



International  
Civil Aviation  
Organization

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Международная  
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منظمة الطيران  
المدني الدولي

国际民用  
航空组织

LT 2/6B.82– SA466

Lima, 14 December 2018



To: **Civil Aviation Authorities**  
Mr. Frédéric Guignier, Regional Director of Civil Aviation Authority (DSAC)  
for French Antilles and French Guiana  
Mr. Jerome Journet, Regional Director, West Indies and French Guiana  
Lt. Col. Egbert Field, Guyana Civil Aviation Authority  
Mr. Ing. Patrick Pengel, Ministry of Public Works, Suriname

**Aircraft Accident and Incident Investigation (AIG) Authorities**

Mr. Anjulio Wolf, Director CASAS, Suriname  
Ms. Paula McAdam, Chief, Aircraft Accident Investigator, Guyana

Subject: **Eighth State Safety Programme (SSP) Implementation Meeting**  
(Lima, Peru, 22-26 April 2019)

Suggested  
action: **Nominate participants not later than 31 January 2019**

Dear Sir/Madam,

I have the honour to invite your administration to participate in the Eighth State Safety Programme (SSP) Implementation Meeting, to be held in Lima, Peru, from 22 to 26 April 2019

Considering that the main objective of the SSP is to ensure that States have implemented the minimum required regulatory framework, and **to ensure harmonization amongst the States' regulatory and administrative organizations in their respective safety risk management roles**, this Meeting is addressed to officers in your State having the responsibility of the operation and management of the SSP, namely, Safety Directors, officers who are directly responsible for PEL, OPS, AIR, ANS and AGA regulations, Aircrafts Investigation Authorities (AIA), National Continuous Monitoring Coordinators (NCMCs) and SSP Coordinators. Therefore, please note the importance of appointing the appropriate delegation from your State to this meeting, ensuring to include the officers having the above mentioned responsibilities within your administration.

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The objective of the meeting is to present the latest progress in safety management through interactive workshops, and to provide follow up to progress achieved by SAM States in the SSP implementation. During the meeting, SAM States will present their progress in the SSP implementation phases up to the date of the meeting and, also, will inform about their progress in the completion of the 80 SSP/SMS PQs. In this regard, each State will be required to make a presentation of their achievements.

With the purpose of providing orientation and support to SAM States in the SSP implementation, the attached mnemonic paper note containing the proposed regional strategy for this implementation has been developed.

Please find attached the registration form, which should be filled in by each of your delegates. Kindly return the completed forms to this Office at earliest possible and **not later than 31 January 2019**. Regarding the agenda, this will be sent as soon as possible.

In case you need further information, please contact Mr. Marcelo Ureña, Flight Safety Regional Officer ([murena@icao.int](mailto:murena@icao.int)).

Accept, Sir, the assurances of my highest consideration.



Fabio Faizi Rahnemay Rabbani  
Regional Director  
ICAO South American Office  
Lima

**Enclosure**

*Registration form*

- cc: Mr. Claude Miquel, Deputy Director of Civil Aviation, West Indies and French Guiana  
Mr. Jerome Journet, Head of French ATM services, West Indies and French Guiana  
Mr. Jean-Michel Pubellier, Deputy Head ATM services, West Indies and French Guiana  
Mrs. Joyce Blokland-Wijnstein, Permanent Secretary, MTCT, Suriname  
Mr. Faizel Baarn, acting Head of Civil Aviation Department, Suriname  
Mr. Brian De Souza, acting Director, CASAS, Suriname  
Mr. Marcus Doller, Air Safety Support Intl. (ASSI), United Kingdom  
Mr. Bruce D'Ancey, Policy Specialist, Flight Ops, Air Safety Support International (ASSI), United Kingdom



**ICAO SOUTH AMERICAN REGIONAL OFFICE**

**MNEMONIC NOTE PAPER**

**REGIONAL STRATEGY**

<b>Eighth State Safety Programme (SSP) Implementation Meeting</b>	
<b>Regional strategy for the SSP implementation in the SAM Region</b>	<p>This regional strategy has been designed to Support SAM States in the implementation of the SSP.</p> <p>To evaluate SSP implementation progress, the SAM Region has established annual meetings. Within this context, in 2019 the following meeting will take place:</p> <ul style="list-style-type: none"> <li>✓ <b>Eighth State Safety Programme (SSP) Implementation Meeting</b>, Lima, Peru, from 22 to 26 April 2019.</li> </ul>
<b>Objective of the meeting</b>	To present safety management latest progress through interactive workshops, and to provide follow up to the progress achieved by SAM States in the SSP implementation.
<b>Activities held by the SAM Region related to SSP implementation</b>	<ul style="list-style-type: none"> <li>✓ Seven SSP implementation meetings in the SAM Regions, from 2013 up to 2018.</li> </ul>
<b>Present situation of the SAM Region regarding SSP implementation</b>	<ul style="list-style-type: none"> <li>✓ Most of the SAM States have advanced up to the second phase of the SSP implementation process.</li> <li>✓ The implementation of the Safety Data Collection and Processing Systems (SDCPS) has hindered the SSP progress.</li> </ul>
<b>Meeting nature</b>	The Eighth SSP Implementation Meeting will serve to evaluate the progress achieved by SAM States in the SSP implementation. Also, it will be useful to transmit knowledge and good practices from the part of ICAO, as well from one State to the other.
<b>Competences to be generated by this meeting</b>	Knowledge and good practices acquisition will permit States to continue motivating SSP progress by States.

<b>Participants' profile</b>	<ul style="list-style-type: none"><li>✓ Flight Safety Directors.</li><li>✓ Officers directly responsible for PEL, OPS, AIR, ANS and AGA regulations.</li><li>✓ Accidents Investigation Authorities (AIA) executive personnel</li><li>✓ Accidents Investigation Authorities (AIA) investigators.</li><li>✓ SSP Coordinators.</li><li>✓ SSP coordinators within AIG Authorities.</li></ul>
<b>Next steps for the development of the strategy</b>	<ul style="list-style-type: none"><li>✓ Establish and implement SDCPS.</li><li>✓ Conclude Phases 3 and 4 of the SSP implementation process with deadline year end 2019.</li></ul>
<b>Contact person in the SAM Office</b>	Mr. Marcelo Ureña-Logroño Flight Safety Regional Officer ICAO South American Regional Office <a href="mailto:murena@icao.int">murena@icao.int</a>