



Ref.: LS 8/21 – SA114

Lima, 23 March 2016

To: Mr. Philippe Guivarch, Regional Director Civil Aviation, West Indies and French Guiana  
Ms. Chaitrani Heeralall, Director General, Civil Aviation Authority (ag), Guyana  
Mr. Andojo Rusland, Minister of Transport, Communication and Tourism, Suriname

Subject: **Invitation – Aviation Security and Facilitation Regional Group (AVSEC/FAL/RG) –  
Second Meeting of the Strategic Plan Working Group (SPWG)**  
(Mexico City, Mexico, from 6 to 7 June 2016)

**Invitation – Sixth Meeting of the ICAO/LACAC NAM/CAR and SAM Aviation  
Security and Facilitation Regional Group (AVSEC/FAL/RG/6)**  
(Mexico City, Mexico, from 8 to 10 June 2016)

Action

Required: 1) Transmittal by States of any additional items to the Provisional Agenda and/or  
Programme by **29 April 2016**  
2) Submission of documentation and/or presentations by the deadlines provided in  
this letter  
3) Register participation by **2 May 2016**

Sir/Madam:

We have the honour of inviting your Administration/Organization to participate in the Sixth Meeting of the ICAO/LACAC NAM/CAR/SAM Aviation Security and Facilitation Regional Group (AVSEC/FAL/RG/6), preceded by the Aviation Security and Facilitation Regional Group (AVSEC/FAL/RG) – Second Meeting of the Strategic Plan Working Group (2/SPWG), to be convened at the ICAO North American, Central American and Caribbean (NACC) Regional Office in Mexico City, Mexico, **6 and 7 10 June the 2/SPWG, and from 8 to 10 June 2016 the AVSEC/FAL/RG/6, respectively.**

Aviation Security and Facilitation personnel from States and Territories of the ICAO NAM/CAR/SAM Regions and representatives of international organizations are invited to attend. The working languages will be English and Spanish (simultaneous interpretation will be provided).

The Draft agenda of the AVSEC/FAL/RG/6 Meeting is at **Attachment A**. The programme for the 2/SPWG will be published at the respective web page accordingly. States wishing to submit proposals for inclusion of additional items should do so by **29 April 2016**.

You are kindly requested to complete and return the Registration Form at **Attachment B** for each participant and send it by e-mail to [icaosam@icao.int](mailto:icaosam@icao.int) and [clacsec@icao.int](mailto:clacsec@icao.int) by **2 May 2016**.

The list of suggested hotels, ICAO NACC Regional Office location, hotel sector maps, as well as other useful information are available at the website: [http://www.icao.int/NACC/Pages/visitors\\_info.aspx](http://www.icao.int/NACC/Pages/visitors_info.aspx). Participants are encouraged to make reservations directly with the hotel(s) in a timely manner.

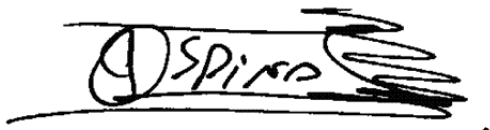
Documentation for both events will be placed in the Meetings Section of the following web page: <http://bit.ly/24aa6zv>, and on the LACAC website at <http://clacsec.lima.icao.int/>. Please consider that documentation/presentations will be available only in electronic format and no hard copies will be distributed during the event.

Documentation for the AVSEC/FAL/RG/6 Meeting that your Administration/Organization may wish to submit and/or present should be forwarded to the Regional Group Secretariat by e-mail as soon as practicable in Microsoft Word and/or PowerPoint format using the templates at **Attachment C**. Working papers for the meeting should be brief, action-oriented and focused on a specific subject, and cannot exceed four-pages, excluding any appendices.

**Only** working papers submitted by States/Territories and received by the Secretariat by **29 April 2016**, will be translated. Working papers received after that date will have to be provided in both languages. The working papers of international organizations and information papers will not be translated and will be issued only in the language submitted. The deadline to receive all papers is **2 May 2016**. The deadlines for submission of documentation for translation will be strictly enforced. You are encouraged to submit documentation in both meeting languages (i.e., English and Spanish).

If you require additional information on the meetings, please contact Mr. Pablo Lampariello ([plampariello@icao.int](mailto:plampariello@icao.int)), ICAO NACC Regional Officer, Aviation Security and Facilitation; Ms. Deborah Coriat ([dcoriat@icao.int](mailto:dcoriat@icao.int)), his Assistant; and Mr. Luis Núñez ([lmnunez@icao.int](mailto:lmnunez@icao.int)) of LACAC.

Accept, Sir/Madam, the assurances of our highest consideration.



Marco Ospina  
Secretary  
Latin American Civil  
Aviation Commission



Franklin Hoyer  
Regional Director  
ICAO South American Regional Office  
Lima

**Enclosure:**

- A – Draft agenda for the AVSEC/FAL/RG/6 Meeting*
- B – Registration Form*
- C – Working and Information Paper Templates*

*cc: AVSEC/FAL National Points of Contact in the SAM Region*  
*Mr. Claude Miquel, Deputy Director of Civil Aviation, West Indies and French Guiana*  
*Mr. Olivier Jouans, Regional Director of ATM services, West Indies and French Guiana*  
*Mrs. Thelma Douglas Pinas, Permanent Secretary, MTCT, Suriname*  
*Mr. Faizel Baarn, acting Head of Civil Aviation Department, Suriname*

*Mr. Brian De Souza, acting Director, CASAS, Suriname*

*Mr. Marcus Doller, Air Safety Support Intl., United Kingdom*

*ISD Montreal*

*ICAORD Mexico*