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منظمة الطيران  
المدني الدولي

国际民用  
航空组织

Ref.: LN3/24.1 – SA5285

Lima, 01 October 2020

To: Mr. M. Thierry Buttin, Regional Director of Civil Aviation Authority (DSAC)  
for French Antilles and French Guiana  
Mr. Philippe Versi, Regional Director, West Indies and French Guiana  
Lt. Col. Egbert Field, Guyana Civil Aviation Authority  
Mr. V.J. Chotkan, Minister of Public Works, Transport and Communications, Suriname  
Mr. Javier Vanegas, Director LATAM & Caribbean Region, CANSO  
Mr. Peter Cerda, Regional Vice-president for The Americas, IATA  
Ms. Ashlei Nadler, Principal Staff Officer, FAA

Subject: **RLA/06/901 - Twenty-fifth Workshop / Meeting of the SAM Implementation Group (SAM/IG/25)** (Virtual, November 2-4, 2020)

Required  
Actions:

- a) Register participants and delegates as soon as possible.
- b) Send Information Papers no later than October 15, 2020.
- c) Facilitate the participation of the Director of Air Navigation Services or the officer responsible for said services.

Dear Sir/Madam:

I wish to refer to the program of activities of the Regional Project RLA/06/901 - *Assistance for the implementation of a regional ATM system considering the ATM operational concept and the corresponding CNS technology support*. In this regard, I am pleased to inform you that the Twenty-Fifth Workshop/Meeting of the Implementation Group of the South American Region (SAM/IG/25) will be held virtually from November 2 to 4, 2020.

This virtual Workshop/Meeting aims to give continuity and monitor the technical activities related to the implementation of the Regional Air Navigation Plan, as well as the ATM/CNS regional initiatives. Likewise, the work and deliverables developed by the technical study groups of GESEA and GT INTEROP will be presented. For a more detailed analysis of the items to be discussed, the provisional Agenda of the event is included with its explanatory notes and tentative work program (Attachment A).

The meeting's agenda foresees that discussions on CNS and ATM matters will take place during the first two sessions, and that the validation and approval of the conclusions and the 2021 activity plan will take place in a plenary session on the third day.

**Consequently, for the third day of the virtual meeting, November 4, 2020, the participation of the Director of Air Navigation Services or the officer responsible for said services in your administration is considered of utmost importance.**

To register for this event, delegates can enter the following link:

<https://icao.zoom.us/meeting/register/tJAuf-CtrDwoEtTLhDsv2QhvIOy4dho3s14>

It is important that they register as soon as possible. After registration you will receive a message with the link to join the meeting. For the days of the event, I would appreciate entering 20 minutes before the time to verify that there are no technical problems.

Additionally, we appreciate that you confirm your participation by sending the names, position and e-mail of the representatives of your administration to [mrodriguezp@icao.int](mailto:mrodriguezp@icao.int) and/or [dduenas@icao.int](mailto:dduenas@icao.int) as soon as possible.

It is important that each State present a very summary report of the progress made on the matters considered in the agenda items, through an Information Paper, sending said documentation in original language no later than October 15, 2019, to allow the translation of the document, be processed and published on the website of the Workshop/Meeting (<http://www.icao.int/SAM>). After that date, the Information Paper must be submitted in Spanish and English, unless the State decides to keep only the original language.

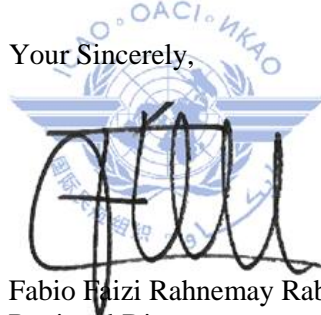
Considering that the virtual format requires a very detailed time planning, if your Administration wishes to present a Working Paper regarding the agenda items, we would appreciate it if you contact the CNS Officer Francisco Almeida ([falmeida@icao.int](mailto:falmeida@icao.int)) and/or to the ATM/SAR Officer Fernando Hermoza ([fermoza@icao.int](mailto:fermoza@icao.int)), who are at your disposal in this Regional Office.

I would appreciate considering that, in order to facilitate the development of virtual meetings, the information papers should be available on the website no later than October 23, 2020.

Please consider that the event will be held in Spanish, with simultaneous interpretation services into English only in case confirmations of participation from delegates from English-speaking States are received until October 15, 2019

Accept, Sir/Madam, the assurance of my highest consideration.

Your Sincerely,



Fabio Faizi Rahnemay Rabbani  
Regional Director  
ICAO South American Office  
Lima

cc: Mr. Patrick Pezzeta, Deputy Director, Antilles-Guyane, French Antilles  
Mr. Frédéric Danloux, Head of French Guiana Air Control Centre Cayenne-Félix Eboué Airport, Head of the Aircraft Search and Rescue RCC  
Mr. Jean-Jacques Deschamps, Directeur Adjoint, ANSP Martinique, French Antilles-Guyane  
Mr. Damien Cazé, Director General of Civil Aviation, France  
Dr. Joyce Blokland-Wijnstein, Permanent Secretary, Directorate of Transport and Communication, Suriname  
Ms. Constance Karijodinomo, Director of Civil Aviation Department, Suriname  
Mr. Anjulio R. Wolf, Director, CASAS, Suriname  
Mr. Marcus Doller, Air Safety Support Intl. (ASSI), United Kingdom  
Mr. Bruce D'Ancey, Policy Specialist, Flight Ops, Air Safety Support International (ASSI), United Kingdom  
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