
SOUTH AMERICAN AIG REGIONAL COOPERATION MECHANISM (ARCM)

FOURTH SOUTH AMERICAN AIG AUTHORITIES MEETING (AIG-SAM/4)

(Brasilia, Brasil, del 23 al 25 de mayo de 2017)

DRAFT AGENDA, EXPLANATORY NOTES AND WORKING SCHEDULE

(Working paper presented by the Secretariat)

Summary

This working paper presents for consideration and approval of the Fourth South American AIG Authorities Meeting (AIG-SAM/4), the proposed draft agenda, explanatory notes and working schedule.

1. **Approval of the agenda and its explanatory notes**

The agenda and its explanatory notes proposed for consideration and approval by the Meeting are presented in Appendix A.

2. **Organization and working schedule**

2.1 Taking into consideration this working paper, as well as administrative aspects, it is suggested that the Meeting carry out its work in plenary sessions and adopt the organization and working schedule indicated in Appendix B.

3. **Suggested action**

3.1 The Meeting is invited to:

- a) review and approve the agenda and its explanatory notes presented in **Appendix A**;
- b) review and approve the organization and working schedule proposed in **Appendix B**.

- END -

Draft agenda and explanatory notes

- Agenda item 1** Draft agenda, explanatory notes and working schedule approval
- Agenda item 2** ARCM implementation progress
- Agenda item 3** AIG cooperation agreement among the ARCM States
- Agenda item 4** Revision of AIG regulations
- a) Proposals for amendment of AIG State regulation in accordance with Amendment 15 of Annex 13
 - b) Proposal for amendment of LAR 113
- Agenda item 5** ARCM AIG training programme review
- a) Proposal for the amendment of the ARCM AIG training programme
- Agenda item 6** ARCM Safety data collection and processing system (SDCPS) implementation progress
- Agenda item 7** Investigation of non-serious incidents
- a) Investigation of non-serious incidents alternatives
- Agenda item 8** Report on the 2016 ARCM activity programme compliance
- Agenda item 9** Review of the ARCM activity programme approved for 2017
- Agenda item 10** ARCM States AIG rules, procedures and training harmonization needs
- Agenda item 11** South American ARCM multinational investigator certification
- a) South American ARCM multinational investigator certification process and present situation.
- Agenda item 12** ARCM States AIG protocol questions revision process results
- Agenda item 13** Results of the assessment carried out by the ARCM runway excursion (RE) task force regarding RE occurred in the SAM Region in 2016
- Agenda item 14** 2016 ARCM flight safety report
- Agenda item 15** Case study: TAME EMBRAER 190, LAMIA AVRO and AEROSUCRE BOEING 727 aircrafts accidents analysis
- Agenda item 16** Other agenda items

- a) ARCM web page enhancement
- b) Migration from SDCPS to SAM Regional Office
- c) Headquarters' proposal for the Fifth South American AIG Authorities Meeting (AIG-SAM/5).
- d) Contribution to the environment during the aircrafts accidents investigation
- e) Assistance to victims of aeronautical accidents and support to their families from the AIG Authority
- f) Presentation of the activities being developed by the Regional Aviation Safety Group – Panamerica (RASG-PA), Pan America — Regional Aviation Safety Team (PA-RAST) and near miss collisions (MAC) team
- g) Second Global Runway Safety Symposium (GRSS/2), Lima, Peru, from 20 to 22 November 2017.

Explanatory notes

Agenda item 1 Draft agenda, explanatory notes and working schedule approval

Under this agenda item, the Meeting will take note of the draft agenda, explanatory notes and work schedule, and will proceed to approve these documents introducing the necessary changes.

Agenda item 2 ARCM implementation progress

Regarding this agenda item, the Meeting will take note of the present AIG situation in the SAM Region and of progress carried out by the South American Region in the implementation of the ARCM. These issues will be treated through a presentation.

Agenda item 3 AIG cooperation agreement among the ARCM States

For the treatment of this agenda item, the Meeting will take note of the present situation of the AIG Cooperation Agreement among the ARCM States. The presentation of this agenda item will be through a working paper.

Agenda item 4 Revision of AIG regulations

Under this agenda item, and through the presentation of a working paper, the Meeting will analyse the proposal for amendment of the following regulations:

- a) State AIG Regulations
- b) LAR 113

Agenda item 5 ARCM AIG training programme review

Regarding this agenda item, the Meeting will analyse through a working paper the proposals for amendment of the ARCM AIG training programme.

Agenda item 6 ARCM Safety data collection and processing system (SDCPS) implementation progress

Under this agenda item, the Meeting will take note about the ARCM Safety data collection and processing system (SDCPS) implementation progress, as well as the activities that will be developed in 2017 to continue with the implementation of this system. The issue will be treated through a working paper.

Agenda item 7 Investigation of non-serious incidents

Regarding this agenda item, the Meeting, through a working paper, will analyse the alternatives for the treatment of non-serious incidents investigation.

Agenda item 8 Report on the 2016 ARCM activity programme compliance

Under this agenda item, the Technical Committee will present a working paper regarding the activities that have been developed in 2016 by the ARCM, with the objective to consolidate this mechanism implementation progress.

Agenda item 9 Review of the ARCM activity programme approved for 2017

Regarding this agenda item, the Technical Committee will present a working paper regarding the activities to be developed by the ARCM in 2017.

Agenda item 10 ARCM States AIG rules, procedures and training harmonization needs

Regarding this agenda item, the Meeting will analyse through a working paper the reasons that make necessary the harmonization of ARCM States regulations, procedures and training.

Agenda item 11 South American ARCM multinational investigator certification

Under this agenda item, the Technical Committee will present through a working paper the process to be followed for the certification of South American ARCM multinational investigators.

Agenda item 12 ARCM States AIG protocol questions revision process results

On this agenda item, the Technical Committee will present through a working paper the results of the ARCM States AIG protocol questions revision process.

Agenda item 13 Results of the assessment carried out by the ARCM runway excursion (RE) task force regarding RE occurred in the SAM Region in 2016

Under this agenda item, the ARCM runway excursions (RE) task force will present through a working paper the system contributory factors or deficiencies presented in the accidents and incidents related to runway excursions in 2016, as well as preventive measures that are considered necessary to be implemented immediately to improve safety in the SAM Region, taking as baseline preliminary reports of RE accidents and incidents occurred in the SAM Region during 2016.

Agenda item 14 2016 ARCM flight safety report

To treat this agenda item, the Meeting will take note through a working paper of the ARCM SDCPS data analysis system on accidents, serious incidents and incidents occurred in the SAM Region.

Agenda item 15 Case studies: TAME EMBRAER 190, LAMIA AVRO and AEROSUCRE BOEING 727 aircrafts accidents analysis

In this case studies, the Meeting, through a presentation, will take note of the scope and procedures followed in the investigation of the accident investigations of aircrafts TAME EMBRAER 190, LAMIA AVRO and AEROSUCRE BOEING 727, covering if possible:

- ✓ Collection, registration and assessment of all pertinent information,
- ✓ If possible, identification of causes, contributing factors and latent conditions of the system; and
- ✓ If pertinent, publication of safety recommendations.

Agenda item 16 Other agenda items

Under other agenda items, the Meeting will analyse through working papers the following proposals:

- a) ARCM web page enhancement

Under this issue, the Meeting will analyse functionality and utilization

b) Migration of the SDCPS to the SAM Regional Office

Regarding the SDCPS, the Meeting will take note of the actual situation of the server attending the ARCM databank and of its migration to the SAM Office.

c) Venue proposal for the Fifth South American AIG Authorities Meeting (AIG-SAM/5).

Under this item, the Meeting will propose a venue for the Fifth South American ARCM AIG Authorities Meeting (AIG-SAM/5)

d) Contribution to the environment during the aircrafts accidents investigation

For the treatment of this issue, the Meeting will analyse procedures for taking care of the environment during the field works.

e) Assistance to victims of aeronautical accidents and support to their families from the AIG Authority

Regarding this issue, the Meeting will take note of the protocol for the assistance of the victims and family of victims after an aircraft accident. Also, the role of the AIG organism will be indicated.

f) Presentation of the activities being developed by the Regional Aviation Safety Group – Panamerica (RASG-PA), Pan America — Regional Aviation Safety Team (PA-RAST) and near miss collisions (MAC) team

Under this agenda item, the PA-RAST will present a working paper on activities being developed by the RASG-PA, PA-RAST and MAC team. Also, the PA-RAST will present a proposal to enhance reporting resolution advisories (RA) to the accidents investigation authorities.

g) Second Global Runway Safety Symposium (GRSS/2), Lima, Peru, from 20 to 22 November 2017.

For the treatment of this issue, through an information paper (IP), the Meeting will be informed about the Second Global Runway Safety Symposium (GRSS/2) to be held in Lima, Peru, from 20 to 22 November 2017.

Any additional issue will be treated if considered convenient.

Working schedule

Fourth South American AIG Authorities Meeting (AIG-SAM/4), Brasilia, Brazil, 23 to 25 May 2017

Hour	Tuesday, 23 May	Hour	Wednesday, 24 May	Hour	Thursday, 25 May
08:30 09:00	Registration	08:00 08:30	Agenda item 11: South American ARCM multinational investigator certification (WP/11)		At the Secretariat convenience
09:00 09:30	Welcome and opening words Ms. Ana Pamela Suárez, ARCM Chair Person Mr. Marcus Costa, ICAO, Chief AIG Section Mr. Franklin Hoyer, Regional Director, SAM Office Mr. Frederico Felipe, Chief of CENIPA	08:30 09:00	Agenda item 12: ARCM States AIG protocol questions revision process results (WP/12)	08:00 09:00	
09:30 10:00	Agenda item 1: Approval of the draft agenda and meeting procedures (WP/01)	09:00 10:00	Agenda item 13: Results of the assessment carried out by the ARCM runway excursion (RE) task force regarding RE occurred in the SAM Region in 2016 (WP/13)	09:00 10:00	At the Secretariat convenience
10:00 10:30	Group Photograph / Coffee Break	10:00 10:30	Coffee Break	10:00 10:30	Coffee Break
10:30 11:00 11:00 11:30	Presentation: Mr. Marcus Costa Agenda item 2: ARCM implementation progress: Mr. Marcelo Ureña	10:30 11:30	Agenda item 14: 2016 ARCM flight safety report (WP/14)	10:30 11:30 11:30 12:30	Revision of the report by the participants Revision of the report in plenary
11:30 11:45 11:45 12:30	Agenda item 3: AIG cooperation agreement among the ARCM States (WP/02) Agenda item 4: Revision of AIG regulations (WP/03 and WP/04)	11:30 12:30	Agenda item 15: Case study: TAME EMBRAER 190 aircraft accident analysis.	12:30 13:00	Closure words Ms. Ana Pamela Suárez, ARCM Chair Person Mr. Marcus Costa, ICAO, Chief AIG Section Mr. Franklin Hoyer, Regional Director, SAM Office Mr. Frederico Felipe, Chief of CENIPA
12:30 14:00	Lunch	12:30 14:00	Lunch	13:00	Lunch

Continues in the next page

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14:00 14:30	Agenda item 5: ARCM AIG training programme review (WP/05)	14:00 15:00	Agenda item 15: Case study: LAMIA AVRO aircraft accident analysis.		
14:30 15:00	Agenda item 6: ARCM Safety data collection and processing system (SDCPS) implementation progress (WP/06)				
15:00 15:30	Agenda item 7: Investigation of non-serious incidents (WP/07)	15:00 15:30	Agenda item 15: Case study: AEROSUCRE BOEING 727 aircraft accident analysis		
15:30 16:00	Agenda item 8: Report on the 2016 ARCM activity programme compliance (WP/08)				
16:00 16:30	Coffee Break		Coffee Break		
16:30 17:00	Agenda item 9: Review of the ARCM activity programme approved for 2017 (WP/09)	16:30 17:30	Agenda item 16: Other agenda items (WP/15, WP/16, WP/17, WP/18, WP/19, WP/20 y IP/03)		
17:00 17:30	Agenda item 10: ARCM States AIG rules, procedures and training harmonization needs (WP/10)				

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