



Guidance material & CAA website



CE-5 Technical guidance, tools & provision of safety-critical information



Annex 19 Appendix 1

5.1 The State shall provide appropriate facilities, comprehensive and up-to-date technical guidance material and procedures, safety-critical information, tools and equipment, and transportation means, as applicable, to the technical personnel to enable them to perform their safety oversight functions effectively and in accordance with established procedures in a standardized manner.

5.2 The State shall provide technical guidance to the aviation industry on the implementation of relevant regulations.

2008 FAA IASA findings



- CAAI personnel use FAA guidance material in lieu of their own material
- CAAI personnel directly implement parts of ICAO Annexes that are not intended to be implemented
- CAAI does not have a technical library

Does not meet international standards

Guidance Material



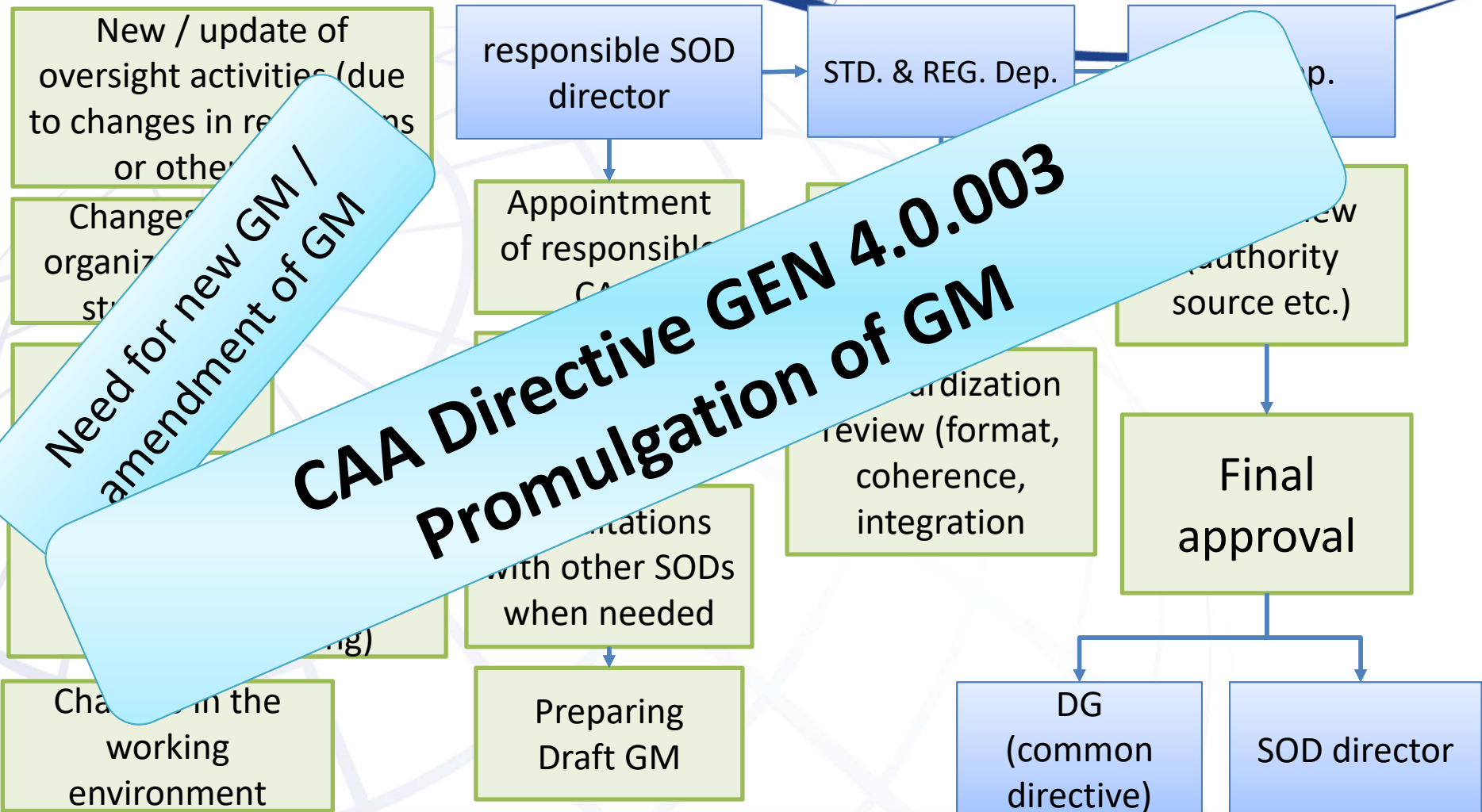
- Required –
 - for all routine oversight activities
 - as basis for training for a specific activity
- Ensures –
 - consideration of all relevant information and issues
 - fair and equal treatment to similar stakeholders
 - effective and timely processing of applications
- Enhances –
 - quality of CAA actions
 - orderly cooperation between different units and disciplines
 - standardization in oversight activities
 - Success in defending the CAA and CASIs from criminal, civil and administrative lawsuits

Guidance Material



- Beneficial to stakeholders –
 - Transparency – trust culture
 - Better understanding and certainty in CAA expected decision
 - Ability to prepare applications properly

Process for Issuing Guidance Material




Need for new GM / amendment of GM

CAA Directive GEN 4.0.003
Promulgation of GM

Guidance Material classification



- GM types
 - Directives –
for CAA employees
 - Advisory pamphlets –
for stakeholders
 - Job aids
 - Checklists
 - Forms
- Identification system –
 - Technical area 
 - Activity area (Cer. / Sur. / Admin)
 - Target type of stakeholders (AOC, AMO, ATO, ATC Etc.)
 - Serial number
- Controlled revisions
 - revision no. management
 - recording amendments
 - Dissemination of current revision

Technical Library



- Centralized source for -
 - Certificate holders' manuals
 - Laws & regulations
 - ICAO publications
 - Guidance material

- ❑ 2008 -
 - ❑ Hard copies of manuals saved individually by the concerned CASI
 - ❑ No access to aircraft operating manuals (OM-B – manufacturers' manuals)

Technical library



- Recovery steps –
 - Appointment of CAA librarian (as “extra duty” for one of the supporting staff positions)
 - Training of the CAA librarian
 - Contracting directly with major manufacturers - web access to continuous airworthiness data
 - Web / computerized access to AOC holders’ manuals – individual arrangement negotiated with each AOC holder




CAA WEBSITE



- Transparency to stakeholders – promote culture of trust
- Effectiveness –
 - Easy to update (self autonomy, prompt)
 - One “place” accessible to all (CAA employees, stakeholders)
 - Option for Hebrew/English
 - Option for “intra-net” as a platform to publish internal / Confidential information -
 - Personal information
 - Investigation methods
 - Internal administrative processes with no implications on stakeholders

What to publish? As much as possible



- Laws and regulations
- Rulemaking proposals and related documents
- AIS – AIP, NOTAM, AIC...
- ADs
- Bilateral agreements
- TCs & STCs
- certifications & exemptions
- ICAO Documents 
- Authorizations & appointments for CAA employees

- General information about the CAA

- GM – News
- CAA directives (classified information)
- Advisory pamphlets
- FAQ
- Enforcement –
 - Policy
 - Decisions

End



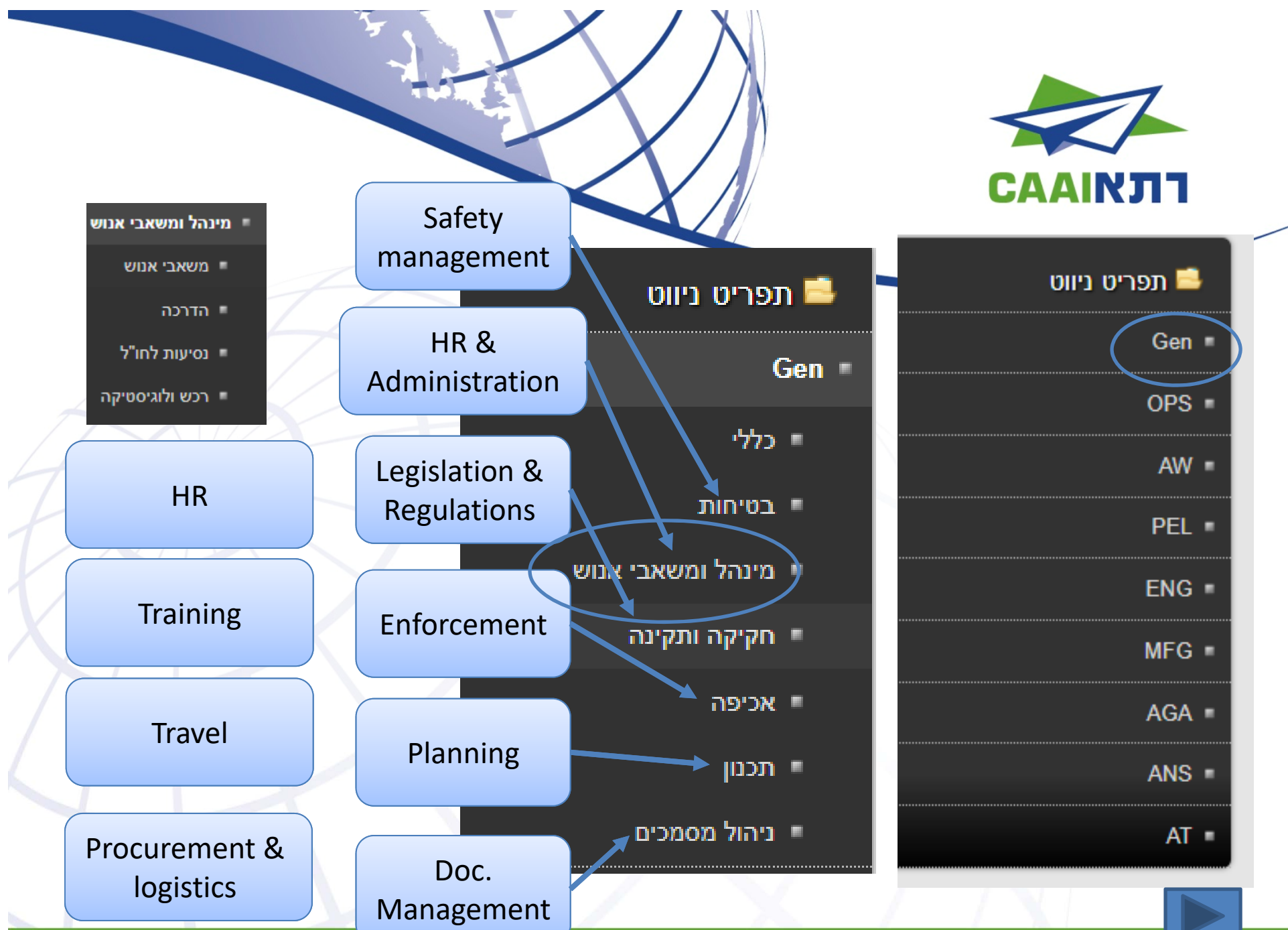
Adequate source



- Adopted & adapted Vs. home-made
 - complexity of the activity
 - Need for adaptation to the State's specific operating regulations

GM IN HEBREW	GM IN ENGLISH
More accessible for CASIs	Common technical terms
Easier to amend	Facilitate international and foreign audits and cooperation
	Saves time and effort in GM formulation
	Enables use by non Hebrew speaking stakeholders





- מינהל ומשאבי אנוש ▾
- משאבי אנוש ▾
- הדרכה ▾
- נסיעות לחו"ל ▾
- רכש ולוגיסטיקה ▾

HR

Training

Travel

Procurement & logistics

Safety management

HR & Administration

Legislation & Regulations

Enforcement

Planning

Doc. Management

- תפריט ניווט 📁
- Gen ▾
- כללי ▾
- בטיחות ▾
- מינהל ומשאבי אנוש ▾
- חקיקה ותקינה ▾
- אכיפה ▾
- תכנון ▾
- ניהול מסמכים ▾









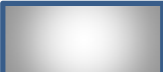
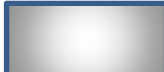


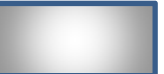

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- OPS ▾
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- PEL ▾
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- MFG ▾
- AGA ▾
- ANS ▾
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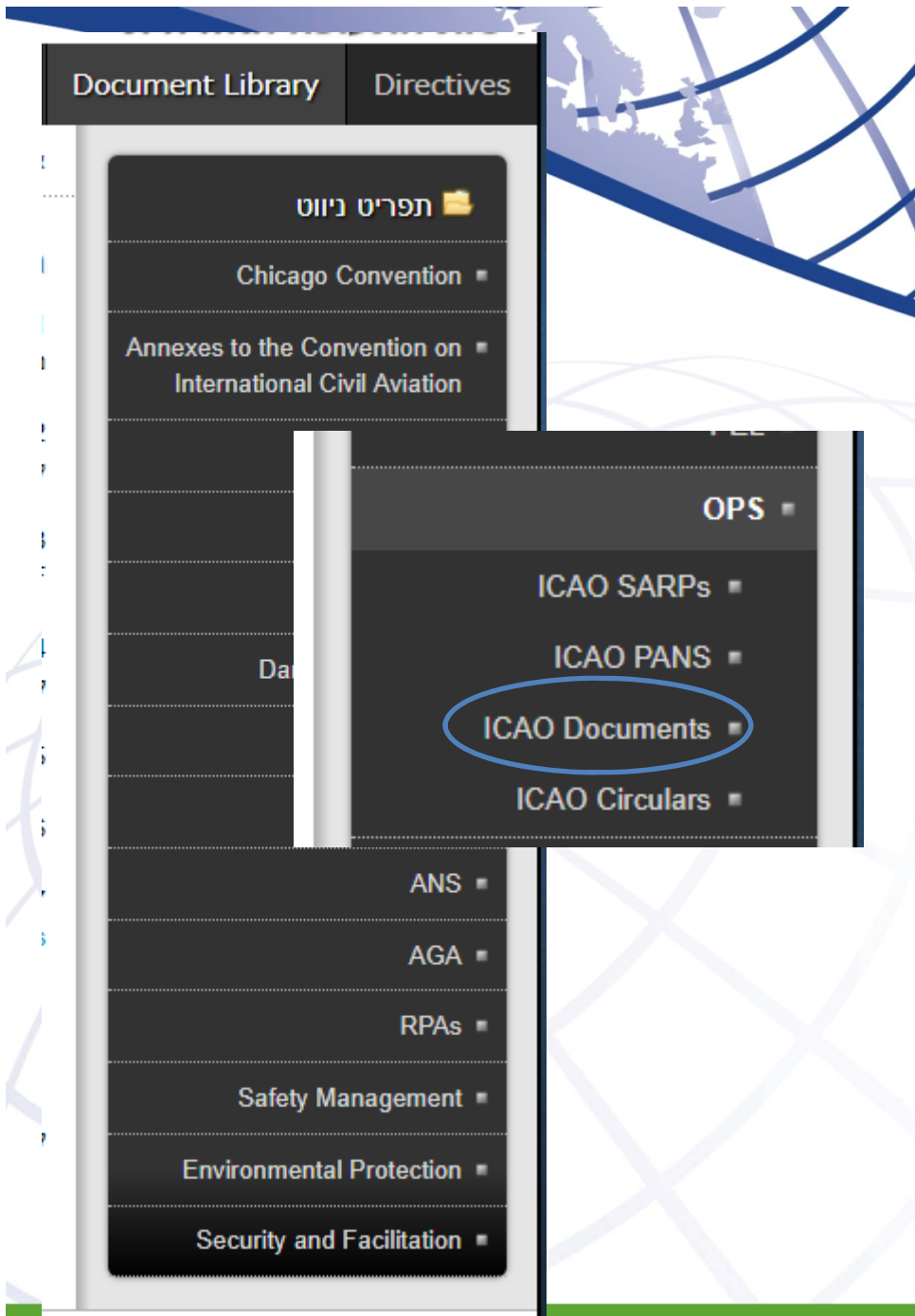
ISRAELI AIRLINES

Altman1512 		כספת מותקנת אצל כול המפקחים ואצל הספרנית	 HOME AWAY FROM HOME	EL-AL
Met@123456 	milm@met.com.il 	אתר אינטרנט https://company.global/edocs.com		ISRAIR
	air@123456.com 	אתר אינטרנט https://www.globaledo/cs.com		ARKIA
—	—	דיסק ניתן למצוא אצל ספרנית		C.A.L

INTERNATIONAL MANUFACTURERS

גישה אישית	גישה אישית נא לפנות לספרנית	אתר אינטרנט https://www.myboeingfleet.com/ReverseProxy/Authentication.html		BOEING
		אתר אינטרנט https://w3.airbus.com/airbusauthentication/airbusworld/forms/airbus.sfcc?TYPE=33554433&REALMOID=06-653aefcb-c624-47d3-bc0a-85721530460f&GUID=&SMAUTHREASON=0&METHOD=GET&SMAGENTNAME=-SM-t%2fTX88CtTFIPqQ15ugBfOME66PQGCWGuAAOSByMZUivIUjPoZo431pS4LE4YuSGzU&TARGET=-SM-https%3a%2f%2fw3%2eairbus%2ecom%2fnewairbusworld%2f		AIRBUS
		אתר אינטרנט https://www.flyembraer.com/irj/portal/anonymous		EMBRAER
גישה אישית נא לפנות לספרנית	גישה אישית נא לפנות לספרנית	אתר אינטרנט http://atrdoc.com/authentication.asp		ATR
		אתר אינטרנט https://login.aero.bombardier.com/siteminderagent/forms/login.fcc?TYPE=33554433&REALMOID=06-9271b846-640f-1020-8a7d-844d3595304d&GUID=&SMAUTHREASON=0&METHOD=GET&SMAGENTNAME=-SM-skfQdSgvRteirzLGV0fsmPd%2bl%2fYR9GZCqYp%2fTgy8DhAkb0phP3GtM2gL5ZQWBbc5&TARGET=-SM-https%3a%2f%2fcustomer%2eaero%2ebombardier%2ecom%2fcic%2fprivate		BOMBARDIER
		אתר אינטרנט http://www.bellhelicopter.net/#/login?redirect=%2F		BELL HELICOPTER





[Doc 7030 - Regional Supplementary Procedures](#)

[Doc 7192 - Training Manual Part D-3 - Flight Operations Officers/Flight](#)

[Doc 8335 - Manual of Procedures for Operations Inspection, Certification and](#)
[Surveillance](#)

[Doc 8697 – Aeronautical Chart Manual](#)

[Doc 9137 - Airport Services Manual](#)
[Part 1 — Rescue and Fire Fighting - Disclaimer](#)
[Part 8 — Airport Operational Services](#)

[Doc 9284 - Technical Instructions for the Safe Transport of Dangerous Goods](#)
[Department](#)

[Doc 9328 - Manual of Runway Visual Range Observing and Reporting](#)

[Doc 9376 - Preparation of an Operations Manual](#)

[Doc 9365 - Manual of All-Weather Operations](#)

[Doc 9432 - Manual of Radiotelephony](#)

[Doc 9574 - Manual on a 300 m \(1 000 ft\) Vertical Separation Minimum](#)

[Doc 9613 – PBN Manual](#)

[Doc 9625 - Manual of Criteria for the Qualification of Flight Simulators](#)
[Volume I - Aeroplanes - Disclaimer](#)
[Volume II - Helicopters](#)

[Doc 9640 - Manual of Aircraft Ground De-icing/Anti-icing Operations](#)

[Doc 9674 - World Geodetic System - 1984 \(WGS-84\) Manual](#)

[Doc 9683 - Human Factors Training Manual - TBD](#)

