



Agenda Item 1: Adoption of the agenda and meeting schedule

ADOPTION OF THE AGENDA AND MEETING SCHEDULE

(Working Paper presented by the Secretariat)

SUMMARY

This working paper presents to the consideration of the Project RLA/03/901 Coordination Committee, the provisional agenda and meeting schedule of its twenty second meeting.

ICAO strategic objectives:

A – Safety

B – Air navigation capacity and efficiency

1. Agenda

1.1 The Secretariat sent to participant States the provisional Agenda for the Twenty Second Meeting of the Coordination Committee (RCC/22), expected to be conducted from 5 to 7 March 2019, through letter SA5004 for SAM REDDIG member States, and letter NACC76519 for Trinidad and Tobago.

1.2 The revised provisional agenda and explanatory notes are presented in **Appendix A** to this working paper.

2. Meeting schedule

2.1 The meeting schedule for the consideration of the agenda items is presented in **Appendix B** to this working paper.

3. Suggested action

3.1 The Coordination Committee is invited to:

- a) Take note of the information contained in this working paper, and
- b) Adopt the agenda and meeting schedule of the RCC/22, presented in **Appendixes A** and **B**, respectively.

APPENDIX A
PROVISIONAL AGENDA

- Agenda Item 1: Approval of the agenda and of the meeting schedule
- Agenda Item 2: Review of the report of the Twenty First Meeting of the Coordination Committee
- Agenda Item 3: Report of the activities carried out to date since the last Coordination Committee meeting
- Agenda Item 4: Work plan for 2019
- Agenda Item 5: Financial situation of the project and approval of the budget
- Agenda Item 6: Annual project evaluation
- Agenda Item 7: Other matters

EXPLANATORY NOTES TO THE PROVISIONAL AGENDA

Agenda Item 1: Approval of the agenda and of the meeting schedule

The Coordination Committee will consider and approve the provisional agenda and meeting schedule proposed by the Secretariat for its Twenty Second Meeting.

Agenda Item 2: Review of the report of the Twenty First Meeting of the Coordination Committee

The Committee will review, for approval, the report of its Twenty First Meeting (RCC/21) held in Lima from 14 to 16 May 2018. Likewise, the Committee will analyse the status of implementation of conclusions formulated during said meeting, as well as of conclusions in force from previous meetings.

Agenda Item 3: Report of the activities carried out to date since the last Coordination Committee meeting

The Committee will analyse the activities carried out since its last meeting regarding:

- a) Follow-up to REDDIG II performance;
- b) REDDIG II training programme; and
- c) New REDDIG II services and activities.

Agenda Item 4: Work plan for 2019

The Committee will analyse the work programme for 2019:

- a) New REDDIG II activities and services;
- b) New MEVAIII / REDDIG II activities and interconnection services; and,
- c) Training programme for 2019

Agenda Item 5: Financial situation of the project and approval of the budget

The Committee will consider the status of the cost-sharing contributions to the project and a summary of the obligations assumed during 2018, as well as the project budget for 2019 for approval.

Agenda Item 6: Annual project evaluation

The Committee will take note of the project's situation at the end of the year, including the management and outputs indicators, as well as the monitoring and control of the project with regard to the approved work plan for 2018, shown in the corresponding forms, concluding with the review of the survey conducted among participant States concerning their annual project evaluation.

Agenda Item 7: Other matters

Under this agenda item, the Committee could analyse any other related issue deemed appropriate.

APPENDIX B

PROVISIONAL TIMETABLE

HOUR	Tuesday 05 March 2019	HOUR	Wednesday 06 March 2019	HOUR	Thursday 07 March 2019
08:30 09:00	Registration of participants	09:00 10:30	Review of Agenda Item 4	10:00 10:30	Review of Report
09:00 09:15	Opening				
09:15 09:30	<i>Coffee break</i>	10:30 11:00	<i>Coffee break</i>	10:30 10:45	<i>Coffee break</i>
09:30 12:30	Review of Agenda Items 1 and 2	11:00 12:30	Review of Agenda Item 5	10:45 12:00	Approval of the Report
12:30 13:30	<i>Lunch break</i>	12:30 13:30	<i>Lunch break</i>	12:00	Closing Ceremony
13:30 15:00	Review of Agenda Item 3	13:30 15:00	Review of Agenda Items 6 and 7		

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