



State Safety Programme (SSP) Workshop

**Georgetown, Guyana
10 to 14 July 2017**

PHASE 2 – CASE STUDY N° 04

Safety policy

A. OBJECTIVES:

That each working group develop a State safety policy statement using as a reference Appendix 1 to Chapter 4 of ICAO Doc 9859, Third edition – Safety management manual.

B. GENERAL INSTRUCTIONS:

1. Read the instructions provided for the case study and designate a secretary and team leader in each group.
2. Exchange ideas and concepts, and reach consensus on the assigned case based on the information provided.
3. Once the above has been completed, the team leader or a designated participant shall present the results of their work.

C. CASE STUDY N° 4: DEVELOP A STATE SAFETY POLICY STATEMENT

The State safety policy statement shall be developed based on the following documents:

- Draft amendment to the primary aviation legislation or subsidiary legislation or other formal documents developed by the State to address the SSP regulatory framework.
- Annex 19
- Doc 9859 Third edition - SMM, Appendix 1, Chapter 4
- Protocol question ORG 2.311
- Gap analysis
- Other documents as may be deemed appropriate.

D. PRACTICAL EXERCISE:

The practical exercise must be completed assuming that the participants are part of the authority, for example, high CAA executives or members of the SSP executive committee.

Using the draft amendment to the primary aviation legislation or subsidiary legislation or other formal documents developed by the State to address the SSP legislative framework; Annex 19; Doc 9859, Third edition; Protocol question ORG 2.311 and the gap analysis, develop the State safety policy statement.

E. REFERENCE MATERIAL

- Draft amendment to the primary aviation legislation or subsidiary legislation or other formal documents developed by the State to address the SSP legislative framework.
- Annex 19
- Doc 9859, Third edition - SMM, Appendix 1, Chapter 4
- Protocol question ORG 2.311
- Gap analysis
- Other documents as may be deemed appropriate.

F. ESTIMATED TIME:

It is expected that groups will take 60 minutes to complete the case study and 60 minutes to present their results (10 minutes per group).

G. EXPECTED RESULTS:

The task must be prepared and presented in digital format:

1. In general terms, it is expected that each group will submit in a pen drive or external USB memory a PPT presentation not to exceed 5 slides on the items requested in the exercise, within the time allotted.
2. Following the presentation by the group, the participants of the workshop will have an open discussion to provide feedback.