



ADOPTION OF THE AGENDA AND MEETING SCHEDULE

(Presented by the Secretariat)

SUMMARY

This working paper presents to the consideration of the Project RLA/03/901 Coordination Committee, the provisional agenda and meeting schedule of its Twenty Fifth (Extraordinary) Meeting of the Coordination Committee (RCC/25) of the Regional Project RLA/03/901.

1. **Provisional Agenda**

1.1 The Order of Business for the Twenty-fifth (Extraordinary) Meeting of the Coordination Committee (RCC/25) of the Project RLA/03/901 is attached as **Appendix A** to this Working Paper, which was distributed to all States on September 18, 2020, through letter SA5265. Additionally as **Appendix B** the Provisional Schedule is attached.

2. **Modality of Work**

2.1 For the development of the event, the Zoom tool will be used to hold a teleconference.

2.2 After the event, a summary of Discussions and Conclusions will be prepared for distribution to interested States and organizations.

2.3 The administrative and process aspects of the documentation of the event will be in charge of the ICAO Secretariat.

3. **Meeting Schedule**

3.1 The teleconference will be held on October 16, 2020, from 13:30 UTC to 16:00 UTC (08:30 to 11:00 Lima time).

4. **Suggested action**

4.1 The Meeting is invited to review and approve the schedule and Agenda of RCC / 25 that is presented in Appendix A of this working paper.

APPENDIX A

**REGIONAL PROJECT RLA/03/901
TWENTY FIFTH (EXTRAORDINARY MEETING) OF THE COORDINATION
COMMITTEE (RCC/25)**

(Teleconference, 16 October 2020)

PROVISIONAL AGENDA

- Agenda Item 1: Approval of the agenda and of the meeting schedule
- Agenda Item 2: Actions to be taken regarding late payment in cost-sharing contributions
(Conclusion RCC/24-5)
- Agenda Item 3: Other matters

EXPLANATORY NOTES TO THE PROVISIONAL AGENDA

Agenda Item 1: Approval of the agenda and of the meeting schedule

The Coordination Committee will consider and approve the provisional agenda and meeting schedule proposed by the Secretariat for its Twenty Second Meeting.

Agenda Item 2: Actions to be taken regarding late payment in cost-sharing contributions (Conclusion RCC/24-5)

The Committee will review the information related to the situation regarding pending contributions; the impact on the services contracted by the REDDIG and in the event of the termination of services, the possible impact on the States of Project RLA/03/901; in order to determine the following steps to ensure service for all member States.

Agenda Item 7: Other matters

Under this agenda item, the Committee could analyze any other related issues deemed appropriate.

APPENDIX B

**REGIONAL PROJECT RLA/03/901
TWENTY FIFTH (EXTRAORDINARY MEETING) OF THE COORDINATION
COMMITTEE (RCC/25)**

(Teleconference, 16 October 2020)

PROVISIONAL SCHEDULE

HOUR	Friday 16 October 2020
08:30 09:00	Register of Participants
09:00 09:15	Agenda Item 1
09:15 10:30	Agenda Item 2
10:30 11:00	Agenda Item 3
