



ICAO

International Civil Aviation Organization  
South American Office

WORKING PAPER

**Revised**  
GTE/19 — WP/01  
22/10/19

**CAR/SAM Planning and Implementation Regional Group (GREPECAS) Nineteenth Scrutiny Working Group Meeting (GTE/19)**

Barranquilla, Colombia, 18 to 22 November 2019

**AGENDA, SCHEDULE AND WORKING METHODS**

(Presented by the Secretariat)

1. **Agenda**

1.1. The Tentative Agenda and explanatory notes of the Nineteenth Meeting of the GREPECAS Scrutiny Working Group (GTE/19) are attached as **Appendix A** to this working paper.

1.2. Those matters not included in the Agenda might be considered under Agenda Item 5 - Other business.

2. **Working methods**

2.1. For the development of this meeting, it is expected to work in plenary session, and if necessary, in *ad-hoc* groups.

2.2. During the course of the meeting, a Summary of Discussions and Conclusions will be prepared for its distribution to States and International Organizations interested.

2.3. Administrative aspects and documentation processing of the meeting will be in charge of the Task Force Rapporteur and ICAO Secretariat.

3. **Work schedule:**

3.1. Subject to the circumstances that would affect the adoption of the work, the following work schedule is suggested:

0900 – 1030	Review of agenda items
1030 – 1100	Coffee break
1100 – 1230	Review of agenda items
1230 – 1330	Break for lunch
1330 – 1500	Review of agenda items
1500 – 1530	Coffee break
1530 – 1700	Review of agenda items

4. **Work plan**

4.1. **Appendix B** to this working paper includes the tentative work plan.

5. **Suggested action**

5.1. The approval of the mentioned tentative Agenda and work plan is suggested, provided that in the light of the progress reached, the Meeting could adopt the modifications considered appropriate.

**APPENDIX A**

**DRAFT AGENDA**

**Agenda Item 1: Review of the previous CARSAMMA and Scrutiny Group Meetings Conclusions and Recommendations**

- a) Review of previous conclusions
- b) Review of previous recommendations

**Agenda Item 2: Review of proposals for the extension of the functions of the GTE and CARSAMMA for airspace in the CAR and SAM Regions**

- a) Proposal for the extension of the GTE terms of reference as a mechanism for measuring safety performance in CAR/SAM regions.
- b) Proposal for the analysis of horizontal deviations in airspace RVSM CAR/SAM/ADHOC group result.

**Agenda Item 3: Review of the results of Large Height Deviation (LHD) analysis**

- a) Indicator data on points of greatest occurrence of LHD events.
- b) Actions taken for the enhancement of LHD event data capture and for the improvement of RVSM status capture by Registration States or Operator.
- c) Results of the assessment project for safety in Reduced Vertical Separation Minimum (RVSM) airspace for the CAR and SAM Regions.
- d) Identify trends.
- e) Lessons learned by CAR/SAM States to reduce the number of LHDs.
- f) GTE recommendations.
- g) Report on the progress made by States on LHD management

**Agenda Item 4: Activities and tasks to be reported to GREPECAS**

- a) Review of tasks to be reported to GREPECAS 2020.

**Agenda Item 5: Other business**

- a) Workshop for LHD' focal points in CAR/SAM regions.
- b) Some matters related to GTE

**APPENDIX B**  
**WORK SCHEDULE**

<b>Monday 18</b>	
08:00 – 09:00	Registration of participants
09:00 – 09:30	Opening Ceremony
09:30 - 10:30	Review of Agenda Item 1
10:30 - 11:00	<i>Coffee Break</i>
11:00 - 12:30	Review of Agenda Item 2
12:30 - 13:30	<i>Lunch Break</i>
13:30 - 15:00	Review of Agenda Item 2
15:00 - 15:30	<i>Coffee Break</i>
15:30 - 17:00	Review of Agenda Item 2

<b>Tuesday 19</b>	
09:00 - 10:30	Review of Agenda Item 3
10:30 - 11:00	<i>Coffee Break</i>
11:00 - 12:30	Review of Agenda Item 3
12:30 - 13:30	<i>Lunch Break</i>
13:30 - 15:00	Review of Agenda Item 3
15:00 - 15:30	<i>Coffee Break</i>
15:30 - 17:00	Review of Agenda Item 3

<b>Wednesday 20</b>	
09:00 - 10:30	Review of Agenda Item 3
10:30 - 11:00	<i>Coffee Break</i>
11:00 - 12:30	Review of Agenda Item 3
12:30 - 13:30	<i>Lunch Break</i>
13:30 - 15:00	Review of Agenda Item 5
15:00 - 15:30	<i>Coffee Break</i>
15:30 - 17:00	Review of Agenda Item 5

<b>Thursday 21</b>	
09:00 - 10:30	Review of Agenda Item 5
10:30 - 11:00	<i>Coffee Break</i>
11:00 - 12:30	Review of Agenda Item 5
12:30 - 13:30	<i>Lunch Break</i>
13:30 - 15:00	Review of Agenda Item 5
15:00 - 15:30	<i>Coffee Break</i>
15:30 - 17:00	Review of Agenda Item 5

<b>Friday 22</b>	
09:00 - 10:30	Review of Agenda Item 4
10:30 - 11:00	<i>Coffee Break</i>
11:00 - 12:30	Review of Agenda Item 4
12:30 - 13:30	<i>Lunch Break</i>
13:30 - 15:00	Review of Preliminary Report
15:00 - 15:30	<i>Coffee Break</i>
15:30 - 16:00	Closure