



**International Civil Aviation Organization**  
**South American Regional Office - Regional Project RLA/03/901**  
*REDDIG Management System and Satellite Segment Administration*  
**Nineteenth Meeting of the Coordination Committee (RCC/19)**  
 Lima, Peru, 7 to 9 March 2016

**Agenda Item 1: Adoption of the agenda and meeting schedule**

(Working Paper presented by the Secretariat)

<b>SUMMARY</b>	
This working paper presents to the consideration of the Project RLA/03/901 Coordination Committee, the provisional agenda and meeting schedule of its Nineteenth Meeting.	
<b>ICAO strategic objectives:</b>	<i>A – Safety</i> <i>B – Air navigation capacity and efficiency</i>

1. **Agenda**

1.1 The Secretariat sent to participant States the provisional Agenda for the Nineteenth Meeting of the Coordination Committee (RCC/19), expected to be conducted from 7 to 9 March 2016, through letter SA5997 of 10 December 2015 for SAM REDDIG member States, and letter EMX1195 of 22 December 2015 for Trinidad and Tobago.

1.1 The revised provisional agenda and explanatory notes are presented in **Appendix A** to this working paper.

2. **Meeting schedule**

2.1 The meeting schedule for the consideration of the agenda items is presented in **Appendix B** to this working paper.

3. **Suggested action**

3.1 The Coordination Committee is invited to:

- a) Take note of the information contained in this working paper and
- b) Adopt the agenda and meeting schedule of the RCC/18, presented in **Appendices A** and **B**, respectively.

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**APPENDIX A**

**RLA/03/901 Regional Project  
REDDIG Management System and Administration of the Satellite Segment**

**NINETEENTH MEETING OF THE COORDINATION COMMITTEE (RCC/19)**  
(Lima, Peru, 7 to 9 March 2016)

**PROVISIONAL AGENDA**

- Agenda Item 1: Approval of the agenda and of the meeting schedule
- Agenda Item 2: Review of the report of the Eighteenth Meeting of the Coordination Committee
- Agenda Item 3: Report of the activities carried out to date since the last meeting of the Coordination Committee
- Agenda Item 4: Work plan for 2016
- Agenda Item 5: Financial situation of the project and approval of the budget
- Agenda Item 6: Annual project evaluation
- Agenda Item 7: Other matters

## **EXPLANATORY NOTES TO THE PROVISIONAL AGENDA**

### **Agenda Item 1: Approval of the agenda and of the meeting schedule**

The Coordination Committee will consider and approve the provisional agenda and meeting schedule proposed by the Secretariat for its Nineteenth Meeting.

### **Agenda Item 2: Review of the report of the Eighteenth Meeting of the Coordination Committee**

The Committee will review, for approval, the report of its Eighteenth Meeting (RCC/18) held in Lima from 2 to 4 March 2015. Likewise, the Committee will analyze the status of implementation of conclusions formulated during said meeting, as well as of conclusions in force from previous meetings.

### **Agenda Item 3: Report of the activities carried out to date since the last meeting of the Coordination Committee**

The Committee will analyze the activities carried out since its last meeting regarding:

- a) Follow-up to REDDIG II performance;
- b) Follow up to MEVAIII / REDDGI II interconnection;
- c) REDDIG II training programme; and
- d) New REDDIG II services and activities.

### **Agenda Item 4: Work plan for 2016**

The Committee will analyze the work programme for 2016:

- a) New REDDIG II activities and services (final acceptance tests of the satellite network (FNAT), installation of the REDDIG II Brasilia Node, transfer of the Bogota's Node and implementation of new services);
- b) New MEVAIII / REDDGI II activities and interconnection services; and,
- c) Training programme for 2016

### **Agenda Item 5: Financial situation of the project and approval of the budget**

The Committee will consider the status of the cost-sharing contributions to the project and a summary of the obligations assumed during 2015, as well as the project budget for 2016 for approval.

### **Agenda Item 6: Annual project evaluation**

The Committee will take note of the project's situation at the end of the year, including the management and outputs indicators, as well as the monitoring and control of the project with regard to the approved work plan for 2015, shown in the corresponding forms, concluding with the review of the survey conducted among participant States concerning their annual project evaluation.

### **Agenda Item 7: Other matters**

Under this agenda item, the Committee could analyze any other related issue deemed appropriate.

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**APPENDIX B**

**RLA/03/901 Regional Project  
REDDIG Management System and Administration of the Satellite Segment**

**Nineteenth Meeting of the REDDIG Coordination Committee (RCC/19)  
(Lima, Peru, 7 to 9 March 2016)**

**PROVISIONAL TIMETABLE**

<b>HOUR</b>	<b>Monday 7 March 2016</b>	<b>HOUR</b>	<b>Tuesday 8 March 2016</b>	<b>HOUR</b>	<b>Wednesday 9 March 2016</b>
08:30 09:00	Registration	09:00 10:30	Review of Agenda Item 4	10:00 10:30	Review of Report
09:00 09:15	Opening				
09:15 09:30	Review of Agenda Items 1 and 2				
10:30 11:00	<i>Coffee break</i>	10:30 11:00	<i>Coffee break</i>	10:30 11:00	<i>Coffee break</i>
11:00 12:30	Review of Agenda Item 3	11:00 12:30	Review of Agenda Item 5	11:00 12:00	
12:30 13:30	<i>Lunch break</i>	12:30 13:30	<i>Lunch break</i>	12:00 12:15	Closing
13:30 15:00	Review of Agenda Item 3	13:30 15:00	Review of Agenda Items 6 and 7		

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