



International
Civil Aviation
Organization

Organisation
de l'aviation civile
internationale

Organización
de Aviación Civil
Internacional

Международная
организация
гражданской
авиации

منظمة الطيران
المدني الدولي

国际民用
航空组织

LN 3/24.1-SA5193

Lima, 07 March 2016

To: Mr. Philippe Guivarch, Regional Director of Civil Aviation, West Indies and French Guiana
Ms. Chaitrani Heeralall, Director General, Civil Aviation Authority (ag), Guyana
Mr. Andoyo Rusland, Minister of Transport, Communication and Tourism, Suriname

Subject: **RLA/06/901 – Seventeenth Workshop/Meeting of the ICAO SAM Implementation Group (SAM/IG/17)**
Lima, Peru, 09 to 13 May 2016

Actions

required:

- a) Take note and nominate participants no later than **15 April 2016**
- b) Submit ICAO fellowship nomination form no later than **15 April 2016**
- c) Prepare and send this Regional Office documentation for the meeting before **22 April 2016**

Sir/Madam,

I have the honour to address you this letter with reference to the activities of the Regional Project RLA/06/901 - *Assistance in the implementation of an ATM regional system according to the ATM operational concept and the corresponding technological CNS support.*

In this respect, the Seventeenth Workshop/Meeting of the ICAO SAM Implementation Group (SAM/IG/17) will be carried out at the facilities of this Regional Office, in Lima, Peru, from 09 to 13 May 2016.

This Meeting is aimed to follow-up the implementation of services, procedures and equipment for the improvements to the efficiency of air navigation capacity in the SAM Region, specially the implementation priorities specified in the Declaration of Bogota (Thirteenth Meeting of Civil Aviation Authorities RAAC/13, from 4 to 6 December 2013) by which all SAM Region States were committed in its compliance during the 2014 - 2016 period.

The Meeting will discuss the progress in the implementation of the performance based navigation (PBN) in terminal area, route and approach, air traffic flow management (ATFM), the implementation of the capabilities improvement in communications, navigation and surveillance (CNS) for operations in route and terminal area and the implementation of the integration of ATM automated systems.

For a further analysis of the matters to be dealt with during this event, I am pleased to attach a draft Agenda and corresponding explanatory notes, as well as the tentative work programme (**Attachment A**). I will highly appreciate your comments or agreement with the same. I am also attaching information paper IP/01, (**Attachment B**), which contains general information on the event, as well as the participants registration form (**Attachment C**).

I am therefore pleased to invite your Administration/Organization to participate in this event, by sending to this Regional Office the list of your representatives if possible, **not later than 15 April 2016**, keeping in mind the following considerations:

The profile of participating experts is of utmost importance and should correspond to the appropriate authority levels and the referred areas, including:

- a) Air Traffic Management (ATM) authorities, planners and experts from Civil Aviation Administrations and ATS services providers;
- b) Specialists in installation, maintenance and operation of automation systems in ATS units in particular AIDC application;
- c) Authorities and experts in planning, installation and maintenance of communications, navigation, and surveillance systems, with wide experience in implementation and maintenance of automated systems, such as radar data processors, flight plans, and digital communication networks;
- d) Directors, pilots, flight dispatchers and maintenance personnel from commercial, general and military aviation operating in the SAM Region.

In order to achieve the expected results, it is important that each State reports for the meeting the progress in each of the activities considered in the Agenda items of this meeting and regarding any activity established in the action plans and related projects, through working papers or information papers. In this sense kindly forward to this Regional Office, said information no later than **22 April 2016**. Documents that could not be sent until that date must be provided in both languages (English and Spanish) by the Administration/Organization that presents them.

States who wish to attend this event could make use of the following financing alternatives:

- a) Fellowships sponsored by Regional Project RLA/06/901, having two fellowships for each member State of this Project, having the interested administration to provide the air tickets to and from the host country to both participants;
- b) Fellowships from a national ICAO Technical Cooperation Project approved by your State; or
- c) Own resources of your Administration, in the lack of any of the previous alternatives.

For participants who require a fellowship from Project RLA/06/901, the ICAO fellowship nomination form is also attached (**Attachment D**), and must be completed and submitted to this Office no later than **15 April 2016**.

Information papers will be presented in its original language only, unless their authors facilitate translated versions.

The documentation of the event as working and information papers will be published in the ICAO SAM Office website: <http://www.icao.int/sam>. No documentation is foreseen for distribution during the event; therefore, it is recommended that participants bring a lap-top, or print the related documentation.

Please be aware that the event will be carried out in Spanish **with simultaneous interpretation services in English only if confirmation of English speaking States participants is received in this Regional Office no later than 15 April 2016.**

Accept, Sir/Madam, the assurances of my highest consideration.



Franklin Hoyer
Regional Director
ICAO South American Office
Lima

Enclosure

As indicated

cc: Mr. Claude Miquel, Deputy Director of Civil Aviation, West Indies and French Guiana
Mr. Olivier Jouans, Regional Director of ATM services, West Indies and French Guiana
Mrs. Thelma Douglas Pinas, Permanent Secretary, Ministry of Transport, Communication and Tourism, Suriname
Mr. Faizel Baarn, acting Head of Civil Aviation Department, Suriname
Mr. Brian De Souza, acting Director, CASAS, Suriname
Mr. Marcus Doller, Air Safety Support Intl. (ASSI), United Kingdom
Mr. Bruce D'Ancey, Policy Specialist, Flight Ops, Air Safety Support International (ASSI), United Kingdom
D/TCB/FOS/PIU, ICAO, Montreal

ATTACHMENT A

SEVENTEENTH WORKSHOP/MEETING OF THE SAM IMPLEMENTATION GROUP (SAM/IG/17)

(Lima, Peru, 09 to 13 May 2016)

DRAFT AGENDA

- Agenda Item 1: Follow-up to conclusions and decisions adopted by SAM/IG meetings and tasks for the States regarding the new Electronic Air Navigation Plan (eANP).
- Agenda Item 2: Optimization of the SAM airspace.
- a) PBN en-routes.
 - b) PBN in Terminal Areas.
 - c) PBN proceedings.
- Agenda Item 3: Implementation of Air Traffic Flow Management (ATFM).
- Agenda Item 4: Assessment of operational requirements to determine the implementation of improvements in communications, navigation and surveillance (CNS) capabilities for operations in route and terminal area.
- Agenda Item 5: Operational implementation of new ATM automated systems and integration of the existing systems.
- Agenda Item 6: Other business.

EXPLANATORY NOTES

Agenda Item 1: Follow-up to conclusions and decisions adopted by SAM/IG meetings and tasks for the States regarding the new Electronic Air Navigation Plan (eANP).

The Meeting will review the status of application of conclusions and decisions adopted during the Sixteenth Workshop/Meeting of the SAM Implementation Group (SAM/IG/16), as well as the valid conclusions and decisions from previous SAM/IG meetings. In addition, the tasks to be performed by States regarding the development of the new electronic Air Navigation Plan (eANP) will be presented.

Agenda Item 2: Optimization of the SAM airspace

- a) **PBN en-routes.**
- b) **PBN in Terminal Areas.**
- c) **PBN proceedings.**

Under this Agenda Item, the Meeting will discuss the progress in the implementation of the Action Plan for the Optimization of Airspace presented in Appendix B of Agenda Item 3 of the SAM/IG/14 Meeting report. The results and developments of the First PBN Implementation Workshops (PBN/IMP/1), which will be carried out in Lima, Peru, from 25 to 29 April 2016 under the auspices of RLA/06/901 Regional Project, will be presented. The status of development of the PBN design of TMA and/or other airspaces chosen by the SAM States and the progress in the PBN implementation process in TMA will be analysed. According to Conclusion SAM/IG/14-4 (*Follow-up of the PBN goals established in the Bogota Declaration*) the States are expected to present the status of SID and STAR PBN, as well as the implementation of the APV Approach Procedures, with a view to achieving the goals of the Bogota Declaration. States that have not yet presented their PBN National Implementation Plans with base in Conclusion SAM/IG/14-5 (*National PBN implementation plans*) and to model presented in Appendix "H" to the Report on Agenda Item 2 of SAM/IG/15 meeting, should present them in this meeting. States that require it, can take advantage of this meeting to update their operational letters of agreement (LOAs). Related ASBU: B0-APTA, B0-FRTO, B0-CDO, B0-CCO.

Agenda Item 3: Implementation of Air Traffic Flow Management (ATFM).

Under this Agenda Item, the Meeting will follow-up on the progress of the implementation of ATFM based on the action plan presented on Appendix B of Agenda Item 3 of SAM/IG/15 meeting report. States will present the list of courses locally replicated based on the courses sponsored by the Project RLA/06/901. Based on **Conclusion SAM/IG/14-10 (ATFM preparatory activities)**, the meeting will discuss the results of the actions taken by the SAM States for the implementation of FMP/FMU in the CCA, with a view to achieving the target set in the Bogota Declaration. States that have not yet done so, shall submit the results of the analysis of track capacity and ATC, in accordance with the **Conclusion SAM/IG/14-11 (Preparation and updating of calculations of ability to track and ATC sectors)**. The meeting will examine the measures proposed for the realization of the 2016 Olympics in Rio de Janeiro. In addition, States shall submit their actions on the Conclusion 15-4 and Appendix H of the SAM/IG/15 meeting on the reduction of longitudinal separation between aircraft. ASBUs related: B0-ACDM, RESQ-B0, B0-FRTO and B0-NOPS.

Agenda Item 4: Assessment of operational requirements to determine the implementation of improvements in communications, navigation and surveillance (CNS) capabilities for operations in route and terminal area.

The Meeting will analyse the progress in the status of implementation of the activities referred to in the Action Plan for the Interconnection of Systems AMHS in the SAM Region and the goals expected by 2016 according to the priorities of implementation in this regard considered in the Bogota Declaration. At the same time, the meeting will be informed on the current status of the new regional digital network completely based on IP (REDDIG II). Furthermore, progress in activities regarding following GREPECAS projects and the necessary requirements for its fulfilment will be presented: Projects C2– *Improve ATM Situational Awareness*; D1 *Architecture of the ATN*; and D2 - *ATN Ground-Ground and Ground-Air Applications*. Related ASBUs: B0-FICE, B0 84 and B0-APTA.

Agenda Item 5: Operational implementation of new ATM automated systems and integration of the existing systems.

The Meeting will analyse the progress in the action plan for AIDC implementation since SAM/IG/15 meeting and the required actions to achieve the implementation priorities set on the Bogota Declaration. The results of the First AIDC Implementation Meeting, carried out in Lima, Peru, from 28 to 30 March 2016, will be presented. Related ASBUs: B0-FICE y B0 84.

Agenda Item 6: Other business.

Under this Item, the Meeting will review related subjects not discussed in the afore indicated Agenda items.

TENTATIVE WORK PROGRAMME

| HOUR | Monday 09 May 2016 | HOUR | Tuesday 10 May 2016 | Wednesday 11 May 2016 | Thursday 12 May 2016 | HOUR | Friday 13 May 2016 |
|--------------|--|--------------|--|----------------------------------|--|--------------|---------------------------------|
| 0830 0900 | Registration of participants | 0900 1030 | Review of Agenda Items 5 and 6 (plenary) | <i>Ad-hoc</i> groups | <i>Ad-hoc</i> groups | 1000 1030 | Report review (plenary) |
| 0900 0915 | Opening of the event | | | | | | |
| 0915 0930 | <i>Coffee break</i> | 1030 1045 | <i>Coffee break</i> | <i>Coffee break</i> | <i>Coffee break</i> | 1030 1100 | <i>Coffee break</i> |
| 0930 1230 | Review of Agenda Items 1 and 2 (plenary) | 1045 1215 | <i>Ad-hoc</i> groups | <i>Ad-hoc</i> groups | <i>Ad-hoc</i> groups | 1100 1230 | Report approval (plenary) |
| 1230 1315 | <i>Lunch break</i> | 1215 1300 | <i>Lunch break</i> | <i>Lunch break</i> | <i>Lunch break</i> | 1230 1300 | Closing of the Workshop/Meeting |
| 1315 1400 | Review of Agenda Item 3 (plenary) | 1300 1400 | <i>Ad-hoc</i> groups | <i>Ad-hoc</i> groups | Review of <i>Ad-hoc</i> groups reports (plenary) | | |
| 1400 1500 | Review of Agenda Item 4 (plenary) | 1400 1500 | <i>Ad-hoc</i> groups | <i>Ad-hoc</i> groups | Review of <i>Ad-hoc</i> groups reports (plenary) | | |

ATTACHMENT B



International Civil Aviation Organization
South American Regional Office
Seventeenth Workshop/Meeting of the SAM Implementation Group
(SAM/IG/17) - Regional Project RLA/06/901
Lima, Peru, 09 to 13 May 2016

SAM/IG/17-IP/01
04/03/16

GENERAL INFORMATION

(Presented by the Secretariat)

1. **Site and dates**

The Seventeenth Workshop/Meeting of the SAM Implementation Group (SAM/IG/17) - Regional Project RLA/06/901 (Lima, Peru, 09-13 May 2016) will be conducted in the ICAO South American (SAM) Regional Offices premises in Lima, Peru. Since we count with two conference rooms, it will be appreciated that upon arriving in the Office, you verify where the event will take place – floor 3 or 4.

2. **Coordinators**

Mr. Onofrio Smarrelli
ICAO SAM Regional Office
Tel: +511 611-8686
Fax: +511 611-8689
E-mail: icaosam@icao.int
osmarrelli@icao.int

Mr. Roberto Arca
ICAO SAM Regional Office
Tel: +511 611-8686
Fax: +511 611-8689
E-mail: icaosam@icao.int
rarca@icao.int

3. **Participants Registration**

Participants should register on Monday, 09 May 2016, from 08:30 to 09:00 hours.

4. **General information**

Found in the “*General Information*”, “*List of Hotels*” and “*Weather*” sections in the ICAO SAM Regional Office website, <http://www.icao.int/sam> (left panel, under South American (SAM) Office).

5. **Documentation**

The documentation will be posted on the ICAO SAM Regional Office website, <http://www.icao.int/sam>, *Meetings*. Participants should check our website frequently to download the documentation. All participants must bring their own set of documentation (hard copy or electronically in a laptop) to the meeting venue; there will be no hard copies available for distribution.



ADJUNTO C / ATTACHMENT C

ORGANIZACIÓN DE AVIACIÓN CIVIL INTERNACIONAL
INTERNATIONAL CIVIL AVIATION ORGANIZATION

RLA/06/901 Regional Project / Proyecto Regional RLA/06/901

DECIMO SÉPTIMO TALLER/REUNIÓN DEL GRUPO DE IMPLANTACIÓN SAM
SEVENTEENTH WORKSHOP/MEETING OF THE SAM IMPLEMENTATION GROUP
(SAM/IG/17)

Lima, Perú, 09 al 13 de mayo de 2016 / Lima, Peru, 09 to 13 May 2016

FORMULARIO DE REGISTRO / REGISTRATION FORM

1. Estado/*State*:
Organismo/*Organization*: _____

2. Nombre/*Name*: _____

3. Cargo/*Position*: _____

4. Participa como / *Participates as*:

Miembro/ Alternativo/ Delegado/ Observador Ponente/ Instructor/ Alumno/
Member Deputy Delegate Observer / Lecturer Instructor Student

5. Dirección oficial /
Business address: _____

6. Tel.: _____ E-mail: _____

7. Hotel o dirección en
la ciudad/ *Hotel or*
local address: _____

8. Información de vuelo/ *Vuelo llegada/ fecha/ hora/*
Flight information: Arrival flight/ date/ hour: _____
Vuelo salida/ fecha/ hora/
Departure flight/ date/ hour: _____

Firma/
Signature: _____ Fecha/
Date: _____

Please return this form to: / Por favor envíe este formulario a: E-mail: icaosam@icao.int

ATTACHMENT D



INTERNATIONAL CIVIL AVIATION ORGANIZATION TECHNICAL COOPERATION BUREAU

GUIDE FOR THE COMPLETION OF ICAO FELLOWSHIP NOMINATION FORM

(This sheet should be detached by the originator prior to submitting the attached Fellowship Nomination Form to the local or regional UNDP Office for transmission to ICAO)

It is in the interests of Governments to ensure that the attached Nomination Form is fully completed for each nominee in *original and two copies*. All Nomination Forms should be submitted to the local UNDP Resident Representative who will then forward three copies to the appropriate ICAO Regional Representative. Nomination Forms should be received at the ICAO Regional Office at least *two months prior* to the starting date of the proposed courses.

PART I – NOMINATION BY GOVERNMENT

Please note the following:

Paragraph 1 should indicate the *main* field of training as specified in SECTION I – LIST OF TRAINING COURSES of the AVIATION TRAINING DIRECTORY OF ICAO.

Paragraph 2 should provide *specific* details as regards Host Countries, Training Institutes and Courses. For example: Air Traffic Control – Aerodrome and Approach Control, Procedural; Aircraft Maintenance – Boeing 737 Air Frame and Powerplant Systems should be shown instead of general phrases such as ATC, Aircraft Maintenance, etc.

Paragraph 4. The objectives of the Fellowship should be stated concisely and accurately.

PART II – NOMINEE'S PERSONAL HISTORY

The technical and/or specialized training data is indispensable in the formulation of the Fellow's programme to indicate what prerequisite/basic or advanced course may have to be added/eliminated to achieve the optimum result. The employment data is also an essential ingredient in the formulation of the programme, as it helps to define the type and level of the requested training.

PART III – LANGUAGE TEST

Unless a Fellow has had his/her academic education, especially High School and/or College, in the language of instruction to be used by the Host Countries proposed for the Fellowship, it is essential that a Language Test be administered at a certified Language School or at the local Embassy/Consulate of the Host Country to ascertain that the Fellow understands, reads, writes and speaks the instructional language sufficiently well to receive instruction in it.

Please see reverse side for additional information

ATTACHMENT D

PART IV-A and PART IV-B – MEDICAL REPORTS

It is essential that a nominee be healthy and free of any sickness which may require further examination and/or treatment during the tenure of the Fellowship. ICAO/UNDP will not pay any medical expenses incurred by a Fellow for sicknesses existing prior to the starting date of his/her Fellowship. Such expenses must be borne by the Fellow and/or his/her Government. A prospective Fellow must be examined by a medical doctor recommended by the local UNDP Office. Flight Crew Members and Air Traffic Controllers should take a thorough medical examination (Part IV-B) as specified in ICAO Annex 1, Chapter 6, paragraph 6.6, if they are pursuing a course leading to the award of a license. All others should take a general physical examination including a chest X-ray (Part IV-A).



**INTERNATIONAL CIVIL AVIATION ORGANIZATION
FELLOWSHIP NOMINATION FORM**

NOTE: Each item must be completed in full and all entries should be typewritten or written in block letters. The completed form should be forwarded in triplicate to ICAO through the Office of the UNDP Resident Representative for the country concerned at least two months prior to the starting date of the proposed programme. The UNDP Resident Representative will in turn forward the completed Form in triplicate to the appropriate ICAO Regional Representative.

PART I – NOMINATION BY GOVERNMENT

The Government of _____ hereby:

1. Nominates: Mr./Mrs./Ms.* _____
(family name) (first name) (middle name)

for an ICAO fellowship in the field of _____

(Please identify main Field of Training in accordance with the Aviation Training Directory of ICAO, Section I – List of Training Courses)

2. Requests the following programmes of training under this fellowship:

(List in chronological sequence the various stages of training or study envisaged and identify the level as *ab initio*, advanced, refresher, further specialization, familiarization tour, on-the-job training (OJT), etc. If space is insufficient, please attach additional sheet using the same format.)

| Host Country(ies) | Training Institute(s) (firms/organizations) | Specific Courses | Period | | Duration (weeks) |
|-------------------|--|------------------|--------|----|---------------------|
| | | | from | to | |
| | | | | | |
| Total duration | | | | | |

NOTE: The final fellowship study programme will be prepared by ICAO in consultation with the host countries and/or institutions, as the case may be. It may differ in detail, particularly regarding the duration of training and choice of host countries, from that requested. However, the objectives of the requested training programme will be respected by ICAO whenever possible.

*Delete that which is not applicable.

**INTERNATIONAL CIVIL AVIATION ORGANIZATION
FELLOWSHIP NOMINATION FORM**

PART I – cont'd

3. Requests that this fellowship be financed under the following technical co-operation programme:
(Check as appropriate and insert project number)

- UNDP Country Programme Project No.: _____ Post No.: _____
- UNDP Regional Programme Project No.: _____
- UNDP Interregional Programme Project No.: _____
- Trust Funds agreement with ICAO Project No.: _____

4. Declares that the objectives of this fellowship are:

5. With respect to the nominee's transportation to and from host country(ies), agrees that:

- Will assume costs
- Will not assume costs

6. Certifies that:

- a) The nominee is obligated to return to his/her country, on completion of the fellowship programme for duty assignment in civil aviation for a minimum period of ____ years.
- b) The absence of the candidate by the granting of the fellowship will not adversely affect the rank, rights, salary or seniority corresponding to his job.
- c) All sections of this Nomination Form have been duly completed and the nominee is suitable for the proposed Training Programme.
- d) Nominee is/will be in possession of a valid passport which does not expire before the termination date of the Fellowship.

Signature of Civil Aviation Authority

Date: _____

Name: _____
(type or print)

Title: _____
AFFIX OFFICIAL SEAL OR STAMP

OBSERVATIONS BY ICAO PROJECT MANAGER / MISSION CHIEF

I certify that all sections of this Nomination Form have been duly completed and the nominee is suitable for the proposed Training Programme.

Date: _____

Signature

**INTERNATIONAL CIVIL AVIATION ORGANIZATION
FELLOWSHIP NOMINATION FORM**

PART II – NOMINEE’S PERSONAL HISTORY

| | | |
|----------|--------------------|-------------------|
| 1. Name: | 2. Marital Status: | 3. Date of birth: |
|----------|--------------------|-------------------|

4. Private address (for mailing purposes):

Telephone _____ E-mail _____

5. Name and address of person to be notified in case of emergency (other than the government authorities):

Telephone _____ E-mail _____

6. Language ability:

a) Mother tongue _____

b) Language/s used in Primary and Secondary school _____

c) Other language/s of which nominee has a working knowledge _____

d) Language/s to be used in proposed fellowship programme _____

7. School education record:

| Name, Town, Country of School/s | Period | | Grade completed and certificate acquired |
|---------------------------------|--------|----|--|
| | from | to | |
| | | | |

8. College/university education record:

(If you have graduated with a diploma or degree indicate under “subject/s studied” only the major subject/s studies. Otherwise indicate all the subjects studied)

| Name of college/university | Subject/s studied | Period | | Degree /Diploma acquired |
|----------------------------|-------------------|--------|----|--------------------------|
| | | from | to | |
| | | | | |

9. Technical and/or specialized training record:

(Proceed as with paragraph 8. Please list and specify all previous training received through ICAO fellowships for further education)

| Name and place of Training Institute | Subject/s studied | Period | | Duration (weeks) | Diploma/Certificate acquired |
|--------------------------------------|-------------------|--------|----|------------------|------------------------------|
| | | from | to | | |
| | | | | | |

ATTACHMENT D

Form 602
(Rev. 8/10)
Page 4 of 8

INTERNATIONAL CIVIL AVIATION ORGANIZATION FELLOWSHIP NOMINATION FORM

PART II – cont'd

10. Employment record:
(Indicate last five years and/or two positions)

| Employer (name of firm/organization) | Position last held | Period | | Duties and responsibilities |
|---|--------------------|--------|----|-----------------------------|
| | | from | to | |
| | | | | |

11. Nominee's statement:

- i) I understand that the ICAO fellowship will not become effective and no travel can be undertaken until I receive written notification and instructions of the award from ICAO.
- ii) Should I be awarded this fellowship I hereby undertake to:
 - a) Conduct myself, at all times, in a manner compatible with my status as holder of an ICAO fellowship;
 - b) Devote all my time during the fellowship programme to the successful pursuit of my studies as directed by ICAO and by the designated institution in the country of study;
 - c) Refrain from engaging in political, commercial, or any activities detrimental to the host country;
 - d) Submit reports, as required by ICAO and comply with all ICAO instructions; and
 - e) Return to my country, on termination of my fellowship programme, and to apply my newly acquired knowledge to further the development of civil aviation in my country.

I certify to the best of my knowledge that all the information given above is true in all respects.

Date: _____

Nominee's Signature

**INTERNATIONAL CIVIL AVIATION ORGANIZATION
FELLOWSHIP NOMINATION FORM**

PART III – LANGUAGE TEST

Note: This test is only required if the language to be used during the proposed fellowship programme is different from the mother tongue of the nominee or from the language used in the Primary and Secondary schools where he/she acquired his/her basic education (see PART II – Item 6). The test should be conducted by a school of language or university unless otherwise designated by ICAO to meet the requirements of the host country. The office of the UNDP Resident Representative or ICAO Technical Cooperation Mission should be consulted in this regard.

Name of institution conducting the examination: _____

Nominee's name: Mr./Mrs./Ms.*: _____

Language for which test was set: _____

RESULTS

(Check as appropriate)

1. Understanding:

- a) Understands without difficulty when addressed at normal speed.
- b) Understands nearly everything at normal speed although occasional repetition may be necessary.
- c) Understands almost everything if addressed slowly and carefully.
- d) Requires frequent repetition and/or translation of words and phrases.
- e) Does not understand even the simplest conversation.

2. Speaking:

- a) Speaks fluently, accurately and is easily intelligible.
- b) Occasionally makes errors which do not, however, obscure meaning.
- c) Makes frequent errors which occasionally obscure meaning.
- d) Speaks with so much difficulty that comprehension is difficult.
- e) Errors in speech so severe as to make comprehension virtually impossible.

3. Reading:

- a) Reads fluently with full comprehension.
- b) Reads slowly but understands almost everything he/she reads.
- c) Reads with difficulty; often consults the dictionary.
- d) Cannot understand what he/she reads.

4. Writing:

- a) Writes with ease and accuracy.
- b) Writes with few mistakes; can be understood.
- c) Writes with difficulty and makes frequent mistakes.
- d) Cannot write.

CONCLUDING REMARKS

Would this person be able to follow a technical course in this language? Yes No

Date: _____

Signature of examiner

Name: _____
(type or print)

AFFIX OFFICIAL SEAL OR STAMP

*Delete that which is not applicable

Photograph or Nominee

(to be affixed
before examination)

**INTERNATIONAL CIVIL AVIATION ORGANIZATION
FELLOWSHIP NOMINATION FORM**

PART IV - A – MEDICAL REPORT

Notes:

1. Flight Crew Members and Air Traffic Controllers who are to undergo training for the purpose of obtaining a license in accordance with ICAO Annex 1 shall use the form in Part IV-B.
2. Every nominee must undergo a complete medical examination conducted by a registered medical practitioner, including thorough clinical and laboratory examinations and X-ray of the chest. Medical papers (examination, laboratory, X-ray results, etc.) should not be forwarded unless requested.

The undersigned, Dr. _____ having completed the medical examination of nominee Mr./Mrs./Ms.* _____ whose photograph appears above, certifies the following:

(Check as appropriate)

The Nominee:

1. Is physically able to travel abroad? _____
2. Is mentally and physically able to carry out intensive studies? _____
3. Is free from infectious diseases? _____
4. Has good hearing? _____
5. Has good eyesight? _____
6. Is free from diseases that require treatment, or periodic medical examination during the proposed duration of the fellowship programme? _____

| Yes | No |
|-----|----|
| | |
| | |
| | |
| | |
| | |
| | |

Additional comments by Medical Practitioner:

Date: _____

Signature of Medical Practitioner

AFFIX OFFICIAL SEAL OR STAMP
(to be affixed across photograph also)

*Delete that which is not applicable

