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Ref.: LT 19/9.5 – SA064

Lima, 24 February 2020

**To:** Mr. Frédéric Guignier, Regional Director of Civil Aviation Authority (DSAC)  
for French Antilles and French Guiana  
Mr. Jerome Journet, Regional Director, West Indies and French Guiana  
Lt. Col. Egbert Field, Guyana Civil Aviation Authority  
Mr. V.J. Chotkan, Minister of Public Works, Transport and Communications, Suriname

**Subject:** **Second Workshop on Implementation in Accident and Incident Investigation (AIG) –  
Legal Requirements and Procedure Development in AIG**  
ICAO NACC Regional Office, Mexico City, Mexico, April 28 to 30, 2020

**Action**

**Required:**

- 1) Transmittal by States of any additional items to the Meeting Provisional Agenda and the Workshop Programme by **March 15, 2020**
- 2) Submission of documentation and/or presentations by the deadlines provided in this letter
- 3) Register participation by **March 31, 2020**

Dear Sir,

As a joint activity between the ICAO NACC and SAM Offices, I wish to invite your Administration to participate in the **Second Workshop on Implementation in Accident and Incident Investigation (AIG) – Legal Requirements and Procedure Development in AIG**, that will be held at the ICAO NACC Regional Office, Mexico City, Mexico, from April 28 to 30, 2020.

The main objective of this workshop is to group and align the individual AIG States' Plans, the existing AIG Plans from the States, agreeing in a Regional action plan to continue creating synergies with the different AIG stakeholders/industry such as Canada Transport Safe Board (TSB) support and our ICAO AIG expert.

The objective of the workshop is to share and align the latest knowledge and best practices in key AIG areas. To ensure effective discussion and agreements for this workshop, State AIG Authorities, AIG planners and State AIG experts/inspectors are expected to participate and support the technical discussion and development of the work programmes.

The working languages of the meeting and the workshop will be English and Spanish, and simultaneous interpretation will be provided if sufficient participants of both languages provide timely registration; however, documentation shall be presented in **English**.

The Provisional workshop programme of the meeting is presented at **Appendix A**. States are expected to have a presentation of their current implementation and AIG compliance status by **March 15, 2020**, including AIG investigator status on training and qualifications and procedures development. Industry and States representatives wishing to present at the workshop are expected to submit their presentation (including subject) by **March 15, 2020**.

We would appreciate confirmation of your participation by **March 31, 2020** by registering here: <https://forms.gle/Sv1AVHqGstvc3KW67>.

The list of suggested hotels, ICAO NACC Regional Office location, hotel sector maps, as well as other useful information are available on the “*Visiting Our Office?*” Section of the ICAO NACC Regional Office website ([http://www.icao.int/NACC/Pages/visitors\\_info.aspx](http://www.icao.int/NACC/Pages/visitors_info.aspx)). Participants are encouraged to make reservations directly with the hotel(s) in a timely manner.

All documentation will be placed in the Meetings Section of the following web page: <http://www.icao.int/NACC/Pages/default.aspx> as it becomes available. Taking into consideration the availability of documentation in electronic format, no hard copies will be distributed during the event.

If you require any further information regarding the events, please contact Mr. Javier Puente Crespo, Safety Implementation Officer, ([jpuente@icao.int](mailto:jpuente@icao.int)) or Mr. Murillo Boery, AIG Specialist ([mboery@icao.int](mailto:mboery@icao.int)) or Ms. Silvia Loayza, Assistant ([sloayza@icao.int](mailto:sloayza@icao.int)).

Please accept the assurances of my highest consideration.



Fabio Faizi Rahnemay Rabbani  
Regional Director  
ICAO South American Office  
Lima

**Enclosures:**

– A - *Provisional Programme*

cc: Mr. Patrick Pezzeta, Deputy Director, Antilles-Guyane, French Antilles  
Mr. Frédéric Danloux, Head of French Guiana Air Control Centre Cayenne-Félix Eboué Airport, Head of the Aircraft Search and Rescue RCC  
Mr. Jean-Jacques Deschamps, Directeur Adjoint, ANSP Martinique, French Antilles-Guyane  
Dr. Joyce Blokland-Wijnstein, Permanent Secretary, Directorate of Transport and Communication, Suriname  
Mr. Faizel Baarn, Director of Civil Aviation Department, Suriname  
Mr. Marcus Doller, Air Safety Support Intl. (ASSI), United Kingdom  
Mr. Bruce D’Ancey, Policy Specialist, Flight Ops, Air Safety Support International (ASSI), United Kingdom

***AIG Focal Points in Guyana and Suriname***

Mr. Anjulio R. Wolf, Director, CASAS Suriname

Ms. Paula McAdam, Accidents Investigator, GCAA, Guyana