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Международная
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منظمة الطيران
المدني الدولي

国际民用
航空组织

Ref.: LT 21/3 – SA427

Lima, 5 September 2016

To: Mr. Philippe Guivarch, Regional Director of Civil Aviation, West Indies and French Guiana
Lt. Col. Egbert Field, Guyana Civil Aviation Authority
Mr. Andojo Rusland, Minister of Transport, Communication and Tourism, Suriname

Subject: **Flight Safety Directors participation in the Fifth State Safety Programme (SSP) Implementation Meeting**
(Lima, Peru, 7-11 November 2016)

Suggested
action: **Nominate participants not later than 30 September 2016**

Dear Sir,

I have the honour to address to you, following my letter SA340 dated 19 August 2016, with reference to the Third Air Navigation and Flight Safety Directors Meeting, specifically in relation to **Conclusion AN&FS/3-04**, through which States are urged to provide due importance to the participation of Flight Safety Directors in the Fifth State Safety Programme (SSP) Implementation Meeting.

In this regard, I would much appreciate ensuring your State Flight Safety Director's participation in the Fifth South American State Safety Programme (SSP) Implementation Meeting, to be held in Lima, Peru, from 7 to 11 November 2016.

The presence of Flight Safety Directors in the Fifth State Safety Programme Implementation Meeting is of utmost importance since they are the executive officers responsible for flight safety management within your Administrations and, therefore, they have the responsibility of providing support to the implementation of the SSP in your States. Furthermore, the fusion of the eight (8) critical elements within the SSP framework included in Amendment 1 of Annex 19 clarifies and ratifies even more the responsibilities of Flight Safety Director within safety management.

This Meeting has the objective to reinforce SSP implementation principles, and work on the 91 protocol questions (PQs) related to safety management. In this respect, it is important that at earliest possible, and not later than **30 September 2016**, all States, in relation to the SSP, have their surveys updated and the gap analysis and the 91 PQs self-assessment completed, using the On-Line Framework (OLF) of the Universal safety oversight audit programme (USOA) continuous monitoring approach

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(CMA), which will provide a correct orientation of the issues that should be strengthened during this meeting. Thus, the draft agenda will be submitted after analysing the surveys sent and the completion of the gap analysis and self-assessment.

Also, in this respect, it is important to point out that, through State Letter (Ref. AN 6/37-16/68) dated 25 June 2016, ICAO Secretary General urged States to use ICAO SSP gap analysis tool and USOAP CMA OLF self-assessment.

Likewise, it is relevant to take note that this meeting is also addressed to the officers that have the responsibility of establishing and managing your State SSP, namely to the National Continuous Monitoring Coordinators (NCMCs) and SSP Coordinators, hence the importance that the indicated officers conform your State representation.

This explained, kindly send to this Office, at earliest possible and not later than **30 September 2016**, the names of the officers from your State that will participate in this meeting, principally Flight Safety Directors, using the registration form being attached.

During the meeting, workshops for the revision of the 91 PQs will be held, where it will be defined the adequate strategies to accelerate the establishment and implementation of the SSP in your State, such as, scheduling monthly follow up meetings and the planning of SSP and SMS training.

In case of further information, please contact Mr. Marcelo Ureña, Flight Safety Regional Officer (murena@icao.int) or his assistant, Ms. Deborah Coriat (dcoriat@icao.int).

Accept, Sir, the assurances of my highest consideration.



Franklin Hoyer
Regional Director
ICAO South American Office
Lima

- cc: Mr. Claude Miquel, Deputy Director of Civil Aviation, West Indies and French Guiana
Mr. Jerome Journet, Head of French ATM services, West Indies and French Guiana
Mr. Jean-Michel Pubellier, Deputy Head ATM services, West Indies and French Guiana
Mrs. Joyce Blokland-Wijnstein, Permanent Secretary, MTCT, Suriname
Mr. Faizel Baarn, acting Head of Civil Aviation Department, Suriname
Mr. Brian De Souza, acting Director, CASAS, Suriname
Mr. Marcus Doller, Air Safety Support Intl. (ASSI), United Kingdom
Mr. Bruce D'Ancey, Policy Specialist, Flight Ops, Air Safety Support International (ASSI), United Kingdom