



**Thirty First Regional Aviation Safety Group — Pan America Executive Steering Committee Meeting
(RASG-PA ESC/31)**

Buenos Aires, Argentina 8 to 9 November 2018

Agenda Item 2: Safety Management Processes within RASG-PA

RASG-PA handbook approval

(Presented by Secretariat)

EXECUTIVE SUMMARY	
<p>This working paper presents a proposal by ICAO SAM Office and IATA to unify efforts for the creation and functioning of Collaborative Safety Teams (CST) in the SAM Region, aligned with ICAO SAM SSP Pilot Implementation Project, as a single initiative under RASG-PA. This will help to avoid duplication of efforts, will foster a more efficient use of available resources, and will improve data analysis capabilities by ensuring access to both FDX and SIMS data.</p>	
Action:	<p>The meeting is invited to:</p> <ul style="list-style-type: none"> a) take note of the information presented in this working paper; and b) support the unitive to unify ICAO SAM and IATA efforts to promote the establishment of Collaborative Safety Teams
<i>Strategic Objectives:</i>	<ul style="list-style-type: none"> • Safety
<i>References:</i>	<ul style="list-style-type: none"> • Annex 19 to the Convention on International Civil Aviation - Safety Management • SAM SSP Pilot Implementation Project

1. Introduction

1.1 The Summary of Discussions of the ESC/27 Meeting made reference that the ESC deliberated over the RASG-PA Strategic Plan and the RASG-PA Procedural Handbook, 4th edition. It was noted from the documentation of previous ESC meetings and the RASG-PA/9, that there was not a clear decision made regarding the approval of the 4th edition of the Handbook.

1.2 The report also mentioned that with the addition of new elements and the need for further updates, the Meeting agreed that the RASG-PA Strategic Plan document and the RASG-PA Procedural Handbook shall be revised and Secretariat will seek the approval of the RASG-PA membership, by sending a State Letter to RASG-PA members detailing the proposed changes and updates to the Handbook (see item 7.5), and that a new decision by the meeting would be proposed to supersede previous decisions on the matter.

2. **Fast track approval**

2.1 The ESC/28 report mentioned that the RASG-PA Procedural Handbook, 4th Edition, was approved by the RASG-PA membership via the fast-track method on 28 April 2017, and that the document contains the composition and procedures for the nomination and designation of RASG-PA Representatives from States, International Organizations, and Industry.

2.2 The meeting did not, however, propose a new decision to register the approval of the handbook and to supersede previous decisions on the matter as mentioned on 1.2 of this working paper.

5. **Suggested Action**

5.1 That, in order to avoid duplication of efforts by the States, and to ensure the most efficient use of limited resources, RASG-PA ESC is requested to:

- a) Take note of the information presented in this working paper;
- b) adopt a Decision regarding the approval of the Handbook by the RASG-PA membership to supersede previous decisions on the matter.