



International
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Международная
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منظمة الطيران
المدني الدولي

国际民用
航空组织

Ref.: LT 11/43.4 – SA296

Lima, 22 September 2020

To: Mr. M. Thierry Buttin, Regional Director of Civil Aviation Authority (DSAC)
for French Antilles and French Guiana
Mr. Philippe Versi, Regional Director, West Indies and French Guiana
Lt. Col. Egbert Field, Guyana Civil Aviation Authority
Mr. V.J. Chotkan, Minister of Public Works, Transport and Communications, Suriname

Subject: **Invitation – CAR/SAM Planning and Implementation Regional Group (GREPECAS)
Twentieth Scrutiny Working Group Meeting (GTE/20)**
Zoom meeting, 9 – 11 November 2020

Action

Required:

- 1) Transmittal by States of any additional items to the Provisional Agenda by **2 October 2020**
- 2) Submission of documentation/presentation by the deadlines provided in this letter
- 3) Register participation by **4 November 2020**

Sir,

In accordance with ICAO Doc 9574 - *Manual on a 300 m (1 000 ft) Vertical Separation Minimum Between FL 290 and FL 410, Inclusive* provisions, and GREPECAS Conclusion 17/10 - *MANUAL/GUIDE ON THE ASSESSMENT OF LARGE HEIGHT DEVIATIONS (LHDs) WITH SMS METHODOLOGY FOR THE ANALYSIS AND ASSESSMENT OF LHD REPORTS*, I wish to invite your Administration/Organization to participate in the Twentieth Scrutiny Working Group Meeting (GTE/20) to be carried out on line, from 9 to 11 November 2020.

The main objective of this meeting will be to perform Large Height Deviations (LHDs) risk analysis and determine their impact on the Target Level of Safety (TLS) in Reduced Vertical Separation Minimum (RVSM) airspace in order to issue the relevant risk mitigation recommendations. The mnemonic file of this meeting is attached for your information.

This event is aimed at CAR/SAM States focal points responsible for providing LHD reports before the Caribbean and South American Monitoring Agency (CARSAMMA), Air Traffic Service (ATS) inspectors, pilots, Air Traffic Control (ATC) supervisors, aircraft operation specialists of States and Territories from the ICAO CAR and SAM Regions and representatives of invited international organizations. The working languages of the meeting will be English and Spanish, and simultaneous interpretation will be provided if sufficient participants of both languages provide timely registration.

The Provisional Agenda of the meeting is at **Attachment A**. States wishing to submit proposals for the addition of items should do so by **2 October 2020**.

You are kindly requested to confirm your participation by **4 November 2020**, though the following link: <https://icao.zoom.us/meeting/register/tJltdOGpqjovHtfATst6tsmWi3SALnkQlroy>

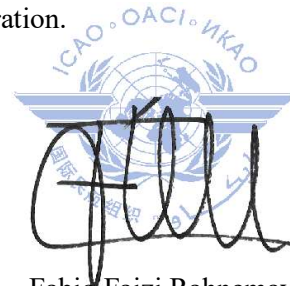
All meeting documentation/presentations will be placed in the Meetings Section of the following web page: <http://www.icao.int/SAM> as it becomes available.

Documentation that your Administration/Organization may wish to submit/present at the meeting should be forwarded to this office by e-mail as soon as practicable in Microsoft Word format using the attached templates. Working papers should be brief, action-oriented, and focused with a four-page limit excluding any appendices.

Only working papers received by this office by **9 October 2020**, submitted by States/Territories, will be translated to ensure timely processing. Working papers received in this office after that date will have to be submitted in both languages. Otherwise, they will become Information Papers. Information papers will only be issued in the language submitted. Papers received from international organizations will not be translated and will be issued only in the language submitted. The deadline to receive papers is **30 October 2020**. The deadlines for submission of documentation for translation will be strictly enforced. You are encouraged to submit documentation in both meeting languages (i.e., English and Spanish).

If you require any further information regarding the meeting, please contact Mr. Roberto Sosa España, Regional Officer ANS and Safety (AN&FS) (rsosa@icao.int) or Mrs. María Elizabeth Rodríguez Patrón, Assistant, (mrodriguezp@icao.int).

Please accept the assurances of my highest consideration.

The image shows a handwritten signature in black ink over a blue circular logo. The logo features a globe with wings and the text 'ICAO OACI ICAO' around the top and 'NEW YORK' at the bottom. The signature is written in a cursive style.

Fabio Faizi Rahnemay Rabbani
Regional Director
ICAO South American Office
Lima

Enclosure:

A – Provisional Agenda

B – Template for Working Paper

C – Template for Information Paper

cc: Mr. Patrick Pezzeta, Deputy Director, Antilles-Guyane, French Antilles
Mr. Frédéric Danloux, Head of French Guiana Air Control Centre Cayenne-Félix Eboué Airport, Head of the Aircraft Search and Rescue RCC
Mr. Jean-Jacques Deschamps, Directeur Adjoint, ANSP Martinique, French Antilles-Guyane
Dr. Joyce Blokland-Wijnstein, Permanent Secretary, Directorate of Transport and Communication, Suriname
Ms. Constance Karijodinomo, Director of Civil Aviation Department, Suriname
Mr. Anjulio R. Wolf, Director, CASAS, Suriname
Mr. Marcus Doller, Air Safety Support Intl. (ASSI), United Kingdom
Mr. Bruce D’Ancey, Policy Specialist, Flight Ops, Air Safety Support International (ASSI), United Kingdom
ICAORD, Mexico