



AGENDA, SCHEDULE AND WORKING METHODS

(Presented by the Secretariat)

1. **Agenda**

1.1 The Tentative Agenda and explanatory notes of the Eleventh Multilateral Meeting of the SAM Region for the transition of AIS to AIM (SAM/AIM/11) to be held in Lima, Peru, from 23 to 27 April 2018, is attached as **Appendix A** to this working paper.

1.2 Those matters not included in the agenda might be considered under Agenda Item 8 - Other business.

2. **Working methods**

2.1 For the development of this event, it is expected to work in plenary session.

2.2 During the course of the event, a Summary of Discussions and Conclusions will be prepared for its distribution to States and International Organizations interested.

2.3 Administrative aspects and documentation processing of the meeting will be in charge of ICAO Secretariat and the Working Groups Rapporteurs.

3. **Work Schedule**

3.1 Subject to the circumstances that would affect the adoption of the work, the following work schedule is suggested:

| | |
|-------------|------------------------|
| 0830 – 1030 | Review of Agenda items |
| 1030 – 1045 | Coffee break |
| 1045 – 1215 | Review of Agenda items |
| 1215 – 1300 | Lunch |
| 1300 – 1430 | Review of Agenda items |
| 1430 – 1445 | Coffee break |
| 1445 – 1530 | Review of Agenda items |

4. **Work Plan**

4.1 **Appendix B** to this working paper includes the tentative work plan.

5. **Suggested action:**

5.1 The approval of the mentioned tentative work plan is suggested, provided that in the light of the progress reached, the Meeting could adopt the modifications considered appropriate.

APPENDIX A**ELEVENTH MULTILATERAL MEETING OF THE SAM REGION FOR THE
TRANSITION FROM AIS TO AIM (SAM/AIM/11)**

Lima, Peru from 23 to 27 April 2018

DRAFT AGENDA**Agenda Item 1: Implementation of provision of Electronic Terrain and Obstacle Data (e-TOD)**

Under this part of the agenda, the progress on compliance by States of ICAO Annex 15 regulations concerning the required areas of survey will be analysed. Follow up will be made on the Action Plans presented by States for the implementation of e-TOD requested by ICAO, after that non-compliance of the requirement was considered a deficiency. This agenda item will also analyse the conclusions of the e-TOD Seminar, carried out in October 2017.

Agenda Item 2: Implementation of aeronautical information and data exchange systems

Under this subject, the current status of GREPECAS Project G2 on implementation of systems for the exchange of information and data through protocols will be reviewed. AIXM documentation and the action plan to carry out the implementation project will be analysed. The results of information exchange trials through this protocol will be assessed. In addition, an analysis on the importance of AIXM for interoperability will be made.

Agenda Item 3: Implementation of the Quality Management System in AIM units

Under this agenda item, the meeting will deal with States that have not yet achieved implementation of quality management in the AIM and are delayed with regard to the roadmap for migration from AIS to AIM. Corrective Action Plans will be analysed, aimed at QMS/AIM implementation, as well as the adjustment of QMS/AIM already implemented to the new provisions of Standard ISO 9001 in its 2015 version.

Agenda Item 4: NOTAM Contingency Plans, AIM deficiencies and ICARD system

Under this agenda item, the current status of AIM deficiencies shall be analysed. States should present an Action Plan for AIM deficiencies and their measures to avoid duplication of 5LNC codes in the ICARD system. In addition, workshops for the correct utilization of the new ICARD platform will be carried out. The actions to solve codes duplication problems will be analysed, as well as the steps to follow for codes request.

Agenda Item 5: Analysis of objectives, metrics and dates for the implementation of elements regarding second phase of the plan for the transition of AIS to Digital AIM

Under this item, basis of national plans for the implementation of digital phase within ASBU block B0-DATM will be established. Also, training plans for Phase 2 of the Roadmap for the Transition from AIS to AIM will be analysed.

Agenda Item 6: Approval of Amendment to Annex 15 – Aeronautical Information Services and PANS-AIM

Under this agenda item, the new requirements included in the amendment to Annex 15, as a result of the new PANS-AIM and due to the amendment of other related annexes, will be analysed. As well, the new PANS-AIM proposal, the adjustment of national regulations to the new structure of Annex 15 and plans for PANS-AIM implementation, will be analysed.

Agenda Item 7: Planning for SWIM Implementation

Under this agenda item, the Meeting could review the necessary aspects for SWIM implementation. States will be requested to consider the infrastructure and training required for Aviation Intranet implementation.

Agenda Item 8: Other business

Under this agenda item, the Meeting will be able to review other aspects which have not been considered in the previous agenda items and that are related with the matters under analysis.

APPENDIX B

TENTATIVE WORK PROGRAMME

| Hour | Monday 23 April 2018 | Hour | Tuesday 24 April 2018 | Wednesday 25 April 2018 | Thursday 26 April 2018 | Hour | Friday 27 April 2018 |
|--------------|---|--------------|----------------------------|----------------------------|----------------------------|--------------|-------------------------|
| 0830 0900 | Registration of participants | 0830 1030 | Review of Agenda Item 2 | Review of Agenda Item 4 | Review of Agenda Item 6 | 0900 1000 | Report review |
| 0900 0915 | Opening of the event | | | | | | |
| 0915 0930 | Election of President and Vice-President | 1030 1045 | <i>Coffee break</i> | <i>Coffee break</i> | <i>Coffee break</i> | 1000 1030 | <i>Coffee break</i> |
| 0930 1030 | Review of Agenda Item 1 | 1045 1215 | Review of Agenda Item 2 | Review of Agenda Item 4 | Review of Agenda Item 7 | 1030 1200 | Report approval |
| 1030 1050 | <i>Coffee break</i> | 1215 1300 | <i>Break for lunch</i> | <i>Break for lunch</i> | <i>Break for lunch</i> | 1200 1230 | Closing of the meeting |
| 1050 1200 | Review of Agenda Item 1 | 1300 1430 | Review of Agenda Item 3 | Review of Agenda Item 5 | Review of Agenda Item 8 | | |
| 1200 1300 | <i>Break for lunch</i> | 1430 1445 | <i>Coffee break</i> | <i>Coffee break</i> | <i>Coffee break</i> | | |
| 1300 1500 | Review of Agenda Item 1 | 1445 1530 | Review of Agenda Item 3 | Review of Agenda Item 5 | Review of Agenda Item 8 | | |

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