



International
Civil Aviation
Organization

Organisation
de l'aviation civile
internationale

Organización
de Aviación Civil
Internacional

Международная
организация
гражданской
авиации

منظمة الطيران
المدني الدولي

国际民用
航空组织

Ref.: LT 11/43.4.10 – SA347

Lima, 25 August 2017

To: Mr. Frédéric Guignier, Regional Director of Civil Aviation Authority (DSAC) for French Antilles and French Guiana
Mr. Jerome Journet, Regional Director, West Indies and French Guiana
Mr. Jean-Michel Pubellier, Deputy Regional Director, West Indies and French Guiana
Mr. Michel Arenó, Head of French Guiana Air Control Centre Cayenne-Félix Eboué Airport, Head of the Aircraft Search and Rescue RCC
Lt. Col. Egbert Field, Guyana Civil Aviation Authority
Mr. Jerry Miranda, Ministry of Public Works, Suriname

Subject: **Invitation – Seventeenth Scrutiny working Group Meeting (GTE/17)**
(Lima, Peru, 30 October to 03 November 2017)

Action

required: a) transmittal by States of any additional items to the Provisional Agenda by **16 October 2017**;
b) submission of documentation to be dealt with during the meeting by the deadlines provided in this letter; and
c) register participation by **21 October 2017**.

Sir/Madam,

I have the honour to address you in accordance with the ICAO Doc 9574 “*Manual on a 300 m (1 000 ft) Vertical Separation Minimum between FL 290 and FL 410, inclusive*” provisions, and GREPECAS Conclusion 17/10 - “*Manual/Guide on the assessment of Large Height Deviations (LHDs) with SMS Methodology for the analysis and assessment of LHD reports*”, to invite your Administration to participate in the Seventeenth Scrutiny Working Group Meeting (GTE/17), to be convened at the ICAO South American (SAM) Regional Office, Lima, Peru, **from 30 October to 03 November 2017**.

It is recalled that the Scrutiny Working Group was established under the frame of GREPECAS, in support of the implementation of Reduced Vertical Separation Minimum (RVSM) in the CAR/SAM Regions. In such sense, the main objective of this meeting will be to perform risk analysis of Large Height Minimum (RVSM) airspace in order to issue the relevant risk mitigation recommendations to reduce such events, in safeguard of safety.

This event is aimed at CAR/SAM States focal points responsible for providing LHD reports before the Caribbean and South American Monitoring Agency (CARSAMMA), Air Traffic Service (ATS) inspectors, Air Traffic Control (ATC) supervisors, pilots, aircraft operations experts of States and Territories from the ICAO CAR and SAM Regions, CARSAMMA specialists and representatives of invited International Organizations.

The provisional Agenda of the Meeting is at **Attachment A**. States wishing to submit proposals for additional items should do so by **16 October 2017**. General information on the event can be found under **Attachment B**.

I would appreciate your reviewing the draft Agenda and submit to this Regional Office, no later than **16 October 2017**, those documents on the Order of Business your Administration may wish to present, in Microsoft Word format, to have sufficient time for their translation and edition. Documents received after this deadline should be prepared in **both languages** and submitted by **21 October 2017**. Information papers will be presented in its original language only, unless their authors facilitate translated versions. States are encouraged to submit documentation in both meeting languages.

Please note that the working language of the meeting will be Spanish and simultaneous interpretation will be provided only if participation of delegates of English speaking States is received in this Regional Office by 21 October 2017.

All meeting documentation will be posted at ICAO SAM Office website, under following link: https://www.icao.int/SAM/Pages/ES/MeetingsDocumentation_ES.aspx?m=2017-GTE17. Taking into consideration the availability of documentation in electronic format, no hard copies will be distributed during the event.

Due to the importance the subjects to be treated during this event represent for the improvement of ATS safety in the CAR/SAM Regions, I invite you to take all possible efforts to guarantee the participation of at least one delegate from your Administration. In such sense, I would appreciate your designating your delegate(s) and submitting, if applicable, the attached registration form (**Attachment C**), duly filled out for each participant, by e-mail (icaosam@icao.int), no later than **21 October 2017**.

Mr. Roberto Sosa España (rsosa@icao.int), ICAO South American Office's ANS & SFTY Regional Officer, as well as his Assistant, Mrs. Ursula Danuser (udanuser@icao.int) remain at your disposal for any further consultation you may have.

Accept, Sir/Madam, the assurances of my highest consideration.



Franklin Hoyer
Regional Director
ICAO South American Office
Lima

Enclosure:
As indicated

cc: Mr. Claude Miquel, Deputy Director, Antilles-Guyane, French Antilles
Dr. Joyce Blokland-Wijnstein, Permanent Secretary, Directorate of Transport and Communication,
Suriname
Mr. Faizel Baarn, Head of Civil Aviation Department, Suriname
Mr. Brian De Souza, Director, CASAS, Suriname
Mr. Marcus Doller, Air Safety Support Intl. (ASSI), United Kingdom
Mr. Bruce D'Ancey, Policy Specialist, Flight Ops, Air Safety Support International (ASSI), United
Kingdom
CARSAMMA
ICAORD, Mexico (*for onward transmission to States/Territories of your Region*)

ATTACHMENT A**DRAFT AGENDA****Agenda Item 1: Review of the previous CARSAMMA and Scrutiny Group meetings Conclusions and Recommendations**

- a) Results on 2016 safety assessment (CRM) in Reduced Vertical Separation Minimum (RVSM) airspace.
- b) Statistics on LHD events in CAR/SAM Regions.
- c) Identification of point with highest occurrences of LHD events in CAR/SAM Regions.

Agenda Item 2: Review of Reduced Vertical Separation Minimum (RVSM) airspace safety assessment Project for the CAR and SAM Regions

- a) Composition.
- b) Objectives.
- c) Deliverables.
- d) Statistics.

Agenda Item 3: Large Height Deviation (LHD) analysis

- a) Application of GREPECAS approved methodology for safety assessment of reported LHD events.
- b) Identify trends.
- c) Lessons learned by CAR/SAM States to reduce the number of LHDs.
- d) Creation of safety indicators to measure points with highest number of LHD events.
- e) GTE recommendations.

Agenda Item 4: Activities and tasks to be reported to GREPECAS

- a) Indicators on points with highest occurrences of LHD events.
- b) Actions taken to improve the capture of LHD events data and to improve the capture of RVSM status by States of registry or Operator.
- c) CARSAMMA Manual Version 2.0
- d) Training programme to States' Authorities and Air Navigation Services providers POCs s concerning LHD events.
- e) Results of the Reduced Vertical Separation Minimum (RVSM) airspace safety assessment Project for the CAR and SAM Regions.

Agenda Item 5: Other business

ATTACHMENT B



Internacional Civil Aviation Organization
Seventeenth Scrutiny Working Group Meeting (GTE/17)
Lima, Peru, 30 October – 03 November 2017

GTE/17-NI/01
15/08/17

GENERAL INFORMATION

(Presented by the Secretariat)

1. **Site and dates**

The Seventeenth Scrutiny Working Group Meeting (GTE/17), will be conducted at the ICAO South American (SAM) Regional Offices premises in Lima, Peru, from 30 October to 03 November 2017. Since we count with two conference rooms, it will be appreciated that upon arriving in the Office, you verify where the event will take place – floor 3 or 4.

2. **Coordinators**

Mr. Roberto Sosa España
ANS & SFTY Regional Officer, ICAO SAM Regional Office
Tel: +511 611-8686, ext. 104
E-mail: icaosam@icao.int
rsosa@icao.int

Mr. Eddian Méndez
ATM/SAR Regional Officer, ICAO NACC Regional Office
Tel: +52555 250 3211, ext. 119
E-mail: icaonacc@icao.int
emendez@icao.int

3. **Participants Registration**

Participants should register on Monday, 30 October 2017, from 08:30 to 09:00 hours, at the site of the meeting.

4. **General information**

Found in the “*General Information*”, “*List of Hotels*” and “*Weather*” sections in the ICAO SAM Regional Office website, https://www.icao.int/SAM/Pages/ES/default_ES.aspx (left panel, under South American (SAM) Office).

5. **Documentation**

The documentation will be posted on the ICAO SAM Regional Office website, https://www.icao.int/SAM/Pages/ES/MeetingsDocumentation_ES.aspx?m=2017-GTE17, *Meetings*. Participants should check our website frequently to download the documentation. All participants must bring their own set of documentation (hard copy or electronically in a laptop) to the meeting venue; there will be no hard copies available for distribution.



ADJUNTO C / ATTACHMENT C /

ORGANIZACIÓN DE AVIACIÓN CIVIL INTERNACIONAL
INTERNATIONAL CIVIL AVIATION ORGANIZATION

DÉCIMO SÉPTIMA REUNIÓN DEL GRUPO DE TRABAJO DE ESCRUTINIO
SEVENTEENTH SCRUTINY WORKING GROUP MEETING
(GTE/17)

Lima, Perú, 30 de octubre al 03 de noviembre de 2017 / Lima, Peru, 30 October to 03 November 2017

FORMULARIO DE REGISTRO / REGISTRATION FORM

1. Estado/*State*:
Organismo/*Organization*: _____

2. Nombre/*Name*: _____

3. Cargo/*Position*: _____

4. Participa como / *Participates as*:

Miembro/ Alternativo/ Delegado/ Observador Ponente/ Instructor/ Alumno/
Member Deputy Delegate Observer Lecturer Instructor Student

5. Dirección oficial /
Business address: _____

6. Tel.: _____ E-mail: _____

7. Hotel o dirección en
la ciudad/ *Hotel or
local address*: _____

8. Información de vuelo/ *Vuelo llegada/ fecha/ hora/
Flight information: Arrival flight/ date/ hour*: _____

*Vuelo salida/ fecha/ hora/
Departure flight/ date/ hour*: _____

Firma/
Signature: _____ Fecha/
Date: _____

Please return this form to: / Por favor envíe este formulario a:

E-mail icaosam@icao.int (SAM)
icaonacc@icao.int (NACC)