization of regulations/procedures.	April 06-08	In process
Programme of activities for the implementation of SMS in CIAC 141 and risk-based surveillance (RBS).	April 06-08	In process
Program of activities to promote the acceptance of foreign training centers.	April 06-08	In process
Teleconference with PANEL PEL MED.	April 06-08	100%
Review of chapters of the proposed Amendment 2 of the licensing office management manual.	April 06-08	In process
Coordination with the doctors on the panel, to complete information regarding exemptions from certificates and licenses.	April 06-08	100%

ACTIVITY	DATE	COMPLIANCE PERCENTAGE
Revision of the proposed amendment of the chapters of the management manual of the PEL Office.	April 13-17	50%
Review of the appendices to the PEL office management manual.	April 13-17	50%
Sending and coordinating agreements of the report of the First Teleconference with the PEL/MED Panel.	April 13-17	100%
Participation in teleconference with the PEL/MED Panel conducted by the Flight Safety Officer for notification in the COVID-19 CRD/EFOD subsystem (15/04/2019).	April 13-17	100%
Announcement and conduct teleconference with the MED Panel on collaboration with CAPSCA documents, in coordination with Regional Officer AVSEC/FAL (17/04/2020)	April 13-17	100%
Development of teleconference report with MED Panel (17/04/2020)	April 13-17	100%

AIRWORTHINESS (AIR)

ACTIVITY	DATE	COMPLIANCE PERCENTAGE
CA-AIR-43-001 review.	March 16-20	100%
Attention by mail, WhatsApp, telephone to queries of the States (Argentina, Chile, Peru)	March 16-20	100%
Risk-based surveillance course (RBS – PEL/OPS/AIR) a) Preparation of final qualifications. b) Course and instructor evaluation, attendance list. c) Prepare the course report.	March 16-20	100%
Project acceptance validation of type certificates of AIRBUS aircraft Prepare report of the Third Teleconference of the project team	March 16-20	30%
Surveillance to the AMO SAE	March 16-20	100%
Renovation of the AMO LATAM AIRLINES ECUADOR (a) Prepare letter of distribution of the AMO PAC acceptance report addressed to the States that issued the certification and the AMO b) Coordinate with the UAEAC of Colombia on the renewal of the AMO certificate (Expires 25 March 2020)	March 16-27	100%
Coordination for AMO CMR SAS surveillance.	March 16-20	100%
Multinational certification of AMO Ecocopter (CHL) - Phase III	March 16-20	40%
Multinational certification of AMO Avianca (COL) - Phase I	March 16-20	20%
Multinational certification of AMO 3, CIAC (COL)	March 16-20	100%
Review of documents for renewal of certificates from multinational inspectors.	March 16-20	100%

ACTIVITY	DATE	COMPLIANCE PERCENTAGE
PPT review to be presented at teleconference with airworthiness experts on TC recognition.	March 16-20	100%
CA-AIR-21-005 Review - Certification and Traceability of Aeronautical Products.	March 16-27	100%
<p>Follow-up to the LAR inspector log.</p> <p>a) Renew certification as multinational LAR inspectors of SRVSOP, prepare letters addressed to the State (Venezuela) and inspectors</p> <p>b) Complete evaluation and file forms</p> <p>c) Prepare photocheck</p>	March 16-20	100%
Coordination for surveillance of AMO LATAM Peru	March 23-27	100%
LAR 145 Review	March 23-27	100%
Review of the AMO Ecopter SMS Manual (MSMS) - Phase 3	March 23-27	100%
Update of airworthiness regulations 21, 43, 145, 91, 135 and 121 to be submitted to the General Board.	March 23-27	100%
Preparation of letter for request for express approval of AIR regulations and coordination with the TC to prepare their applications by specialty.	March 23-27	100%
<p>Project acceptance validation of type certificates of AIRBUS aircraft</p> <p>(a) Distribute the report and the attachments of the Second Teleconference.</p> <p>(b) Announcement the teleconference with the project leader in preparation for the Third Teleconference.</p> <p>(c) Announce the Third Teleconference.</p> <p>(d) Develop the draft Business Case of the project</p>	March 23-27	100%
Thirty-Second Ordinary Meeting of the General Board (JG/32)	March 23-27	100%

ACTIVITY	DATE	COMPLIANCE PERCENTAGE
a) Collaborate in the development of WP/04 - Annual Assessment of the SRVSOP March <ul style="list-style-type: none"> • Annual report including evaluation of Project RLA/99/901 and implementation of the programme of activities. 		
Review of MIA Part III procedures - 16 procedures.	March 30 to April 03	100%
Project accepted/validation certified type (TC) AIRBUS aircraft Third teleconference of the TC project <ul style="list-style-type: none"> a) Announcement and agenda b) Teleconference c) Prepare teleconference report 	March 30 to April 03	70%
Project accepted/validation certified type (TC) AIRBUS aircraft <ul style="list-style-type: none"> a) Development and review of the project's Business Case (PRINCE2) b) Review of the presentation of the scope of the project c) Announcement and agenda of the Third Teleconference of the project d) Make the Third Teleconference e) Prepare the report of the Third Teleconference of the project 	March 30 to April 03	70%
First teleconference for the preparation of the summary of information on SRVSOP activities in support of Member States for RSOO-CP in the regional contingency by COVID-19 <ul style="list-style-type: none"> a) Announcement and agenda b) Make the teleconference c) Summary of SRVSOP State support activities against the COVID-19 pandemic d) Send for review by Mr. Marcelo Ureña 	March 30 to April 08	100%

ACTIVITY	DATE	COMPLIANCE PERCENTAGE
e) Send to RSOO-CP		
<p>Response to consultation of the DGAC of Ecuador on the duration of large and medium-sized AMOs certification processes</p> <p>a) Develop a response proposal and send the AIR expert</p>	March 30 to April 03	100%
<p>Teleconference on the LAR express approval methodology</p> <p>(a) Collect documents; strategy for the development, harmonization and adoption of LARs; LAR 11 and SRVSOP Quality Manual</p> <p>b) Prepare presentation</p> <p>c) Conducting the teleconference</p>	March 30 to April 03	30%
Review of MIA Part III Checklists	April 06-08	50%
Document preparation for transporting cargo in passenger cabin	April 06-17	100%
CA-AIR-21-001 review	March 30 to April 17	100%
Third teleconference of the project accepting/validating the type certificate (TC) of AIRBUS aircraft	April 06-08	100%
<p>Business Case Final Version Review Group Teleconference (PRINCE2)</p> <p>a) Announcement and agenda</p> <p>b) Teleconference</p>	April 13-17	100%
<p>Prepare a coordinated response to an email from a researcher at a German university on the basis of the FAA regulatory system in the regulation of the SAM region</p> <ul style="list-style-type: none"> ▪ Prepare summary of LAR regulations ▪ Consultations with EXPERTs from PEL, AIR, AGA and ANS 	April 13-17	100%
Review the proposed amendments received in the letters to the State on Annexes 6 PII and PIII, 10 and 16	April 13-17	100%

ACTIVITY	DATE	COMPLIANCE PERCENTAGE
<ul style="list-style-type: none"> ▪ Participate in teleconference of planning the work to be done 		
<p>Prepare response to consultation received from an aeroclub in Colombia, on the application of service bulletins on aircraft operating in accordance with LAR 91</p> <ul style="list-style-type: none"> ▪ Analyze Section 91.1110, ▪ Analyze the applicable MEI and MAC of CA-AIR-43-001 and CA-AIR-91-001 ▪ Analyze FAA Order 8900.410 and Order 8110.121 	April 13-17	85%
<p>Project accepted/validation certified type (TC) AIRBUS aircraft</p> <ul style="list-style-type: none"> • Prepare the report of the Third Teleconference of the project 	April 13-17	100%
<p>Discuss comments received from AIR experts on Amendment 11 of LAR 91 of Part I, Chapters H and Part II, Chapter F</p>	April 13-17	100%
<p>Review of MIA Part III Checklists (85%)</p>	April 13-17	85%
<p>Teleconference with airworthiness experts for cargo transport in the passenger compartment:</p> <ul style="list-style-type: none"> • Conducting the teleconference; • Preparation of the report; • Submission of the report and support documents to evaluate requests from service providers to transport cargo in passenger cabins. 	April 13-17	100%

AIRCRAFT OPERATION (OPS)

ACTIVITY	DATE	COMPLIANCE PERCENTAGE
Review of Chapters K, L, M and N of LAR 121	March 16-20	100%
Proposal for Amendment 10 of LAR 121: revision of Chapters O, P and Q.	March 23-27	100%
Collection of WP/10 JG32 information.	March 23-27	100%
Revision of Chapters R, T, U and V of Amendment 10 of LAR 121.	March 30 to April 03	100%
Revision of Appendices A, B, D, E, F and M of Amendment 10 of LAR 121.	March 30 to April 03	100%
Drafting of the new Appendices O and T and Section 121.973.	March 30 to April 03	100%
Revision of Appendices G, H and J of LAR 121 for Amendment 10 proposal.	April 06-08	100%
Revision of Appendices K and L of LAR 121 for Amendment 10 proposal.	April 06-08	100%
Revisión de los Apéndices M, N, P y Q del LAR 121 para la propuesta de Enmienda 10	April 06-08	100%
Appendix R Review	April 13-17	100%
Appendix S Review	April 13-17	100%
Revision of the proposal according to RPEA/16	April 13-17	100%
Revision of the proposal under Amendment 44 of Annex 6, PI	April 13-17	100%
Complete review of the proposal pending dangerous goods (MMPP)	April 13-17	80%
Referral of the relevant chapters for AIR review	April 13-17	100%

AIR NAVIGATION (ANS)

ACTIVITY	DATE	COMPLIANCE PERCENTAGE
Assistance in Colombia for CMA.	March 16-23	50% according to the progress of the consultation
Coordination with regional officer ANS&SFTY the review of the 2020 SRVSOP calendar of activities.	March 16-23	100%
Review of checklists for LARs 210, 211, 212 and 215 in preparation for the checklist catalogue.	March 16-23	100%
<p>Analysis of three (3) amendments and two (2) correcting Annex 03 for inclusion in LAR 203:</p> <ul style="list-style-type: none"> Preparation and advanced distribution of amendments to experts for the revision of LAR 203 by the MET Panel within the framework of the RPEANS/9 Virtual Meeting. 	March 24-31	100%
<p>Assistance to Colombia in SAR area in preparation for the CAM audit of USOAP:</p> <ol style="list-style-type: none"> On-site mission by regional expert Analysis of Phase 2 Report of assistance to Colombia in the SAR area (requested by the State). Sent the report 	March 24-31	<ol style="list-style-type: none"> 100% 100 % In process
<p>Analysis of Amendment 52 to Annex 11 for inclusion in LAR 211 and Amendment 41 to Annex 15 for inclusion in LAR 215:</p> <ul style="list-style-type: none"> Preparation of the revision of LAR 211 by ATM Panel and LAR 215 by the AIM Panel as part of the RPEANS/9 Virtual Meeting 	April 01-10	100%
Preparation of the test report of the multinational inspection to Peru (Activity provided for in the 2019 Programme).	April 01-10	100%
Development of the methodology to be applied for panel meetings in virtual form for the duration of the COVID-19	April 01-10	100%

ACTIVITY	DATE	COMPLIANCE PERCENTAGE
pandemic and communications to States informed of the virtualization of ANS panel meetings (Activity provided for in The 2020 Program).		
Analysis of Amendment 92 to Annex 10 Vol. I for the preparation of the amendment to LAR 210 (It is estimated that this amendment can be discussed at the RPEANS/10 Meeting in a virtual form)	April 13-21	100%
Analysis of two (2) amendments to Annex 04 for the preparation of the amendment to LAR 220 (It is estimated that this amendment can be discussed at the RPEANS/10 Meeting in a virtual form)	April 13-21	100%
Teleconference to assist Colombia with respect to operational safety risk assessment analyses at PANS-OPS and ATS (The form of provision of this assistance is under consideration by the Technical Committee with the support of ANS&SFTY and ATM Officers)	April 13-21	100%

AERODROMES AND GROUND AIDS (AGA)

ACTIVITY	DATE	COMPLIANCE PERCENTAGE
Review of the information provided by States in the electronic notification system for harmonization and adoption of LAR AIR: <ul style="list-style-type: none"> • Revision of Amendments 15 of Annex 14 Vol. I; • Revision of Amendment 9 of Annex 14 Vol. II for crossing with changes to LARs 153, 154 and 155; and • Preparation of edits for express approval (fast track) 	March 16 to April 21	100%
Development of the Advisory Circular (AC) on inspections on the air side: <ul style="list-style-type: none"> • Review of proposals for change in PANS - Airfields to subsidize the new AC. 	March 16 to April 21	100%
Development of the advisory circular (AC) on works on the air side: <ul style="list-style-type: none"> • Revisión de las propuestas de cambio en el PANS - Aeródromos para subsidiar la nueva CA. • Review of proposals for change in PANS - Airfields to subsidize the new AC. 	March 16 to April 21	100%
Development of the Advisory Circular (AC) on FOD: <ul style="list-style-type: none"> • Review of proposals for change in PANS - Airfields to subsidize the new AC. 	March 16 to April 21	100%
Review of the Wildlife Hazard Management (AC) Advisory Circular: <ul style="list-style-type: none"> • Review of proposals for change in PANS - Airfields to subsidize the new AC. 	March 16 to April 21	100%
Development of the Advisory Circular (AC) model instruction program for aerodrome operator personnel: <ul style="list-style-type: none"> • Review of proposals for change in PANS - Airfields to subsidize the new AC. 	March 16 to April 21	100%
LAR 139 certification test: <ul style="list-style-type: none"> • Dealings with team leader, DGAC-Chile and operator of Calama. 	March 16 to April 21	20%

A13

ACTIVITY	DATE	COMPLIANCE PERCENTAGE
• Performing virtual meeting on 21/April for phase 1 work start.		