



AGENDA, SCHEDULE AND WORKING METHODS

(Presented by the Secretariat)

1. **Agenda**

1.1. The Tentative Agenda and explanatory notes of the Seventeenth Meeting of the GREPECAS Scrutiny Working Group (GTE/17) are attached as **Appendix A** to this working paper.

1.2. Those matters not included in the Agenda might be considered under Agenda Item 5 - Other business.

2. **Working methods**

2.1. For the development of this meeting, it is expected to work in plenary session, and if necessary, in *ad-hoc* groups.

2.2. During the course of the meeting, a Summary of Discussions and Conclusions will be prepared for its distribution to States and International Organizations interested.

2.3. Administrative aspects and documentation processing of the meeting will be in charge of the Task Force Rapporteur and ICAO Secretariat.

3. **Work schedule:**

3.1. Subject to the circumstances that would affect the adoption of the work, the following work schedule is suggested:

| | |
|-------------|------------------------|
| 0900 - 1030 | Review of agenda items |
| 1030 - 1045 | Coffee break |
| 1045 - 1230 | Review of agenda items |
| 1230 - 1330 | Break for lunch |
| 1330 - 1500 | Review of agenda items |

4. **Work plan**

4.1. **Appendix B** to this working paper includes the tentative work plan.

5. **Suggested action**

5.1. The approval of the mentioned tentative Agenda and work plan is suggested, provided that in the light of the progress reached, the Meeting could adopt the modifications considered appropriate.

APPENDIX A

DRAFT AGENDA

Agenda Item 1: Review of the previous CARSAMMA and Scrutiny Group meetings Conclusions and Recommendations

- a) Results on 2016 safety assessment (CRM) in Reduced Vertical Separation Minimum (RVSM) airspace.
- b) Statistics on LHD events in CAR/SAM Regions.
- c) Identification of point with highest occurrences of LHD events in CAR/SAM Regions.

Agenda Item 2: Review of Reduced Vertical Separation Minimum (RVSM) airspace safety assessment Project for the CAR and SAM Regions

- a) Composition.
- b) Objectives.
- c) Deliverables.
- d) Statistics.

Agenda Item 3: Large Height Deviation (LHD) analysis

- a) Application of GREPECAS approved methodology for safety assessment of reported LHD events.
- b) Identify trends.
- c) Lessons learned by CAR/SAM States to reduce the number of LHDs.
- d) Creation of safety indicators to measure points with highest number of LHD events.
- e) GTE recommendations.

Agenda Item 4: Activities and tasks to be reported to GREPECAS

- a) Indicators on points with highest occurrences of LHD events.
- b) Actions taken to improve the capture of LHD events data and to improve the capture of RVSM status by States of registry or Operator.
- c) CARSAMMA Manual Version 2.0
- d) Training programme to States' Authorities and Air Navigation Services providers POCs s concerning LHD events.
- e) Results of the Reduced Vertical Separation Minimum (RVSM) airspace safety assessment Project for the CAR and SAM Regions.

Agenda Item 5: Other business

EXPLANATORY NOTES

Agenda Item 1: Review of the previous CARSAMMA and Scrutiny Group meetings Conclusions and Recommendations

The Meeting will have the opportunity to review the status of application of previous CARSAMMA and Scrutiny Group meetings Conclusions and Recommendations, will be informed on the results on 2016 safety assessment (CRM) in Reduced Vertical Separation Minimum (RVSM) airspace, will analyze statistics on LHD events in CAR/SAM regions and identify points with highest occurrences of LHD events in CAR/SAM Regions.

Agenda Item 2: Review of Reduced Vertical Separation Minimum (RVSM) airspace safety assessment Project for the CAR and SAM Regions

Under this Agenda Item, the Meeting will be able to review the Reduced Vertical Separation Minimum (RVSM) airspace safety assessment Project for the CAR and SAM Regions, focusing on its composition, objectives, deliverables and statistics.

Agenda Item 3: Large Height Deviation (LHD) analysis

Under this Agenda Item, the Meeting will review the application of GREPECAS approved methodology for safety assessment of reported LHD events, will identify trends, analyze lessons learned by CAR/SAM States to reduce the number of LHDs, study the creation of safety indicators to measure points with highest number of LHD events and assess GTE recommendations.

Agenda Item 4: Activities and tasks to be reported to GREPECAS

The Meeting will review the activities and tasks to be reported to GREPECAS, including among others, the assessment of indicators on points with highest occurrences of LHD events, the actions taken to improve the capture of LHD events data and to improve the capture of RVSM status by States of registry or operator, the presentation of CARSAMMA Manual Version 2.0, the training programme to States' Authorities and Air Navigation Services providers POCs concerning LHD events, as well as the results of the Reduced Vertical Separation Minimum (RVSM) airspace safety assessment Project for the CAR and SAM Regions.

Agenda Item 5: Other business

Under this point, the Meeting will have the opportunity to review related matters not discussed in previous Agenda Items.

APPENDIX B

WORK SCHEDULE

| HOUR | Monday 30 October 2017 | HOUR | Tuesday 31 October 2017 | Wednesday 01 November 2017 | Thursday 02 November 2017 | HOUR | Friday 03 November 2017 |
|----------------------------|---------------------------------------------------------------------------|----------------------------|---------------------------------------|---------------------------------------|---------------------------------------|----------------------------|-----------------------------------|
| 0830 0900 | Register of participants | 0900 1030 | Review of Agenda Item 1 (cont.) | Review of Agenda Item 3 | Review of Agenda Item 4 | 0900 0930 | Review of Report |
| 0900 0915 | Opening of the meeting | | | | | | |
| 0915 0930 | <i>Coffee break</i> | 1030 1045 | <i>Coffee break</i> | <i>Coffee break</i> | <i>Coffee break</i> | 0930 1000 | <i>Coffee break</i> |
| 0930 1230 | Approval of Agenda and work schedule Review of Agenda Item 1 | 1045 1230 | Review of Agenda Item 2 | Review of Agenda Item 3 (cont.) | Review of Agenda Item 4 (cont.) | 1000 1130 | Approval of Report |
| 1230 1330 | <i>Break for lunch</i> | 1230 1330 | <i>Break for lunch</i> | <i>Break for lunch</i> | <i>Break for lunch</i> | 1130 1200 | Closure of the Meeting |
| 1330 1500 | Review of Agenda Item 1 (cont.) | 1330 1500 | Review of Agenda Item 2 (cont.) | Review of Agenda Item 3 (cont.) | Review of Agenda Item 5 | | |

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