



**RLA/06/901 – Third Meeting of GREPECAS MET Projects for the
SAM Region**
Lima, Peru, 17 to 20 June 2019

AGENDA, SCHEDULE AND WORKING METHOD
(Presented by the Secretariat)

1. **Agenda**

1.1 The draft Agenda and the explanatory notes for the Third Meeting of GREPECAS MET Projects for the SAM Region (SAM/MP/3), to be held in Lima, Peru, from 17 to 20 June 2019, are presented as **Appendix A** to this working paper.

1.2 Those matters not included in the Agenda, may be considered under Agenda Item 8 - *Other business*.

2. **Working methods**

2.1 For the development of the event, it is expected to work in plenary session and in *ad-hoc* groups for the analysis of particular topics.

2.2 During the course of the event, a Summary of Discussions and Conclusions will be prepared for distribution to interested States and organizations.

2.3 The administrative and process aspects of the documentation of the event will be the responsibility of the ICAO Secretariat and the Rapporteurs.

2.4 The working languages of the Meeting will be English and Spanish and simultaneous interpretation will be provided.

3. **Work Schedule**

3.1 Subject to the circumstances that would affect the adoption of the work, the following schedule is suggested:

0830 - 1030	Discussion of agenda items
1030 - 1045	Coffee break
1045 - 1215	Discussion of agenda items
1215 - 1300	Coffee break
1300 - 1430	Discussion of agenda items
1430 - 1445	Coffee break
1445 - 1600	Discussion of agenda items

4. **Work plan**

4.1 In **Appendix B** to this working paper, the tentative work plan is included.

5. **Suggested action:**

5.1 The approval of the agenda and tentative work plan is suggested, in the understanding that in light of the progress made, the Meeting may adopt the modifications it deems appropriate.

APPENDIX A

**RLA/06/901 – Third Meeting of GREPECAS MET Projects for the SAM Region
(SAM/MP/3)**

Lima, Peru, 17 to 20 June 2019

DRAFT AGENDA

- Agenda Item 1:** Seminar on Space Meteorology and IWXXM

- Agenda Item 2:** Review of Project H2 - Implementation of the monitoring of volcanoes in international airways (IAVW)

- Agenda Item 3:** Review of Project H3 - Implementation of the MET information quality management system (QMS/MET)

- Agenda Item 4:** Review of Project H4 - OPMET Exchange

- Agenda Item 5:** Review of Project H5 - Improvements to MET services according to the new operational requirements in support of ATM

- Agenda Item 6:** Planning of new MET projects

- Agenda Item 7:** Review of the MET national plans and the MET part of the CAR/SAM e-ANP

- Agenda Item 8:** Other business

EXPLANATORY NOTES OF DRAFT AGENDA

Agenda Item 1: Seminar on Space Meteorology and IWXXM

In this part of the agenda, specialists from the aforementioned areas will offer a seminar on the mentioned points, according to the requirements introduced by Amendment 78 to Annex 3 - Meteorological Services for International Air Navigation.

Agenda Item 2: Review of Project H2 - *Implementation of the monitoring of volcanoes in international airways (IAVW)*

In this part of the agenda, the progress made in the framework of Project H2- Implementation of the IAVW, will be analyzed. Additionally, the Project will be revised to align it with the ASBU and with Amendment 78 to Annex 3 - *Meteorological Services for international air navigation*.

Agenda Item 3: Review of Project H3 - *Implementation of the MET information quality management system (QMS/MET)*

In this agenda item, the status of the GREPECAS H3 Project will be reviewed on the implementation of the Quality Management System in aeronautical meteorological services. The implementation and update plans for the 2015 version of the ISO 9001 Standard will be reviewed. Additionally, the training and qualification of the MET personnel will be included. The States will be asked to present working papers, information papers or presentations (ppt) on activities and experiences related to the implementation of the QMS/MET, the process of continuous improvement and procedures for the management of risks and opportunities.

Agenda Item 4: Review of Project H4 - OPMET Exchange

This agenda item will deal with the situation of the States on the Exchange of OPMET messages. The project will be reviewed with the aim of aligning it with ASBUs, contemplating the transmission of OPMET messages in XM /GML format and projecting it to the interoperability of meteorological information with aeronautical information through the use of the Meteorological Information Exchange Model of the ICAO (IWXXM).

Agenda Item 5: Review of Project H5 - *Improvements to MET services according to the new operational requirements in support of ATM*

In this agenda item, the progress observed in the activities of Project H5, approved by the Fourth Meeting of the GREPECAS Program and Project Review Committee (CRPP/4), will be discussed.

Agenda Item 6: Planning of new MET projects

Under this agenda item, the Meeting may monitor the impacts on the provision of meteorological services for air navigation resulting from Amendment 78 to Annex 3, to the activities of the MET Panel, and to the recommendations of the Thirteenth Related Air Navigation Conference to the MET area.

Agenda Item 7: Review of the MET national plans and the MET part of the CAR/SAM e-ANP

Under this agenda item, the MET aspects of the national air navigation plans, will be reviewed as well as the implementation of the Performance Based Air Navigation Plan for the CAR and SAM Regions, and the progress in the implementation of the Air Navigation Electronic Plans - eANP related to the MET area. Likewise, the MET part of the GANP-Sixth Edition proposal, will be analyzed.

Agenda Item 8: Other business

Under this agenda item, the Meeting may examine other related aspects that have not been considered in the previous items, but are related to the topics under analysis.

APPENDIX B

TENTATIVE WORK SCHEDULE

Time	Monday 17 June 2019	Time	Tuesday 18 June 2019	Wednesday 19 June 2019	Time	Thursday 20 June 2019
0830 0900	Registration of participants	0830 0900	Presentation on training requirements for MET staff	Review of Agenda Item 4	0930 1030	Reading and review of the Report
0900 0915	Opening of the event					
0930 1045	Presentations on Space Weather	0900 1045	Presentation on MET panel activities	Review on Agenda Item 5	1030 1115	Review of the Report
1045 1115	<i>Coffee break</i>	1045 1115	<i>Coffee break</i>	<i>Coffee break</i>	1115 1130	<i>Coffee break</i>
1115 1230	Presentations on Space Weather	1115 1230	Review of Agenda Item 1	Review on Agenda Item 6	1130 1200	Closing of the meeting
1230 1330	<i>Lunch break</i>	1230 1330	<i>Lunch break</i>	<i>Lunch break</i>		
1330 1445	Presentation on IWXXM	1330 1445	Review of Agenda Items 2 and 3	Review of Agenda Items 7 and 8		
1445 1500	<i>Coffee break</i>	1445 1500	<i>Coffee break</i>	<i>Coffee break</i>		
1500 1600	Presentation	1500 1600	Presentation	Presentation		