



GENERAL INFORMATION

(Presented by the Secretariat)

1. Place and date

The Fourth Meeting of the Programmes and Projects Review Committee (PPRC/4) of GREPECAS will be held at the ICAO South American Regional Office, Lima, Peru, from 12 to 14 July 2016.

2. Meeting site address

Av. Víctor Andrés Belaúnde 147
Vía Principal No.102
Centro Empresarial Real, Torre Cuatro, Piso 4
San Isidro, Lima
Telephone: +51 1 611-8686
Fax: +51 1 611-8689
E-mail: icaosam@icao.int

3. Opening session

Tuesday, 12 July 2016
Opening session: 09:00 – 09:30 hrs.

4. Registration of participants

Participants are requested to fill in the registration and submit it to SAM Regional Office as soon as possible. A subsequent registration will take place at the corresponding registration desk, from 08:30 – 08:55 hours, during the first day of the event, where the duly completed registration sheet should be handed in. Likewise, participants are requested to use the badges supplied to them during registration.

5. Documentation link and languages

The event will be carried out in Spanish and English, with simultaneous interpretation services. The documentation for the Meeting will be posted on the ICAO SAM Regional Office website; participants should check our website frequently to download the documentation. **All participants must bring their own set of documentation (hard copy or electronically in a laptop) to the Meeting venue; there will be no hard copies available for distribution.**

6. The instructions to log on the SAM website are:

<http://www.icao.int/SAM/Pages/default.aspx>

Click on **“Meeting Schedule 2016”**

Look for and click on “Fourth Meeting of the Programmes and Projects Review Committee (PPRC/4) of GREPECAS” (events appear ordered by date)

7. **Temperature**

Temperature in Lima during the month of July varies from 15° to 19°C. The average humidity is of 85%.

8. **Transportation from/to the airport**

There are authorized taxis services at the Jorge Chavez International Airport.

The rate to Miraflores or San Isidro (hotel area) is of approximately US\$ 25.00. This rate can be confirmed in counters at the Airport’s international arrivals area.

9. **Transportations to and from the site of the event**

Participants can take a taxi or walk to the SAM Regional Office, depending on the location of the selected hotel, and vice versa.

In the city, there are independent or informal taxi drivers. In view of the fact that they do not belong to a company, they do not provide any safety or guarantee. In case of taking an informal taxi, please consider that you may be at a high risk.

Companies recommended for transfers within the city:

Taxi Satelital	+51 1 355-5555
Taxi Real	+51 1 215-1414
Taxi Seguro	+51 1 636-1111

10. **Suggested hotels in Lima**

Reservations should be arranged directly with the hotel and in advance. In view of the various events carried out in Lima, prices may vary. Kindly consult the hotel of your preference.

The accommodation, maps and general information for Lima can be found on the ICAO SAM Regional Office Website at the following address: <http://www.icao.int/SAM/Pages/Hotels.aspx>. The participants are requested to reserve directly and on due time their hotel accommodations.

Note: Foreigners are exempted of 19% Sales Tax presenting the passport during check-in.

11. **Passport, visa and vaccination requirements**

To enter the country, an updated passport and visa are requested; however, it is recommended to contact the Peruvian Embassy or Consulate in your country, to enquire on this requirement well before your departure. Please also verify if yellow-fever or any other vaccination is required.

12. **Money exchange and credit cards**

The Peruvian currency is the Nuevo Sol Peruano (S/.). Currently exchange rate is S/ 3.41 per US\$1.00, approximately.

Credit cards as American Express, Master Card, VISA, Diners Club, etc, are usually welcome in hotels, shopping centres and restaurants. Traveller's checks should be exchanged in banks.

13. **Hospitals**

In case of emergency, **Clínica Anglo Americana** is recommended, which is located in Alfredo Salazar s/n, Miraflores, Tel: +51 1 616-8900.

14. **Electricity**

220 Volts/60Hz.

15. **Airport tax**

Exit airport tax is US\$31.00 (American Dollar).

16. **Information on safety and protection**

Upon any emergency situation, kindly call the Operations Centre of the United Nations Safety and Security Department (UNDSS):

Assistance 24 Hours - 365 days

625 - 9090

625 – 9091

997571008 – 998318813 - 997571003

17. **General recommendations in the event of an earthquake**

The city of Lima is within an earthquake area.

During an earthquake

- a) Keep calm.
- b) Stay away from windows, do not go to any balconies, and do not use elevators.
- c) Locate yourself in previously identified internal safety zones.
- d) Evacuate the premises only if conditions permit it; otherwise, minimize your movements.

After an earthquake

- a) Proceed to leave the premises, since quakes can continue.
- b) Evacuation must be carried out calmly, quickly and safely through the indicated routes.
- c) Stay in the evacuation site until the designated security team of the building has verified whether the installations are at risk.

ICAO third and fourth floors emergency exits

- a) In front of the elevator area are two emergency staircases.
- b) Both stairs end in the first floor of the building, in the main entrance area.
- c) Proceed down the staircases. Do not push or run; keep in line, move in one direction only; keep conversation to a minimum.
- d) Exit the building to allow free flow of other evacuees exiting behind you.
- e) Once outside the building and having your back to it, turn left towards the evacuation site, located across Víctor Andrés Belaúnde Avenue.
- f) Pay attention at all moment to the indications that the security team might make.
- g) You will be informed when there is no danger for your return to the facilities.

ICAO SOUTH AMERICAN REGIONAL OFFICE LOCATION MAP IN LIMA, PERU

