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Международная
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авиации

منظمة الطيران
المدني الدولي

国际民用
航空组织

Ref.: LT 19/11 – SA024

Lima, 19 January 2017

To: Mr. Andojo Rusland, Minister of Transport, Communication and Tourism, Suriname
Lt. Col. Egbert Field, Director General, Civil Aviation Authority, Guyana
Mr. Philippe Guivarch, Regional Director of Civil Aviation, West Indies and French Guiana

Subject: **Invitation – Second ADREP/ECCAIRS Systems workshop under the ARCM framework**
(Lima, Peru, 17-21 April 2017)

Action

Required: **Register participants not later than 17 February 2017**

Dear Sir,

I have the honour to invite your Administration to the **Second ADREP/ECCAIRS Systems workshop** to be held, within the AIG Regional Cooperation Mechanism (ARCM) of South America, in Lima, Peru, from 17 to 21 April 2017.

This workshop has been developed by the ARCM based on the European Coordination Centre for Accident and Incident Reporting Systems (ECCAIRS) model following the standard of Annex 13 to the Convention on International Civil Aviation (Ref. Chapter 8, Paragraph 8.1) indicating: *A State shall establish a mandatory incident reporting system to facilitate collection of information on actual or potential safety deficiencies, and to determine the necessary preventive measures, with specific adaptations for complying with the ARCM requirements.*

This ADREP/ECCAIRS workshop is addressed to ADREP/ECCAIRS experts of your State AIG Authority, with responsibilities in Aviation accidents and incidents investigation, flight safety data exchange and analysis, and information technology.

The objective is to provide training in the use of the ECCAIRS software for the ICAO Aviation Accident/Incident Data Reporting (ADREP) system, within the ARCM framework. This will be conducted in Spanish and English with simultaneous interpretation services.

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For the above explained, kindly consider the possibility of sending two specialists from your State to participate in this workshop in order to obtain the best benefit from this instruction. No registration fee is being requested, but air ticket and perdiems should be covered by each Administration.

Please find attached the registration form. The agenda and general information will be sent opportunely.

In view that the participation confirmation from your Administration is required to initiate administrative procedures of the workshop, I would much appreciate having the registration forms with the contact information of your delegate/s **not later than 17 February 2017**.

Accept, Sir, the assurances of my highest consideration.



Franklin Hoyer
Regional Director
ICAO South American Office
Lima

Enclosure

Registration form

- cc: Mr. Claude Miquel, Deputy Director of Civil Aviation, West Indies and French Guiana
- Mr. Olivier Jouans, Regional Director of ATM services, West Indies and French Guiana
- Mrs. Thelma Douglas Pinas, Permanent Secretary, MTCT Suriname
- Mr. Faizel Baarn, acting Head of Civil Aviation Department, Suriname
- Mr. Brian De Souza, acting Director CASAS and AIG Focal Point for Suriname
- Ms. Paula McAdam, AIG Focal Point for Guyana
- Mr. Marcus Costa, C/AIG, ICAO Montreal