



International  
Civil Aviation  
Organization

Organisation  
de l'aviation civile  
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Organización  
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Internacional

Международная  
организация  
гражданской  
авиации

منظمة الطيران  
المدني الدولي

国际民用  
航空组织

Ref.: LT 2/11.5 – SA023

Lima, 30 January 2019



To: Mr. Frédéric Guignier, Regional Director of Civil Aviation Authority (DSAC)  
for French Antilles and French Guiana  
Mr. Jerome Journet, Regional Director, West Indies and French Guiana  
Lt. Col. Egbert Field, Guyana Civil Aviation Authority  
Eng. Patrick Pengel MBA, Ministry of Public Works, Transport and Communications,  
Suriname

**Subject: Invitation – Thirty Fifth Pan America — Regional Aviation Safety Team Meeting (PA-RAST/35) of the Regional Aviation Safety Group — Pan America (RASG-PA) Miami, United States, 20 to 21 February 2019**

**Action**

- Required:**
- 1) Submission of documentation by the deadlines provided in this letter
  - 2) Register participation by **15 February, 2019**

Dear Sir,

As part of the Regional Aviation Safety Group — Pan America (RASG-PA) regular programme activities for 2019, I wish to invite your Administration/Organization to participate in the Thirty Fifth Pan America — Regional Aviation Safety Team Meeting (PA-RAST/35), to be held in Miami, United States, from 20 to 21 February 2019. We are grateful for this opportunity to share the safety message with the authorities and aviation stakeholders in United States. Therefore, we ask you to consider attending this important event.

The working language of the meeting will be English, and no simultaneous interpretation will be provided. You are kindly requested to complete and return the Registration Form at **Appendix A** by e-mail for each participant by **February 15, 2019**. **Appendix B** contains the general information of the event and **Appendix C** the Mnemonic Note.

The working/information papers that your Administration/Organization may wish to submit for the meeting shall be forwarded to this office by e-mail in Microsoft Word (using the attached templates) by **February 15, 2019**.

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Av. Victor Andrés Belaúnde No.147  
Centro Empresarial Real  
Via Principal No.102  
Edificio Real 4, piso 4, San Isidro  
Lima 15073 – Perú

Apartado 4127  
Lima 100, Perú  
Web page: [www.icao.int/SAM](http://www.icao.int/SAM)

Email: [icaosam@icao.int](mailto:icaosam@icao.int)  
Tel.: +51 1 611-8686  
Fax.: +51 1 611-8689

The agenda and documentation regarding the meeting will be placed in the Meetings Section of the following web page: <http://www.icao.int/SAM>, as it becomes available. Taking into consideration the availability of documentation in electronic format, no hard copies will be distributed during the event.

Should you require further information regarding the meeting, please contact Mr. Javier Puente Crespo, Safety Implementation Officer, in charge of RASG-PA ([jpuente@icao.int](mailto:jpuente@icao.int)) or Ms. Silvia Loayza Donoso, Assistant, ([sloayza@icao.int](mailto:sloayza@icao.int)).

Please accept the assurances of my highest consideration.



Fabio Faizi Rahnemay Rabbani  
Regional Director  
ICAO South American Office  
Lima

**Enclosures:**

- *Registration Form*
- *Template for Papers*
- *General Information*
- *Mnemonic Note*

- cc: Mr. Claude Miquel, Deputy Director, Antilles-Guyane, French Antilles  
Mr. Frédéric Danloux, Head of French Guiana Air Control Centre Cayenne-Félix Eboué Airport, Head of the Aircraft Search and Rescue RCC  
Mr. Jean-Jacques Deschamps, Directeur Adjoint, ANSP Martinique, French Antilles-Guyane  
Dr. Joyce Blokland-Wijnstein, Permanent Secretary, Directorate of Transport and Communication, Suriname  
Mr. Faizel Baarn, Head of Civil Aviation Department, Suriname  
Mr. Anjulio R. Wolf, Director, CASAS, Suriname  
Mr. Marcus Doller, Air Safety Support Intl. (ASSI), United Kingdom  
Mr. Bruce D'Ancey, Policy Specialist, Flight Ops, Air Safety Support International (ASSI), United Kingdom

- cc: David Zwegers, Airbus  
Santiago Saltos, ALTA  
Fabrício Duarte, ALTA  
Javier Vanegas, CANSO  
Gunter Ertel, BOEING  
Benoit Doussy, ATR Americas  
Diana Martinez, IFALPA  
Fabio Catani, EMBRAER  
Paulo M. Razaboni, EMBRAER  
Gabriel Acosta, IATA  
Abang Floyd, IATA  
Larry Lachance, NAV CANADA  
ICAO RD Mexico for onward  
transmission to NACC Region  
States/Organizations

- David.Zwegers@Airbus.com  
ssaltos@alta.aero  
fduarte@alta.aero  
Javier.Vanegas@CANSO.org  
gunter.ertel@boeing.com  
Benoit.doussy@atr-aircraft.com  
dmartinez@acdac.org  
fcatani@embraer.com.br  
paulo.razaboni@embraer.com.br  
acostag@iata.org  
abangf@iata.org  
LarryLachance@navcanada.ca

APÉNDICE A /APPENDIX A



ICAO

International Civil Aviation Organization  
South American Office

**Thirty Fifth Pan America — Regional Aviation Safety Team Meeting  
(PA-RAST/35)**

Miami, United States – 20 to 21 January 2019

**REGISTRATION FORM**

1.	Position in your Delegation: <i>(Please select one option)</i>	Chief Delegate		Delegate			
		Adviser		Observer			
2.	Country / Organization						
3.	Salutation	Mr.		Mrs.		Miss	
4.	Name						
5.	Official Position or Title						
6.	Official Telephone						
7.	Mobile (to contact you in case of an emergency)						
8.	Official E-mail						
9.	Hotel and address where you will be staying during the event						
10.	Please indicate if accompanied by your family	Yes		#			
11.	Dates of total stay in the venue Country						
12.	Please indicate if you have any medical condition or allergies						
13.	Emergency contact information in your country of origin	Name					
		Relationship					
		Telephone					

Please send this form to:  
E-mail: [icaosam@icao.int](mailto:icaosam@icao.int)

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Av. Víctor Andrés Belaúnde No.147  
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**GENERAL INFORMATION**

**1. Event Venue and Dates**

The Thirty Fifth Pan America — Regional Aviation Safety Team Meeting (PA-RAST/35) of the Regional Aviation Safety Group — Pan America (RASG-PA) will take place at 800 Waterford Way Miami, FL 33126, from 20 to 21 February 2019.

**2. Name of the Meeting’s Coordinator and Assistant, Address and Contact Numbers**

*Mr. Javier Puente, Safety Implementation Officer  
ICAO SAM Regional Office  
Telephone: + 511 611 8686  
E-mail: [jpuente@icao.int](mailto:jpuente@icao.int)*

*Mr. Gabriel Acosta  
IATA  
E-mail: [acostag@iata.org](mailto:acostag@iata.org)*

**3. Participants Registration**

Delegate registration will take place on 20 February 2019, from 08:30 to 09:00 hours.

**4. Inaugural Session**

The Meeting begins on Tuesday 20 February 2019  
 Registration of participants 08:30 am - 09:00 am  
 Meeting Opening ceremony 09:00 am

**5. Accommodation**

The List of Hotels close to the meeting venue is shown below. You are free to choose whatever accommodation suits your situation. However, please note that transportation to and from the meeting location will not be provided. Participants must arrange hotel accommodation well in advance.

Area Hotels / corporate rate:

Pullman Miami Airport (Accor) (request the IATA corporate rate)  
 IATA’s contact: Karina Morales ([Karina.Morales@accor.com](mailto:Karina.Morales@accor.com))  
 5800 Blue Lagoon Drive  
 Miami, FL 33126  
 Tel: +1 (305) 264 4888

Sheraton Miami Airport (request the IATA corporate rate)  
IATA's contact: Angela Rojas (ARojas@sheratonmiamiairport.com)  
3900 NW 21st Street,  
Miami, FL 33142  
Tel: +1 (305) 870 8103  
Hilton Miami Airport  
5101 Blue Lagoon Drive,  
Miami, FL 33126  
Tel: +1 (305) 265 3829

Spring Hill Suites  
6700 NW 7th Street  
Miami, FL 33126  
Tel: +1 (305) 265-0144

Pullman and Sheraton offer free shuttle services to our offices. The other might be able to accommodate it also, but we are not 100% sure.

**6. Dress and Weather**

Dress appropriately, preferably business casual. The average temperature in Miami during the month of February is 80/76°F and 27/24°C.

**7. Documentation Link**

The documentation for the Meeting is being posted on the ICAO SAM Office Website; participants should check our website frequently to download the documentation. **All participants must bring their own set of documentation (hard copy or electronically in a laptop) to the Meeting venue; there will be no hard copies available for distribution.**

<http://www.icao.int/SAM>

*Click on "Meetings" Thirty Fifth Pan America — Regional Aviation Safety Team Meeting (PA-RAST/35)"*

## APPENDIX C



### ICAO SOUTH AMERICAN OFFICE

#### MNEMONIC NOTE – SI/01

<b>Ordinary Meetings for the Regional Security Aviation Operational Team – Pan American (PA-RAST)</b>	
<b>Ordinary Meetings for the Regional Security Aviation Operational Team Pan American (PA-RAST)</b>	<p>The PA-RAST acts as a regional forum that integrates the regional efforts and sub regionals, thus the ones related for the industry, to achieve a continuous improvement of the operational security.</p> <p>The PA-RAST, through its members, develop and take into advantage actions and initiatives to support the fulfillment and implementation of the Global Annual Operational Security Plan (GASP) for ICAO, and Regional Plan approved for the RAAC16, through the establishment and management of an operational security system for the aviation based on the regional Pan-American performance.</p> <p>The activities for RASG-PA adopt a collaborative methodology between States, International Organizations and the Industry, through the collection and exchange of data, for an adequate dangers identification, risks evaluation, and adequate mitigation measurements determination.</p>
<b>Objective of the event</b>	<p>The objective of the meeting is the analysis the operational security data of the Pan-American region to determine:</p> <ul style="list-style-type: none"> <li>• Principal regional risks; and</li> <li>• Working team conformation for specific activities; and</li> <li>• The ESC recommendation about corresponding mitigation measurements.</li> </ul> <p>The specific planned activities are:</p> <ul style="list-style-type: none"> <li>• Final revision of the material guide “<i>Collaborative Safety Teams</i>”</li> <li>• Groups sessions Ad-Hoc to discuss:                             <ul style="list-style-type: none"> <li>○ Recommendation revisions of the ANConf/13</li> <li>○ Security data analysis</li> <li>○ Working plan of PA-RAST</li> <li>○ Evaluation for pasts activities</li> </ul> </li> <li>• Working Ad-Hoc groups plans presentation</li> </ul>
<b>Activities performed</b>	<p>During 2019 meetings PA-RAST 35, 36, 37 and 38 will be held, continuing with the chronological order of the past’s agreements. Meetings for PA-RAST according with the Procedures’ Manual of RASG-PA will be held each three months.</p>

<b>Project nature</b>	<p>The following activities will be held during the PA-RAST meetings:</p> <ul style="list-style-type: none"><li>• Analysis of the available operational security data</li><li>• Follow-up for mitigation related activities projects.</li><li>• Determination of new mitigation actions, if they correspond, and through the presentation of projects for ESC consideration.</li></ul>
<b>Participants' profile</b>	<p>State Representatives, International Organizations and designed Industry to participate in PA-RAST meeting.</p> <p>In attention of the nature of PA-RAST meetings, it is expected that participants count with experience in handling, analysis and data interpretation, preferably about operational aviation security.</p> <p>The extent possible, the States, International Organization and the Industry should contribute to PA-RAST with the proper data and/or information.</p>
<b>Contact person in the SAM Office</b>	<p>Mr. Javier Puente Regional Officer Safety Operational Implementation. OACI South American Regional Office. <a href="mailto:jpuente@icao.int">jpuente@icao.int</a></p>