



ICAO



ATTACHMENT A

INTERNATIONAL CIVIL AVIATION ORGANIZATION

XIII ALACPA INTERNATIONAL SEMINAR OF AIRPORT PAVEMENTS

XI FAA AIRPORT PAVEMENTS WORKSHOP

VI SHORT COURSE FOR AIRFIELD PAVEMENT MAINTENANCE

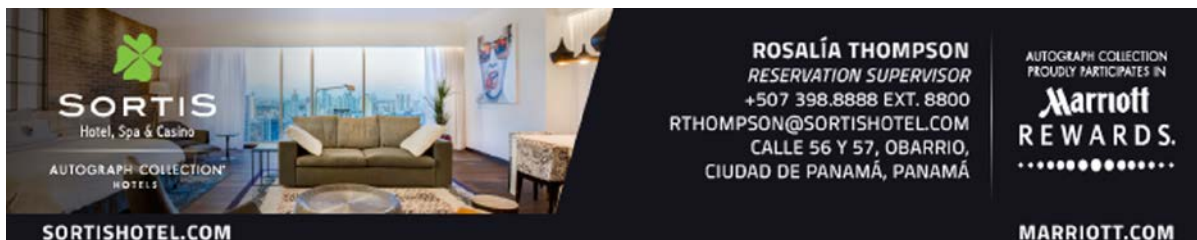
(Panama City, Panama, 29 November to 2 December 2016)

GENERAL INFORMATION

1. Meeting Venue and Dates

The XIII ALACPA International Seminar of Airport Pavements / XI FAA Airport Pavements Workshop / VI Short Course for Airfield Pavement will be held in Panama City, from 29 November to 2 December 2016, at the Sortis Hotel 56 and 57 Street – Obarrio.

2. Address and contact of Sortis Hotel Street 56 and 57 – Obarrio



3. Opening Ceremony

Tuesday 29 November 2016, at Sortis Hotel 56 and 57 Street - Obarrio

Participants registration: 08:30 – 09:00

Opening of the event: 09:00 – 09:30

4. Language and documentation

The languages will be Spanish and English, with simultaneous interpretation and translation services. An USB with all the presentations will be provided the last day of the activities to those who attended the event every day. Subsequently, the presentations will be published in ALACPA's website with access to its members. It is recommended that participants bring their laptops to participate in the activities of the Technical Agenda.

5. Participants Registration

It is required that participants of the Civil Aviation Authorities register in advance with ICAO SAM (icaosam@icao.int) or NACC (icaonacc@icao.int) Regional Office to which the State is accredited, submitting their registration form as soon as possible to the corresponding ICAO electronic mail, with copy to registro2016@alacpa.org.

Participants who are not from the aeronautical authority are requested to make a Pre-Registration by submitting their registration form as soon as possible by e-mail to registro2016@alacpa.org. Confirmation of registration will take place during the first day of the event, from 08:30 to 09:00 am, handing your duly completed registration form. Likewise, participants are requested to use the badges that will be provided during the entire event.

6. **Event coordinator/Contact information**

Fernando Ratto

Vicepresidente ALACPA

E-mail: fratto@alacpa.org / registro2016@alacpa.org

Teléfono: +507 64975256

Jaime Calderón

ICAO NACC Regional Office

E-mail: jcalderon@icao.int

Fabio Salvatierra

ICAO SAM Regional Office

E-mail: fsalvatierra@icao.int

7. **Temperature**

During the months of November/December, average temperature in Panama City varies from 31° 23°C approximately. Average humidity is around 67%.

8. **Transportation to and from the airport**

It should be noted that Panama is in a phase of expansion and maintenance of its main streets and avenues, therefore, it is suggested to take the necessary measures and consider an additional time for transportation to avoid traffic congestion, which can take place at different schedules.

At Tocumen International Airport there is an authorized taxi service.

The rate of selective transportation – Taxis – from Tocumen International Airport to/from the area of the hotels is approximately US\$35.00 (additional person US\$12.00). The rate can be confirmed at the counters located in the exit of the migration point, at the airport. For safety reasons it is recommended to use the services of the authorized Tourism taxis of the Tocumen Terminal, at the following telephone numbers:

Tourism Taxi Service

Telephone: +507 238 4305

9. **Transportation to and from the event venue**

Participants staying at Sortis Hotel will be able to walk to the Meeting Room where the event will take place.




In case other hotel near the event venue is chosen, it is suggested to use taxis.

Recommended taxi services for transportation within the city are:

Radio Taxi Concordia	+ 507 236 7848
Radio Taxi América	+ 507 223 7534
Radio Taxi América Libre	+ 507 269 1601
Radio Taxi Atlantic, S. A.	+ 507 224 6700

10. **Suggested hotels in Panama**

The reservations should be made directly at the selected hotel **with enough time in advance indicating the name of the meeting in which you will participate.** Prices may vary, please consult the hotel of your preference.

Hotel	Address - Tel/Fax Website - E-mail	Simple USD \$	Double USD \$
 *Venue of the Meeting	56 and 57 Street - Obarrio Tels. +507 398-8888/ Ext. 8892 Reservations: Rosalía Thompson rthompson@sortishotel.com Website: www.sortishotel.com Includes: breakfast, wi-fi, use of facilities.	Deluxe USD 115.00	Deluxe USD 130.00 Triple USD 160.00
	Gaspar Hernández Street and Vía Argentina at el Cangrejo –Bellavista Sector. Tels. 301-3333 Reservations: reservas@bwpanamazenhotel.com Página web: www.bwpanamazenhotel.com Includes: breakfast, Internet	USD 60.00	
	El Cangrejo, Vía Argentina, José I. Fábrega Street. Tels. 307-3555/ Fax. (507) 307-3500 reservas@principehotelsuites.com	USD 55.00	
Holiday Inn Express	Ricardo Arango Street and 53E Street, behind Santuario Nacional, Panama City Tels. + 507 305 8800 Contact: Priscilla Mislov Priscilla.mislov@hotelsal.com www.hiexpress.com Includes: breakfast, wi-fi, local calls, use of facilities.	USD 79.00	USD 79.00

Hotel	Address - Tel/Fax Website - E-mail	Simple USD \$	Double USD \$
Continental& Casinos	Vía España and Ricardo Arias Street Reservations: + 507 366 7700 Fax: (507) 366-7970 Contact: Anayansi Hernández reservaciones@continentalhotel.com www.continentalhotel.com Includes: buffet breakfast, wi-fi.	USD 79.00	USD 99.00
Hotel Ejecutivo Panama	Aquilino de La Guardia Avenue Reservations: + 507 265 8011 Reservations USA: 1 (866) 876-0915 onlinerreservation@executivehotel-panama.com reservas1@ejecutivo.com agent1@ejecutivo.com Includes: buffet breakfast, free local calls, courtesy water in the room, wi-fi.	Cama King (una persona) USD 95.00	

Note: Please add to the prices 10% taxes and services.

11. **Passport, visa and vaccinations requirements**

To entry the country, usually a valid Passport and visa with a minimum validation of six (6) months is required. However, it is suggested to verify this requirement in the embassy or consulate of Panama located in your country. Also, please consult if a vaccine is required against yellow fever or other.

12. **Money Exchange**

The national currency in Panama is the US dollar.

Credit cards such as American Express, Mastercard and VISA, are usually accepted in hotels, shopping centers and restaurants. Travelers checks should be changed in exchange houses or banks.

It is recommended to have American dollars or balboas available, for payment of taxi services, as well as for buying in small stores.

13. **Hospitals**

In case of emergency and if necessary, the following services are recommended:

CLÍNICA HOSPITAL NACIONAL, located in Cuba Avenue, between 38 and 39 Streets, Panama City, telephone: +507 207 9100 / +507 306 3300.

CLINICA HOSPITAL SANTA FE, located in Frangipani Avenue, Panama City, telephone +507 227-4733.

14. **Contact telephones of Tocumen S.A. International Airport, Panama**

Magda Vallarino

Marketing and Communications Manager

+507 238-2828 ext. 2985/2707

mvallarino@tocumenpanama.aero

Yissell Ríos
Marketing Officer
Marketing and Communications Management
+507 238-2828 ext. 2985/2707
yrios@tocumenpanama.aero

15. **Electricity**

110 Volts / 60 Hertz

16. **Airport Tax**

Airport tax is US\$50.00 American dollars, mostly included in the air tickets.

17. **Tours**

Information will be provided at the Hotel and during the event.

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