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ATTACHMENT A/ ADJUNTO A

XV ALACPA INTERNATIONAL SEMINAR OF AIRPORT PAVEMENTS /

XIII FAA AIRPORT PAVEMENTS WORKSHOP /

VIII SHORT COURSE FOR AIRFIELD PAVEMENT MAINTENANCE

(San Jose, Republic of Costa Rica, from June 17th to 21st, 2019)

GENERAL INFORMATION

1. Meeting venue and dates

The XV ALACPA International Seminar of Airport Pavements / XIII FAA Airport Pavements Workshop / VIII Short Course for Airfield Pavement Maintenance, will be carried out in San Jose, Capital of Costa Rica, from 17 to 21 of June 2019 in the facilities of Marriott Hotel located on 700 mts west from Bridgestone/Firestone, Belen Riviere, Heredia.

2. Address and contact in Marriott Hotel:

Mrs. Adrian Castro

Ventas Ejecutivas Proactivas Grupales

Marriott Hotel

700 mts West from Bridgestone/Firestone , Belen Riviere, Heredia.

Tel: [+506 2298-0819](tel:+50622980819) | Cel: [+506 7217-6775](tel:+50672176775) | adrian.castro@marriott.com

3. Opening Session

Monday 17 May, 2019, at Marriott Hotel Hacienda Belen

Participants registration of: 08:00 – 09:00

Opening of the event: 09:00 - 09:30

The Schedule of Activities will be distributed shortly. A technical visit to the Juan Santamaria Costa Rica International Airport is being planned for Friday 21 June until midday, appropriate dressing should be foreseen. Participants who have return flights on that day will be able to take their baggage.



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4. Language and documentation

The languages will be Spanish and English, with simultaneous interpretation and translation services. An USB will all the presentations will be provided and those that are not included in the USB, due to coordination issues, will be available in the ALACPA website <http://alacpa.org>. It is recommended that participants bring their laptops to participate in the activities of the Technical Agenda, especially those topics related to the FAA programs

5. Participants Registration

It is required that participants of the Civil Aviation Authorities register in advance with ICAO SAM (icaosam@icao.int) or NACC (icaonacc@icao.int) Regional Office to which the State is accredited, submitting their registration form as soon as possible to the corresponding ICAO electronic mail, with copy to registro@alacpa.org.

Participants who are not from the aeronautical authority are requested to make a Pre-Registration by submitting their registration form as soon as possible by e-mail to registro@alacpa.org.

Also, the annual membership fee should be paid through PayPal in the site <http://alacpa.org/membresia.html>. In the case of any event you do not had chance to cancel , please contact info@alacpa.org

Confirmation of registration will take place during the first day of the event, from 08:30 to 09:00 am, handing your duly completed registration form. Likewise, participants are requested to use the badges that will be provided during the entire event.

6. Event Coordinators/Contact Information

Mr. Jorge Arturo Castro Ortiz

Central America and The Carribbean Coordinator

E-Mail: coordcc@alacpa.org

Mr. Fernando Ratto

ALACPA President

E-mail: fratto@alacpa.org

Mr. Jaime Calderon

Regional OACI NACC Office

E-mail: jcalderon@icao.org

Mr. Fabio Salvatierra

ICAO SAM Regional Office

E-mail: fsalvatierra@icao.int



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7. Temperature

The weather in Costa Rica is often very variable, different temperatures can be experienced during the same day, starting very early with 14°C, at midday probably a maximum of 30° and from 18:00 h temperature of 20°C. Showers are possible during these dates.

8. Transportation to and from the airport

The Juan Santamaria International Airport of Costa Rica is located in the Alajuela province and about 7kms from the Marriott Hotel, it could take from 10 to 30 minutes depending on traffic of the city.

Official taxis from Juan Santamaria International Airport, vehicles orange color, for reservation:

- Coopetranstura Taxi SJO Airport: Phone: (506) 2440-4444 y (506) 2440-3113, WhatsApp (506) 8475-36-39.
- Gorila Taxi Aeropuerto: Phone: (506) 8888-0745
- Taxi Cab: Phone: (506) 2524-5456/ WhatsApp 1: (506) 8366-4988/WhatsApp 2: (506) 8709-9091. E-mail: taxicabsjo@gmail.com
- Taxis Unidos: Phone: (+506) 2221-6865, (+506) 2222-6865. /WhatsApp: (+506) 8479-5353. E-mail: reservaciones1@taxiaeropuerto.com

9. Transportation to and from the event venue

Participants staying at Hotel Marriott will easily access the Room where the event will take place.

For participants staying in another hotel near the venue of the event, it is suggested to use taxis. Recommended companies for transportation within the city:

- San Rafael taxis central: Phones: 2438-0808/2439-1710-7229-2332
- Coopetico: 2224-7979

10. Suggested hotels in Costa Rica

The reservations should be made directly at the selected hotel with enough time in advance indicating the name of the meeting in which you will participate. Prices may vary, please consult the hotel of your preference.



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Hotel	Dirección/teléfono	Sencilla USD \$	Doble USD \$
<p>Hotel Sede Marriott Costa Rica, Belén.</p> <p>Categoría 5 ★★★★★</p>	<p>Hotel SEDE de ALACPA 2019. Elegido por Condé Nast como uno de los mejores hoteles de Centroamérica, se ofrece una hermosa arquitectura estilo hacienda, elegantes habitaciones y servicio excepcional.</p> <p>Ubicado a 4 km del Aeropuerto Internacional</p> <p>Juan Santamaria,</p> <p>Para reservaciones:</p> <p>ALACPA / Tel: +506 2298 0838</p> <p>*Horario Definido. Tarifas indicadas hasta el 16 de mayo de 2019</p>	<p>Tarifa de Participante Preferencial \$178 + tax (13%). Incluye: 1 desayuno Buffet Internet Shuttle Aeropuerto Hotel Aeropuerto*</p>	<p>Tarifa de Participante Preferencial \$190 + tax (13%). Incluye: 2 desayunos Buffet Internet Shuttle Aeropuerto Hotel Aeropuerto*</p>
<p>Courtyard by Marriott, Alajuela.</p> <p>Categoría 4 ★★★★</p>	<p>Ubicado a 7.5 km del Hotel Sede donde será el seminario Alacpa, 15 a 20 minutos en carro, a 5 minutos del Aeropuerto AIJS. (dependiendo del tráfico)</p> <p>Para Reservaciones:</p> <p>Tel: +506 2298-0820 johanna.rodriguez@marriott.com</p> <p>* Habitaciones y tarifas sujetas a disponibilidad *</p>	<p>Desde \$126 + tax (13%). Incluye: 1desayuno.</p>	<p>Desde \$158 + tax (13%). Incluye: 2 desayunos.</p>
<p>Double Tree By Hilton Cariari</p> <p>Categoría 4 ★★★★</p>	<p>Ubicado en San Antonio de Belén Ciudad Cariari, San José, a 4.2 km del Hotel Sede donde será el seminario Alacpa, 20 a 30 minutos en carro. A 8 km del Aeropuerto AIJS</p> <p>Teléfono: +506 2239-0022</p>	<p>Desde: \$158 + tax (13%). Incluye: 1desayuno.</p>	<p>Desde: \$173 + tax (13%). Incluye: 2 desayunos.</p>
<p>Hampton Inn & Suites by Hilton San Jose-Airport</p> <p>Categoría 3 ★★★</p>	<p>Ubicado en Río Segundo, Provincia de Alajuela, a 5.5km del Hotel sede donde será el seminario de Alacpa, 15 a 20 minutos en carro. A 1.3 km del Aeropuerto AIJS</p> <p>Teléfono: +506-243-60000</p>	<p>Desde: \$113+tax (13%) Incluye: 1 desayuno</p>	<p>Desde: \$128+tax (13%) Incluye: 2 desayunos</p>
<p>Hotel La Riviera</p> <p>Categoría 2 ★★</p>	<p>Ubicado 100 mts sur del cementerio, San Antonio de Belén, Heredia, Costa Rica.</p> <p>a 1.9km del Hotel sede donde será el seminario de Alacpa, 7 a 8 minutos en carro. A 7.4 km del Aeropuerto AIJS</p> <p>Teléfonos: (506) 2293-0909 / 2293-2582 / 2239-7326</p>	<p>Desde: \$98.60+tax (13%) Incluye: 1 desayuno</p>	<p>Desde: \$110.6+tax (13%) Incluye: 2 desayunos</p>



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11. Passport, visa and vaccinations requirements

To entry the country, usually a valid Passport and visa with a minimum validation of six (6) months is required. However, it is suggested to verify this requirement in the embassy or consulate of Costa Rica located in your country. Also, please consult if a vaccine is required against yellow fever or other.

12. Money Exchange

The common currency in Costa Rica is the Colon Costarricense. Credit cards such as American Express, Mastercard and VISA, are usually accepted in hotels, shopping centers and restaurants. It is recommended to have Colones available for payment of taxi services, as well as for buying in small stores. The money exchange is recommended to do at the Global Exchange chain and the Bac Credomatic Bank, located inside of Juan Santamaria International Airport.

13. Hospitals

In case of emergency and if necessary, the following services are recommended:

- Hospital San Rafael de Alajuela, located in the City of Alajuela, 2 km al North from Airport International Juan Santamaría. Phone: (506) 2436-1001 Hospital with services of health coverage in all specialities, sub-specialties, radiotherapy unit, executive check-up. Open 24 hours a day.
- Hospital México, located at the La Uruca District, West área from the city of San José, Capital of Costa Rica, Phone: (506) 2242-6700
- Hospital San Vicente de Paúl, 700 mts South Eladio Rosabal Cordero Stadium, Heredia. Phone: (506) 2562- 8100

If an emergency occurs, we count with specialized trained staff and emergency at the Juan Santamaria Airport , available 24 hours.

14. Electricity

110 Voltios/60Hz.

15. Airport tax

Airport tax is included in the air tickets.

16. Tours

Information will be provided at the Hotel and during the event.

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Special Food indications.

Dear assistant, in case you have any food special indication, it is important for us to know in advance and try to adjust the provided information with the daily and specialties services. If it is necessary, do not hesitate to send us an email to ppalacios@aeris.org copy to info@alacpa.org

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