



International
Civil Aviation
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Международная
организация
гражданской
авиации

منظمة الطيران
المدني الدولي

国际民用
航空组织

Ref.: L- LT2/6B.108 – SA188

Lima, 17 May, 2019

To: Mr. Frédéric Guignier, Regional Director of Civil Aviation Authority (DSAC)
for French Antilles and French Guiana
Mr. Jerome Journet, Regional Director, West Indies and French Guiana
Lt. Col. Egbert Field, Guyana Civil Aviation Authority
Eng. Patrick Pengel MBA, Ministry of Public Works, Transport and Communications,
Suriname

Subject: **ICAO/ACI-LAC Regional Seminar** on Global Reporting Format for Runway Conditions
(19SAMGRF). Lima, Peru, 21 to 22st August 2019.

Action 1) To communicate as it corresponds.
Required: 2) Register participants not later than **19th July 2019**.

Sir/Madam,

I have the honour to invite you to participate at the ICAO/ACI-LAC Regional Seminar on Global Reporting Format for Runway Conditions (19SAM GRF) from 21st to 22nd, August 2019.

This seminar, which is a part of ICAO strategy of a Global Symposium followed by Regional events, aims at increasing regional awareness in advance of the November 2020 applicability date of the new ICAO methodology for assessing and reporting runway surface conditions. This new methodology, commonly known as the Global Reporting Format (GRF), ensures a harmonized assessment and reporting of runway surface conditions and a correspondingly improved flight crew assessment of take-off and landing performance. In (**Attachment A**) the objectives and preliminary programme subjects of the seminar.

I would ask you to kindly disseminate this letter of invitations among all the competent entities of your State, including, among others, the civil aviation authorities, the aerodrome operators, aircraft operators, air navigation service providers, suppliers of Aeronautical information services and the aerospace industry. Other information on the venue of the meeting agenda, presentations, accommodation, visa requirements and online registration will be available on the event site: <https://www.icao.int/SAM/Pages/MeetingsDocumentation.aspx?m=2019-GRF> in the coming days. Since these documentations will be in electronic format, no hard copy will be distributed during the event.

It is important to inform that State members of the NACC and SAM offices and the ACI-LAC members (Aerodromes operators) are exempted of registration fees. Also, I recall you to point the importance of the participants' profile in an event of this nature, to guarantee the achievement of the objectives set, as described into data sheet (**Attachment B**).

If you require any further information on this event, you may contact Mr. Fabio Salvatierra, Aerodromes and Ground Aids Officer of this Regional Office (fsalvatierra@icao.int) or Mrs. Silvia Loayza (sloayza@icao.int), AGA Administrative Assistant.

Accept, Sir/Madam, the assurances of my highest consideration



Fabio Faizi Rahnemay Rabbani
Regional Director
ICAO South American Office
Lima

Enclosure

Mnemonic Note

cc: Mr. Claude Miquel, Deputy Director, Antilles-Guyane, French Antilles
Mr. Frédéric Danloux, Head of French Guiana Air Control Centre Cayenne-Félix Eboué Airport, Head of the Aircraft Search and Rescue RCC
Mr. Jean-Jacques Deschamps, Directeur Adjoint, ANSP Martinique, French Antilles-Guyane
Dr. Joyce Blokland-Wijnstein, Permanent Secretary, Directorate of Transport and Communication, Suriname
Mr. Faizel Baarn, Director of Civil Aviation Department, Suriname
Mr. Anjulio R. Wolf, Director, CASAS, Suriname
Mr. Marcus Doller, Air Safety Support Intl. (ASSI), United Kingdom
Mr. Bruce D'Ancey, Policy Specialist, Flight Ops, Air Safety Support International (ASSI), United Kingdom
ICAORD Mexico

ATTACHMENT A to comunicate to the States

**ICAO/ ACI-LAC REGIONAL SEMINAR ON GLOBAL REPORTING FORMAT FOR
RUNWAY CONDITIONS
(19SAMGRF)**

(Lima, Peru, August 21 - 22, 2019)

PRELIMINARY OBJECTIVES OF THE PROGRAM

- a) To increase awareness and knowledge of the new methodology in the SAM Region to evaluate and report the condition of the runway surface;
- b) To generate awarness of the challenges and opportunities involved in implementation;
- c) To facilitate the Exchange of best practices;
- d) To ensure that the relevant standards and recommended practices (SARPs), procedures requirements for air navigation services (PANS) and guidance texts;
- e) To determine the role of ICAO, international organizations and industry in the global implementation;
- f) To understand the needs for instruction and awareness; and
- g) To explore new relevant technology and future developments.



ICAO SOUTH AMERICAN OFFICE

DATA SHEET – AGA06

ATTACHMENT –B-

ICAO/ACI-LAC Regional Seminar on Global Reporting Format for Runway Conditions (19SAMGRF)	
Regional Strategy for implementation in the SAM Region	<p>The overall strategy that has been implemented by the ICAO Headquarters is defined as follows:</p> <ul style="list-style-type: none"> ✓ Development of SARS, Procedures & Guidance in all ICAO languages (Amendment 13B, Annex 14 Vol I, PANS Aerodromes, New Circular 355) ✓ A global GRF symposium at the ICAO headquarters in Montreal from March 26 to 28, 2019. ✓ Regional seminars with the support of the ICAO headquarters between March and November 2020. ✓ Maintenance through ICAO CBT course in conjunction with ACI. (Available now in English only on www.olc.aero) <p>The SAM Region Strategy incorporates the following implementation phases:</p> <ul style="list-style-type: none"> ✓ Phase 1: Knowledge Transfer: based on the global symposium, carry out at least 2 seminars in the SAM Region before November 2020. ✓ Phase 2: Preparation of Regional guidance material: based on documentation available in PANS Aerodromes and the outcome of the global symposium, prepare guidance material for operators and regulators adjusted to the regional scheme and including other areas involved (OPS&ANS). ✓ Phase 3: Seminar and specific training in Spanish: continue with specific training (via CBT if available or in-situ) on the implementation of the requirement. ✓ Phase 4: Follow-up: follow-up, through surveys of air operators and States, of the implementation of the requirement in international aerodromes. Incorporation of updated procedures in Aerodrome Manual.
ICAO Strategic Objectives	<ul style="list-style-type: none"> A- Operational Safety. B- Capacity and efficiency of air navigation.

<p>Current situation of SAM Region</p>	<p>New requirement to be implemented.</p>
<p>Objective of the event</p>	<p>The main objective of the world symposium will guarantee knowledge transfer of GRF provisions in preparation for its deployment, in particular to ensure that there is an understanding of the existence of the associated ICAO SARPs and guidance material among stakeholders.</p> <p>The achievement of these objectives will be reinforced and advanced through the organization of regional seminars, which will address the topics discussed in the global symposium, considering the local conditions of meteorology, infrastructure, resources, processes, etc.</p>
<p>Nature of the event</p>	<p>Seminar open to the main stakeholders (AAC's, Aerodromes, ANSP's, Aircraft operators, training organizations, RSOO, pilot and ATC organizations, ground handlers))</p>
<p>Competences that the event will generate</p>	<p>It is expected that the participants will obtain new competences to implement in a harmonized way the requirement.</p>
<p>Participants' profile</p>	<ul style="list-style-type: none"> ✓ Personnel of the civil aviation authorities in charge of guaranteeing the implementation of the requirement (AGA, ANS, OPS). ✓ Aerodrome airside and maintenance managers ✓ Airline operations and training managers ✓ Chief of airline pilots. ✓ Staff of the Aerodrome Control Tower, AIS and Head of training department of the Air Navigation Services Provider. ✓ Pilot and air traffic controller's organizations.
<p>Contact person in the SAM Office</p>	<p>Mr. Fabio Salvatierra Aerodromes and Ground Aids Officer ICAO South American Regional Office fsalvatierra@icao.int</p>