



International
Civil Aviation
Organization

Organisation
de l'aviation civile
internationale

Organización
de Aviación Civil
Internacional

Международная
организация
гражданской
авиации

منظمة الطيران
المدني الدولي

国际民用
航空组织

Ref.: LT 2/3A.64 -SA372

Lima, 6 September 2017

To: Mr. Frédéric Guignier, Regional Director of Civil Aviation Authority (DSAC) for French Antilles and French Guiana
Mr. Jerome Journet, Regional Director, West Indies and French Guiana Airport, Head of the Aircraft Search and Rescue RCC, French Guiana
Lt. Col. Egbert Field, Guyana Civil Aviation Authority, Guyana
Mr. Jerry Miranda, Ministry of Public Works, Suriname

Subject: **Fifteenth Meeting of Civil Aviation Authorities of the SAM Region (RAAC/15)**
(Asunción, Paraguay, from 4 to 6 December 2017)

Required
action: **Confirm participation not later than 2 November 2017**

Sir/Madam,

I have the honour to address you this letter to invite your Administration/Organization to participate in the Fifteenth Meeting of Civil Aviation Authorities of the SAM Region (RAAC/15) to be held in Asuncion, Paraguay, from 4 to 6 December 2017, thanks to the kind invitation of the General Directorate of Civil Aviation of Paraguay.

The RAAC/15 will be focused on measuring the progress made by the region in the implementation of air navigation and safety priorities, the results of the ICAO Universal Safety Oversight Audit Programme (USOAP) and the Universal Security Audit Programme (USAP). The meeting will be informed on the contribution of ICAO technical cooperation regional projects and its supporting role in the implementation of the SAM Region air navigation and safety enhancement. A draft regional plan for the air transport sustainability will be presented as a management tool for SAM Region States decision making to ensure the development of a sustainable air transport (2018-2035) as well as the necessary actions for its approval and implementation.

Both the President of ICAO, Dr. Olumuyiwa Benard Aliu and the Secretary General, Dr. Fang Liu have confirmed their presence. I am sure that your participation before and during the event, will contribute greatly to achieve outcomes desired for the civil aviation in the Region.

The tentative agenda of the meeting is presented as **Appendix A**, the registration form to be filled by each participant in **Appendix B**, and the general information on the event as **Appendix C**.

The meeting will be conducted in English and Spanish languages. Daily subsistence as well as any additional expense of participants will be responsibility of the State/organization that nominee.

Accept, Sir/Madam, the assurances of my highest consideration.



Oscar Quesada-Carboni
Acting Regional Director
ICAO South American Office
Lima

Enclosures: *As indicated*

cc: Mr. Claude Miquel, Deputy Director, Antilles-Guyane, French Antilles
Jean-Jacques Deschamps, Directeur adjoint, ANSP Martinique, French Antilles-Guyane
Mr. Michel Arenó, Head of French Guiana Air Control Centre Cayenne-Félix Eboué
Dr. Joyce Blokland-Wijnstein, Permanent Secretary, Directorate of Transport and Communication, Suriname
Mr. Faizel Baarn, Head of Civil Aviation Department, Suriname
Mr. Brian De Souza, Director, CASAS, Suriname
Mr. Marcus Doller, Air Safety Support Intl. (ASSI), United Kingdom
Mr. Bruce D'Ancey, Policy Specialist, Flight Ops, Air Safety Support International (ASSI), United Kingdom

APPENDIX A

FIFTEENTH MEETING OF CIVIL AVIATION AUTHORITIES OF THE SAM REGION (RAAC/15)

Asunción, Paraguay, 4 to 6 December 2017

TENTATIVE AGENDA

- Agenda Item 1:** Follow up on conclusions adopted by previous RAAC meetings
- Agenda Item 2:** Global and regional civil aviation requirements and challenges
- a) Follow up results of the ICAO Assembly A39 Sessions
 - b) Results of main ICAO global aviation symposiums
- Agenda Item 3:** Review of results obtained in the SAM Region on security matters
- Agenda Item 4:** Follow up to the implementation of safety and air navigation regional priorities:
- a) Safety implementation priorities
 - b) Implementation priorities of air navigation improvements
 - c) PBIP new version
- Agenda Item 5:** ICAO regional technical cooperation tools for the implementation of air navigation and safety improvements
- Agenda Item 6:** Regional plan for the sustainability of the air transport in SAM Region
- Agenda Item 7:** Other matters

EXPLANATORY NOTES TO THE TENTATIVE AGENDA

Agenda Item 1: Follow up on conclusions adopted by previous RAAC meetings

Under this agenda item, the Meeting will review the status of implementation of valid conclusions adopted by previous RAAC meetings.

Agenda Item 2: Global and regional civil aviation requirements and challenges

- a) Follow up results of the ICAO 39th Assembly Session**
- b) Results of main ICAO global aviation symposiums**

Under this agenda item the results of the ICAO 39th Assembly Session carried out in ICAO headquarters (Montreal, 27 September to 7 October 2016) will be presented and its impact in SAM Region civil aviation could be analyzed. Note will be taken on the results of the main ICAO global aviation events such as the Second Global Aviation Cooperation Symposium (Athens, Greece, 11 to 13 October 2017), Drone Enable Symposium (Montreal, Canada, 22 to 23 September 2017) and the Second Global Runway (Lima, Peru, 20 to 22 November 2017).

Agenda Item 3: Review of results obtained in the SAM Region on security matters

The meeting shall examine the results of the Universal Security Audit Programme (USAP) in the SAM Region, results of AVSEC training, regional security seminars foreseen and the status of the ICAO Universal Safety Oversight Audit Programme (USOAP). Likewise, the meeting will be informed on the results of the ICAO Global Aviation Security Symposium (Montreal, Canada, 12 to 14 September 2017) and actions to be taken at regional and national level.

Similarly, the meeting could assess and take as reference for application in SAM Region States, the results of the AVSEC/FAL/RG/7, and those projects concluded by task groups. States will be urged to evaluate the feasibility of reviewing the results of projects made by AVSEC/FAL Regional group and applied them.

Agenda Item 4: Follow up to the implementation of safety and air navigation regional priorities:

- a) Safety implementation priorities
- b) Implementation priorities of air navigation improvements
- c) PBIP new version

The meeting will take note on the progress made in the implementation of air navigation priorities in the SAM Region ((Declaration of Bogota (2014-2016) and period (2017-2019)): ATS route network optimization, the Re-design of Terminal Areas applying PBN tool and operational concepts CDO (Continuous Descent Operations) and CCO (Continuous Climb Operations), (APV) Approach Procedures with Vertical Guidance, Air Traffic Flow Management (ATFM), aeronautical information, aeronautical meteorological information, implementation road map phase 2 of AIS to AIM transition, requirements for environment protection, AMHS system interconnection, automated system exchange and the implementation of IPS domestic network as well as the progress made in the implementation of safety priorities in South American Region (Declaration of Bogota 2014-2016) and 2017-2019: safety oversight, accidents, runway excursions and incursions, airdrome certification and Safety Management System (SMS) and State Safety

Programme (SSP). Also, the Meeting will take note on the results of the USOAP CMA programme in SAM Region since RAAC/14.

Likewise, under this agenda item the Meeting will analyze for approval, amendments made to the SAM Regional performance-based air navigation implementation plan (Version 1.5) to be aligned with the Aviation System Block Upgrades (ASBU) indicated in the fourth edition of the Global Air Navigation Plan (GANP). A new electronic air navigation regional plan (e-ANP) and the required actions by States will be also presented.

Agenda Item 5: ICAO regional technical cooperation tools for the implementation of air navigation and safety improvements

The Meeting will receive information about the contribution to the ICAO technical cooperation regional projects in the implementation of improvements to the air navigation and safety oversight. In this sense, the Meeting will be informed on the main activities carried out by RLA/06/901, RLA/03/901 and RLA/99/901 regional projects and those foreseen.

Agenda Item 6: Regional plan for the sustainability of the air transport in SAM Region

Under this agenda item, the Meeting will take note on the Draft Plan for the sustainability of the Air Transport in the SAM Region analysed by the Fourth Meeting of Air Navigation and Safety Directors (AN&FS/4 Lima, Peru, 2 to 4 October 2017). The plan will be a management tool in support to States decision making to ensure de sustainable development of air transport (2018-2035) and will contribute with several Sustainable Development Goals (SDG) established by United Nations to ensure human prosperity and environment protection. It is expected that actions are approved during the Meeting to complete the plan and the implementation of a regional event that reunites Transport Ministers and high level authorities of South American Civil Aviation for the presentation and approval of the Regional plan for the sustainability of the air transport in SAM Region.

Agenda Item 7: Other matters

The Meeting will address any other matters not included in the previous agenda items.



APPENDIX B

ORGANIZACIÓN DE AVIACIÓN CIVIL INTERNACIONAL INTERNATIONAL CIVIL AVIATION ORGANIZATION

Décimo Quinta Reunión de Autoridades de Aviación Civil de la Región Sudamericana Fifteenth Meeting of the Civil Aviation Authorities of the SAM Region (RAAC/15)

Asunción, Paraguay, 4 al 6 de diciembre de 2017 / Asunción, Paraguay, 4 to 6 December 2017

FORMULARIO DE REGISTRO / REGISTRATION FORM

1. Estado/*State*:

Organismo/*Organization*: _____

2. Nombre/

Name: _____

3. Cargo/*Position*: _____

4. Participa como / *Participates as*:

Miembro/*Member*

Alternativo/*Deputy*

Delegado/*Delegate*

Observador / *Observer*

5. Dirección oficial /

Official address: _____

6. Tel.:

Fax: _____

E-mail: _____

7. Viene acompañado?/
Coming accompanied?

Yes

No

8. Hotel o dirección en la
ciudad/ *Hotel or local
address*: _____

9. Información de vuelo/
Flight information:

Vuelo llegada/ fecha/ hora/
Arrival flight/ date/ hour: _____

Vuelo salida/ fecha/ hora/
Departure flight/ date/ hour: _____

Firma/

Signature: _____

Fecha/ *Date*: _____

Please return this form to: / Por favor envíe este formulario a: E-mail: icaosam@icao.int



International Civil Aviation Organization
ICAO South American Regional Office
Fifteenth Meeting of the Civil Aviation Authorities of the SAM Region (RAAC/15)
(Asuncion, Paraguay, 4 to 6 December 2017)

GENERAL INFORMATION

(Presented by the Secretariat)

1. Place and date of the event

The Fifteenth Meeting of the Civil Aviation Authorities of the SAM Region (RAAC/15) will be held at the *Centro de Convenciones de la Conmebol*, in the city of Asuncion, Paraguay, from 4 to 6 December 2017.

2. Address of the Meeting

Hotel: Bourbon Asunción Convention Hotel / Centro de Convenciones de la Conmebol
Address: Avenida Sudamérica, 3104, Luque – Gran Asunción.
Telephone: (021) 659 1000
E-mail: reservas.conmebol@bourbon.com.py

3. Registration of participants

Participants are requested to fill in the registration form attached to this information paper and submit it to the SAM Regional Office as soon as possible. A subsequent registration will be carried out at the corresponding registration desk on Monday, 4 December 2017 from 08:00 to 09:00 hours.

4. Opening session

The opening session will take place on Monday 4 December 2017 at 09:00 hours, at the Salon Joao Havelange 4, Centro de Convenciones de la Conmebol.

5. Documentation link and languages

The event will be carried out in Spanish and English, with simultaneous interpretation services. The documentation for the Meeting will be posted on the ICAO SAM Regional Office website; participants should check our website frequently to download the documentation. All participants must bring their own set of documentation (hard copy or electronically in a laptop) to the Meeting venue; there will be no hard copies available for distribution. Likewise, the Draft Report will be published, at the first hour of the last day of the Meeting, in the above-mention website.

The instructions to log on the SAM website are:

<http://www.icao.int/SAM>

Select: “Meetings” on the left side of the **South American (SAM) Office** welcome page
Look for and click on “**RAAC/15**” (events appear ordered by date)

6. Temperature

- December is a rainy month with the greater volume of precipitation on average. Showers and occasional thunderstorms in the afternoons are frequent. In the week of 3 to 7 December, rainfall average is 32 mm, with a daily average of 6.4 mm.
- In general, thermal high marks dominate, as well as a high content of humidity in the atmosphere.
- For the period 3 to 7 December the probability of rain is 60-80 %.
- The minimum temperature average for the month of December is 22 °C, however; with clear sky at night and early morning, temperature can decrease until 17°C
- On average the maximum temperature during December is 33 °C, but can easily raise to 35°C - 38 °C.
- Prevailing wind is from the North with average intensity of 4 to 12 Km/h.

7. Money exchange

The national currency is the Guarani. Current exchange rate is 5.643 Guaranies (September/2017) per US\$ 1.00, approximately. Money exchange has to be made at Banks or authorized Currency Exchange Offices. Further information can be obtained at the web page of the *Banco Central del Paraguay* www.bcp.gov.py.





8. Credit Cards

Credit cards as VISA, Master Card and American Express are usually welcomed in hotels, shopping centres and restaurants.

9. Suggested hotels

The following suggested hotels provide special reduced rates for all the participants of the meeting:

Hotel	Address – Tel/Fax Website e-mail	Single US\$ - S/.	Double US\$ - S/.
Bourbon Conmebol Asunción Convention Hotel	(Next to the Conmebol Convention center) Avenida Sudamericana, 3104 – Asunción – Luque. Tel: (021) 659 1000 Website: www.bourbon.com.br/hotel E-mail: reservas.conmebol@bourbon.com.py Breakfast included Special fare RAAC/15 (Trasfer from airport in bus 10\$)	Superior: 123 USD. Premier: 133 USD. Suite: 226 USD.	Superior: 141 USD. Premier: 153 USD. Suite: 262 USD.
Aloft Asuncion Hotel	(10 min. away) Avenida Aviadores del Chaco 1761, Asunción Tel: (021) 247 7000. E-mail: reservas.asuncion@alofthotels.com Website: http://www.alofthotels.com/asuncion Free Wi-Fi in rooms and public areas.+ 10% discount in laundry, meals / beverages	Run of the House: 93,50 USD.	Run of the House: 104,50 USD.
Hotel Dazzler	(10min. away) Avenida Aviadores del Chaco 1761, Asunción Tel: (595 21) 601 626 E-mail: reservas@dazzlerasuncion.com Website: www.dazzlerhoteles.com Incluye desayuno, uso de las instalaciones del hotel, Wifi gratuito en el complejo entero.	Classic King: 89.00 USD + 10% IVA	Classic King: 95.00 USD + 10% IVA
Sheraton Asunción Hotel	(9 min away) Avenida Aviadores del Chaco, 2066 – Asunción Tel: (021) 617 7000 E-mail: reservas.asuncion@sheraton.com Website: http://www.sheratonasuncion.com.py Buffet breakfast included Free sauna, swiminpool, hidromasage and gym and Wi-Fi	Clásica: 154 USD. Club Floor: 209 USD. Suite: 291.50 USD	Classical: 154 USD. Club Floor: 209 USD. Suite: 291.50 USD
Ibis Hotel	(8 min. away) Avenida Aviadores del Chaco, 2060 – Asunción Tel: (021) 620 1000 Web: http://ibishotel.ibis.com E-mail: h7324-re@accor.com	Single: 59,10 USD	Doble: 59.10 USD

10. **Transportation from/to the airport**

Authorized taxis are advised from airport to hotel. There is line of AUTHORIZED TAXIS at the airport departure exit.

11. **Hospitals/Clinics**

Clinica Sanatorio Migone
Address: Eligio Ayala, 1293, Asunción
Phone: (021) 218 2000

12. **Comercial hours**

Bank hours:	from 08:30 a.m. to 12:45 p.m.
Shopping hours:	from 09:00 a.m. to 22:00 p.m.

13. **Electricity**

220V 60Hz

14. **Airport tax**

Airport tax is US\$ 41,80.

15. **Vaccination required upon arrival**

Card of vaccination against yellow fever is required upon arrival.

16. **Passport and Visas**

Information regarding Passport and visas can be found at www.migraciones.gov.py

17. **Persons of Contact**

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Phone +5952120196
Cel +595961757313
E-mail: atorres@icao.int

Lic. Luciana Cairet
Cel+595991777809
E-mail: raac15_informacion@dinac.gov.py

MAP OF THE CENTRO DE CONVENCIONES CONMEBOL / BOURBON ASUNCION HOTEL
(Avenida Sudamericana 3104, Luque – Asuncion)



MAP OF HOTELS
(Avenida Aviadores del Chaco – Asuncion)

