



Ref.: LS 8/21 – SA012

Lima, 24 January 2019



To: Lt. Col. Egbert Field, Director of Civil Aviation Authority, Guyana
Ing. Patrick Pengel, Ministry of Public Works, Suriname

Subject: **Invitation – Ninth Meeting of the ICAO/LACAC NAM/CAR and SAM Aviation Security and Facilitation Regional Group (AVSEC/FAL/RG/9)**
(Santo Domingo, Dominican Republic, 27 to 29 March 2019)

Invitation – Cybersecurity and Unmanned aerial vehicle and the civil aviation Workshop (C/UAVW)
(Santo Domingo, Dominican Republic, 25 to 26 March 2019)

Action

Required: 1) Transmittal by States of additional items to the AVSEC/FAL/RG/9 Provisional Agenda by **28 February 2019**
2) Submission of documentation and/or presentations by the deadlines provided in this letter
3) Register participation by **1 March 2019**

Sir,

We have the honour of inviting your Administration to participate in the Ninth Meeting of the ICAO/LACAC NAM/CAR/SAM Aviation Security and Facilitation Regional Group (AVSEC/FAL/RG/9), preceded by the Cybersecurity and Unmanned aerial vehicle and the civil aviation Workshop to be held at Cuerpo Especializado en Seguridad de la Aviación Civil (CESAC) Headquarters at Santo Domingo, Dominican Republic, from 25 to 26 the C/UAVW, and from 27 to 29 March 2019 the AVSEC/FAL/RG/9, respectively.

Aviation Security and Facilitation personnel from States and Territories of the ICAO NAM/CAR and SAM Regions and representatives of international organizations are invited to attend. The working languages will be English and Spanish (simultaneous interpretation services will be provided). Please find attached the meeting Mnemonic Note Paper.

The Draft agenda of the AVSEC/FAL/RG/9 Meeting is presented in **Attachment A**. The programme for the C/UAVW will be published at the meeting web page accordingly. States wishing to submit proposals for inclusion of additional items should do so by **28 February 2019**.

You are kindly requested to complete and return the Registration Form at **Attachment B** for each participant and send it by e-mail to icaonacc@icao.int and clacsec@icao.int by **1 March 2019**.

The list of suggested hotels and other useful information in Santo Domingo will be available at <https://www.icao.int/SAM/Pages/Meetings-and-Events.aspx>. Participants are encouraged to make reservations directly with the hotel(s) in a timely manner.

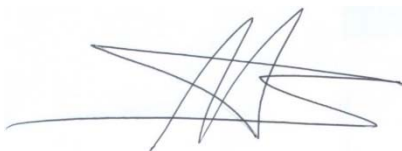
Documentation for the event will be placed in the Meetings Section of the following web page: <https://www.icao.int/SAM/Pages/Meetings-and-Events.aspx>, and on the LACAC website at <http://clacsec.lima.icao.int/>. Please consider that documentation/presentations will be available only in electronic format and no hard copies will be distributed during the event.

Documentation for the AVSEC/FAL/RG/9 Meeting that your Administration/Organization may wish to submit and/or present should be forwarded to the Regional Group Secretariat by e-mail, as soon as practicable, in Microsoft Word and/or PowerPoint format using the templates in **Attachment C**. Working papers for the meeting should be brief, action-oriented and focused on a specific subject, and cannot exceed four-pages, excluding any appendices.

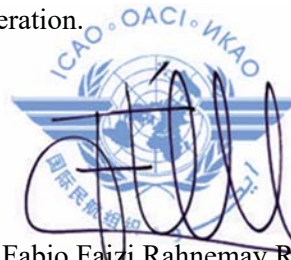
Only working papers submitted by States/Territories and received by **28 February 2019**, will be translated. Working papers received after that date will have to be provided in both languages. The information papers as well as papers of international organizations will not be translated and will be issued only in the language submitted. The deadline to receive all working and information papers is **28 February 2019**. Deadlines for submission of documentation for translation will be strictly enforced. You are encouraged to submit documentation in both meeting languages (English and Spanish).

If you require additional information on the meetings, please contact Mr. Pablo Lampariello (plampariello@icao.int), ICAO SAM Regional Officer, Aviation Security and Facilitation; Ms. Deborah Coriat (dcoriat@icao.int), Assistant; and/or Mr. Luis Núñez (lmnunez@icao.int), LACAC.

Accept, Sir, the assurances of our highest consideration.



Jaime Binder
Secretary
Latin American Civil
Aviation Commission



Fabio Faizi Rahnemay Rabbani
Regional Director
ICAO South American Office
Lima

Enclosure

As indicated

cc: Aviation Security/Facilitation Points of Contact

Ms. Cindy Toemin, Suriname
Mr. Cosmo Wong, Suriname
Ms. Rachel Simson, Suriname
Mr. Abraham Dorris, Guyana
Ms. Cameba Bayley-Sundar
CLAC SEC Lima
ICAORD Mexico
C/ISDE-SEC ICAO HQ
C/FAL ICAO HQ



ICAO SOUTH AMERICAN REGIONAL OFFICE

MNEMONIC NOTE PAPER - AVSEC/FAL

**Cybersecurity and Unmanned aerial vehicle and the civil aviation Workshop (C/UAVW)
(Santo Domingo, Dominican Republic, 25 to 26 March 2019)**

**Ninth Meeting of the ICAO/LACAC NAM/CAR and SAM Aviation Security and Facilitation Regional
Group (AVSEC/FAL/RG/9)
(Santo Domingo, Dominican Republic, 27 to 29 March 2019)**

<p align="center">Regional Strategy for Aviation Security</p>	<p>In consonance with GAsEP and Regional Roadmap agreements, the need to align the Group strategic planning to clue priorities is recognized. Five clue priority results have been identified, in which ICAO, the States and involved stakeholders should urgently centralize attention, resources and efforts. These priorities derived of the principal problems faced by the State members in the fulfilment of this objectives, which are:</p> <ol style="list-style-type: none"> a) Increase risk awareness and the response to risks. It is essential to understand risk in order to make policies and measures effective, appropriate and sustainable. Risk assessment will help to identify deficiencies and vulnerabilities to be boarded with urgency and in the most practical way possible, optimizing resources. b) Develop human capacity and a security culture. The promotion of an effective security culture is fundamental to attain good results in aviation security. A strong security culture should be developed at the top management levels and within each organization. Also, in order to ensure an effective aviation security, it is necessary to have well instructed, motivated and professional personnel c) Perfectionate technological resources and foment innovation. Promote and apply better and innovative technological and technical solutions to provide the tools to increase efficiency of aviation security and, at the same time, guarantee operational efficiency. d) Improve surveillance and quality assurance. Count with effective surveillance quality assurance worldwide, and at national and local levels is fundamental to guarantee maintenance and effectiveness of aviation security. e) Increase cooperation and support. The increase of State collaboration within and between States would ensure achieving the clue aviation security objectives with promptness and efficiency. <p>Based on the above, aviation security regional strategy is based in developing metrics for GAsEP implementation in the Region, and create materials and tools for the States to manage and respond to risk, improving communication and increasing cooperation and support among the States.</p>
<p align="center">Workshop and Meeting Objectives</p>	<p>Cybersecurity Workshop objective:</p> <p>To increase consciousness about cyber threats, have a better comprehension of methods used for cyberattacks, apply risk analysis techniques to face cyber threats, and understand the role and functions of the national Computer Emergency Readiness Teams (CERT).</p> <p>AVSEC/FAL/RG/9 Meeting objective:</p> <ul style="list-style-type: none"> ➤ Improve security and facilitation of air transport operations, aircrafts, civil aviation installations, travelling staff and public, and discourage and/or diminish potential acts of unlawful interference against civil aviation.

	<ul style="list-style-type: none"> ➤ Provide tools to States to maintain updated regulation, and ensure compliance with air transport aviation security and facilitation regulations from the part of the competent authority in the State, and to Support the necessary arrangements for their implementation in the state’s international airports. ➤ plan and coordinate workshops/seminars and work meeting to help States to manage risk and improve response to it, as well as encouraging cooperation and support among States. ➤ Develop and approve metrics for the GAsEP implementation. ➤ Act as liaison between States, regional organization, involved stakeholders and ICAO to report GAsEP progress in the Regions.
<p>Activities carried out in the SAM Region on Cybersecurity and activities carried out by the AVSEC/FAL/RG</p>	<p>The AVSEC/FAL Regional Group has developed several workshops and guidance material for the Sates, among them:</p> <ul style="list-style-type: none"> ➤ Workshop for the identification of suspicious conduct persons ➤ Workshop for Air Transport Facilitation ➤ Workshop for Civil Aviation Informatics Security/Cybersecurity ➤ ICAO/LACAC NAM/CAR/SAM Aviation Security and Facilitation Regional Group (AVSEC/FAL/RG) strategic plan ➤ Model document on the review of procedures for passengers and their hand luggage ➤ List of prohibited items ➤ Procedures for the implementation of the One-Stop Security Control System (OSS) ➤ Document on aviation Security Management Systems (SeMS) ➤ Audit protocols to standardize audit procedures of States' aviation security systems ➤ Manual on risk assessment and risk management methodology ➤ List of objects restricted by other authorities different to aviation security ➤ Document referred to air traffic services security ➤ Document for in transit cargo security
<p>SAM Region present situation</p>	<p>The Region through this Regional Group has a Forum for discussion, coordination and cooperation on issues of aviation security and facilitation among States, partners and stakeholders, for the exchange of information and the evaluation of threats and risks.</p> <p>Regional trends on aviation security deficiencies are analysed, and the regional action plan for compliance with GAsEP and the Regional Roadmap is being developed. Regional coordination and cooperation between the AVSEC and FAL authorities of the States, international organizations, and regional surveillance entities and industry are encouraged.</p> <p>"Best practices" are shared among the States, and the use of States available capacity to help others is promoted to provide assistance and cooperation among the States through:</p> <ul style="list-style-type: none"> ➤ Bilateral and multilateral agreements among States ➤ ICAO Regional Offices with the support and in coordination with the Implementation Support and Development – Aviation Security (ISD-SEC) and the Technical Cooperation Bureau (TCB) ➤ Other international organizations and development agencies
<p>Nature of the events</p>	<p>The AVSEC/FAL/RG is the forum that promotes the compliance with ICAO Standards and Recommended Practices included in Annex 9 - Facilitation and Annex 17 – Aviation Security of the Chicago Convention, through the analysis, coordination and cooperation of aviation security and facilitation issues among States.</p>

Competences to be generated by the events	<ul style="list-style-type: none">➤ Provide with a forum for discussion, coordination and cooperation of aviation security and facilitation issues among States, partners and stakeholders, for the exchange of relevant information and assessment of threats and risks.➤ Ability to analyse regional trends on deficiencies in aviation security and facilitation, and develop a regional action plan in compliance with GAsEP and the regional Roadmap.➤ Ability to promote and provide mechanisms for regional coordination and cooperation between the AVSEC and FAL authorities of the States, international organizations, and regional surveillance entities and the industry.➤ Share "best practices" among States and use States' capacity available to help others.
Participants profile	Staff involved in AVSEC/FAL tasks at all levels within States, industry, international organizations and other State entities.
Next steps for the development of the strategy	In abidance with the regional strategy and the GAsEP: <ul style="list-style-type: none">➤ Update working groups and projects according to new requirements and to adapt them to new threats;➤ Continue monitoring the GAsEP implementation in the Region; and➤ Interconnect AVSEC/FAL/RG activities with other with other activities related to the update and incorporation of States' needs and their subsequent implementation
Contact in the SAM Office	Mr. Pablo Lampariello AVSEC/FAL Regional Officer ICAO South American Regional Office plampariello@icao.int



International Civil Aviation Organization
Latin American Civil Aviation Commission
ICAO/LACAC NAM/CAR/SAM Aviation Security and
Facilitation Regional Group (AVSEC/FAL/RG)

AGENDA

ATTACHMENT A

NINTH MEETING OF THE AVIATION SECURITY AND FACILITATION REGIONAL GROUP (AVSEC/FAL/RG/9)

Santo Domingo, Dominican Republic, 27 to 29 March 2019

DRAFT AGENDA

- Agenda Item 1 Meeting Agenda and Schedule**
- Agenda Item 2 Previous Meeting Conclusions**
- Agenda Item 3 Global and Regional Developments**
- 3.1 ICAO Global Activities related to Aviation Security and Facilitation
Annex 17, AVSEC Panel, AVSEC Manual
Annex 9, FAL Panel, Facilitation Manual
Universal Security Audit Programme and Continuous Monitoring
Approach (USAP-CMA)
 - 3.2 LACAC Contribution
- Agenda Item 4 Programmes and Projects - Aviation Security (AVSEC)**
- 4.1 Civil aviation cybersecurity – Coordinator State: Jamaica
 - 4.2 Global Plan for Aviation Security (GASeP) and NAM/CAR and SAM
Regional Roadmap Implementation – Coordinator State: Venezuela
 - 4.3 Report on the First Workshop on *Aviation Security Management Systems*
(*SeMS*) held in Bogota, Colombia from 18 to 21 September 2018 –
Coordinator State: Colombia
- Agenda Item 5 Programmes and Projects - Facilitation (FAL)**
- 5.1 Report on *Facilitation train the trainers training material* programme –
Coordinator: Nicaragua
 - 5.2 Report of the Working group established to follow-up on the initiative a
possible Facilitation Course and IPAC participation
 - 5.3 List of restricted articles by authorities other than aviation security –
Coordinator State: Cuba
 - 5.4 Report on the working paper presented to the Tenth Facilitation Panel
Meeting, September 2018

Agenda Item 6 **Programmes and Projects - Aviation Security (AVSEC) and Facilitation (FAL)**

- 6.1 Procedures for the implementation of One Stop Security System (OSS) – Coordinator State: Panama
- 6.2 Report on the revision of the Montreal Protocol 2014 (MP-14) – Proposing State: Jamaica
- 6.3 Report on the revision of the Beijing Convention – Proposing State: Chile

Agenda Item 7 **Training, Cooperation, and Assistance**

- 7.1 Implementation Support and Development Section – Security (ISD-SEC) Update
- 7.2 Facilitation (FAL) Section Update

Agenda Item 8 **Terms of Reference and Regional Roadmap based on the ICAO Global Aviation Security Plan (GASeP)**

Agenda Item 9 **Other Business**

- 9.1 Next Meeting Venue and Dates
