



International Civil Aviation Organization

Project RLA/03/902 – “Transition to GNSS/SBAS in the CAR/SAM Regions – SACCSA” – Phase III

Tenth Meeting of the Coordination Committee (RCC/10)

Bogota, Colombia, 9 to 13 February 2015

RLA/03/902 – RCC/10 - WP/02

12/02/15

Item 1: Follow up to outstanding conclusions of previous meetings of the Coordination Committee

FOLLOW UP TO OUTSTANDING CONCLUSIONS OF PREVIOUS MEETINGS OF THE COORDINATION COMMITTEE OF PROJECT RLA/03/902 – SACCSA

(Presented by the Secretariat)

SUMMARY	
This working paper presents the follow up to outstanding conclusions of previous meetings of the Coordination Committee (RCC) of Project RLA/03/902 – SACCSA	
References:	
<ul style="list-style-type: none">Report of the Ninth Meeting of the Coordination Committee of Regional Project RLA/03/902 (Lima, Peru, 1 to 4 July 2013)	
Strategic Objectives	<i>This working paper relates to Strategic Objectives: A. Safety B. Environmental protection and sustainable development of air transport</i>

1. Background

1.1 The last meeting of the Coordination Committee (RCC/9) was presented with working paper WP/02, based on which it assessed outstanding conclusions of previous meetings of the Coordination Committee of the Project, and agreed that all outstanding conclusions (RCC/SACCSA/07: 01, 02, 03, 04, 05, 07, 08 and 10, and RCC/SACCSA/08:01, 02, 03,04, 05, 06, 07, 08 and 09) had been completed or superseded.

2. Discussion

2.1 Outstanding conclusions adopted by RCC/9 of Project RLA/03/902 – SACCSA are shown in the Appendix.

2.2 Taking into account that project activities will come to an end at this RCC/10 Meeting, it is proposed that all conclusions adopted by the RCC/9 meeting be considered as completed, taking action for project member States and ICAO to follow up on, and make use of, project results and studies.

3. Suggested action

3.1 The Meeting is invited to:

- a) review the information presented in this working paper and in the Appendix in order to assess the status of implementation of outstanding conclusions of the Coordination Committee of Project RLA/03/902;
- b) make comments on the suggested follow-up action or status of implementation of the conclusions; and
- c) take follow-up action as appropriate.

CONCLUSION	ACTION BY	COMMENTS AND FOLLOW-UP	STATUS
<p>CONCLUSION RCC/9/SACCSA/01 PAYMENT OF OUTSTANDING CONTRIBUTIONS</p> <p>That the ICAO Technical Cooperation Bureau, in coordination with the Regional Offices, send a State letter to Argentina, Costa Rica, Guatemala, and Trinidad and Tobago, and the corresponding order of payment, urging them to pay their dues as soon as possible in order to allow for normal development and completion of project activities.</p>	<p>ICAO Technical Cooperation and Regional Offices</p>	<p>The project financial assessment will include the results of the action taken.</p>	<p>Completed</p>
<p>CONCLUSION RCC/9/SACCSA/02 ACTIONS TO ADDRESS THE FINANCIAL SITUATION OF THE PROJECT</p> <p>Taking into account that the representatives of member States/International Organisations must consult with higher instances as to the possibility of committing to an additional payment to complete project tasks, it is agreed that Member States and Organisations:</p> <p>a) make a final effort to finalise the project in accordance with its initial objectives, as defined in options 1 and 2 described in table 3 under agenda item 3 of this report. In case the member State-Organisation chooses one of these options, it is agreed that the additional payment can be divided into two equal parts to be paid before March 2014.</p> <p>b) notify before 15 September 2013 their decision as to the options listed in table 3 and the date(s) when payment of the corresponding additional contribution would be made.</p> <p>c) if any State/Organisation does not respond prior to the stated date or responds that it cannot make any additional payments, the Project will be finalised, completing only Task Group A.2, in which case the States/Organisations will commit to a minimum contribution, choosing Option 3 in table 3 to cover the balance in 2013.</p>	<p>Project members and ICAO</p>	<p>Only Colombia and COCESNA responded on project completion options. Accordingly, the scenario selected is the option that only contemplates hiring Task Group A.2. Project members were requested to deposit the extraordinary payment for the completion of Project RLA/03/902.</p>	<p>Completed</p>

CONCLUSION	ACTION BY	COMMENTS AND FOLLOW-UP	STATUS
<p>CONCLUSION RCC/9/SACCSA/03 PROJECT TECHNICAL COORDINATION</p> <p>Member States/Organisations acknowledge and accept the offer made by Colombia through its Special Civil Aviation Administrative Unit (<i>Unidad Administrativa Especial de Aeronáutica Civil - UAEAC</i>) to take over the Technical Coordination tasks of the Project under the following conditions:</p> <p>a) UAEAC will carry out the Technical Coordination tasks as in kind contribution to the project, coordinating and consulting with project members regarding the approval of work packages within reasonable timeframes.</p> <p>b) An amount of US\$40,866.00 of the RLA03902 budget is reserved for Technical Coordination tasks.</p> <p>c) ICAO will inform AENA by the end of August 2013 who has been designated as the person responsible for Technical Coordination, so that, as offered in AENA Note DSNA 4533 dated 1 July 2013, it may transfer Technical Coordination functions and hand over the associated documentation. This activity shall be completed by AENA within 45 days of the official notification; and</p> <p>d) When the participation of an expert unavailable in Colombia is required, it shall consult about such availability in member States/Organisations and ICAO Regional Offices. If no favourable results are obtained, ICAO will hire an expert with project funds. The Technical Coordination of the project may also resort to academia and government research and development entities, as it may deem appropriate.</p>	Colombia / ICAO	<p>a) Through note 2003.471.2-2014005441 dated 4 February 2014, the General Civil Aviation Directorate of Colombia (<i>Dirección General de Aeronáutica Civil de Colombia</i>) appointed the Technical Coordinator.</p> <p>b) Through note TC9/1.692 (03/902) dated 8 October 2013, acknowledgment was expressed to AENA and it was informed that the Technical Coordination was now the responsibility of the <i>Unidad Administrativa Especial de Aeronáutica Civil de Colombia</i> (UAEAC). The transfer took place in Madrid, Spain, on 19-23 May 2014.</p> <p>c) UAEAC has coordinated with GMV the review of work packages as established.</p>	Completed

CONCLUSION	ACTION BY	COMMENTS AND FOLLOW-UP	STATUS
<p>CONCLUSION RCC/9/SACCSA/04 MECHANISM FOR THE APPROVAL OF CONTRACT AND PROJECT DOCUMENTS AND PROCESSES BY THE TECHNICAL COORDINATION</p> <p>In order for UAEAC to carry out its activities for the approval of contract and project documents and processes, as delegated by the other project member States in replacement of AENA, the following procedure is agreed:</p> <p>a) ICAO will submit contract amendments, work package results, and other contractual and project-related aspects concerning the technical coordination of the project to UAEAC for its approval.</p> <p>b) UAEAC will conduct the review and respond to ICAO within the appropriate timelines. As part of this review and approval process:</p> <p>i. UAEAC will submit recommendations to the approval of project member States and Organisations;</p> <p>ii. project member States undertake to respond to UAEAC within three weeks after receiving the communication;</p> <p>iii. if a State does not respond within that period of time, it will be assumed that it agrees with the proposal made by the technical coordination; and</p> <p>iv. Any conflict between the Technical Coordination of the Project and any project member State or Organisation will be settled by ICAO, with the support of an expert on the topic hired under the project.</p>	<p>Project members, Colombia and ICAO</p>	<p>a) On 24 April 2014, the ICAO Technical Cooperation Bureau and UAEAC, as the Technical Coordination of the Project, signed with GMV Amendment III to the Contract for the implementation of Task Group A.2.</p> <p>b) UAEAC has coordinated with ICAO the review of the results submitted by GMV</p>	<p>Completed</p>

CONCLUSION	ACTION BY	COMMENTS AND FOLLOW-UP	STATUS
<p>CONCLUSION RCC/9/SACCSA/05 FOLLOW UP TO THE IMPLEMENTATION OF TASK GROUP A.2</p> <p>In order to update and follow up project activities, the Technical Coordination shall:</p> <ol style="list-style-type: none"> 1. coordinate with the consortium leader, GMV, the dates for delivery of results of work packages in Task Group A.2, the scope and deliverables of Work Package 3200 in each phase, since there are contracts already completed and others still pending for Groups A.2 and A3.2; 2. once Task Group A.2 has been completed and delivered by GMV, conduct the respective review and approval according to the agreed procedure; 3. update the timetable of project activities based on these deliverables, informing project members about this update. 	<p>Colombia</p>	<ol style="list-style-type: none"> a) On 11 December 2014, through note 4205. – 2014060221, UAEAC approved the results of Task Group A.2. b) In a WP under Item 4, UAEAC will present to RCC/10 the SACCSA results and the executive report of the project. 	<p>Completed</p>
<p>CONCLUSION RCC/9/SACCSA/06 UPDATE OF IN KIND CONTRIBUTIONS OF PROJECT RLA/03/902</p> <p>That, in order to achieve an effective development and execution of the updated programme of in kind contributions to Project RLA/03/902, COCESNA, Colombia or any other project member report their quantified in kind contributions as International Coordinator and Technical Coordinator of the Project, and other contributions at the next coordination meeting.</p>	<p>Project members</p>	<p>In kind contributions are quantified and reported by project members.</p>	<p>Completed</p>

CONCLUSION	ACTION BY	COMMENTS AND FOLLOW-UP	STATUS
<p>CONCLUSION RCC/9/SACCSA/07 WEBSITE</p> <p>Taking into account that the website is important for the dissemination of the progress made and information associated to the SACCSA project, and in order to extend access to this information by project members:</p> <p>a) The consortium will enable the official SACCSA website, with the corresponding user access, prior to 12 July 2013; and b) before 31 July 2013, GMV will prepare and submit to the technical coordination of the project a proposed procedure to ensure continued availability of the project website in case website operation is suspended due to limited funds.</p>	Colombia / GMV	<p>a) On 15 January 2015, GMV reported that the website was operational.</p> <p>b) GMV / UAEAC will report on the agreements reached and conditions for the operation of the website after the conclusion of the project.</p>	Completed
<p>CONCLUSION RCC/9/SACCSA/08 2013-2014 PROGRAMME OF ACTIVITIES</p> <p>In order to achieve an effective follow-up of project activities, the timetable of activities contained in the Appendix to this part of the report is approved, and:</p> <p>a) the Technical Coordinator shall send reminders concerning the data required one month in advance to the due date; and b) inform members on the agreed dates as to the results obtained, or report the reasons why deadlines have not been complied with.</p>	Project members	Some activities were delayed for reasons beyond project control; however, the project has completed the hired tasks in accordance with budget availability and that approved by project members.	Completed
<p>CONCLUSION RCC/9/SACCSA/09 SUPPORT TO THE GREPECAS MECHANISM AND IMPLEMENTATION GROUPS – CYCLE 2013 – 2014</p> <p>That Project RLA/03/902, with the support of ICAO, informs the GREPECAS mechanism and CAR/SAM implementation groups during the 2013 – 2014 cycle about the results of the study.</p>	ICAO	<p>The final results of the project will be presented at this RCC/10, and members will assess them and establish the procedure for reporting results.</p> <p>Agreements will be reached to generate contributions for GREPECAS and, in any case, ICAO will be authorised to disseminate study results at the corresponding meetings.</p>	Completed

CONCLUSION	ACTION BY	COMMENTS AND FOLLOW-UP	STATUS
<p>CONCLUSION RCC/9/SACCSA/10 PROJECT RLA/03/902 DOCUMENT UPDATE</p> <p>That, based on the options and agreements reached at the RCC/9 meeting, ICAO update and circulate the RLA/03/902 Project document among member States for their corresponding review and approval by 30 September 2013.</p>	<p>ICAO / Project members</p>	<p>Considering that contracts will only be issued be cover up to Task Group A.2, based on budget availability and that agreed by project members, the project document update was not applicable.</p>	<p>Completed</p>
<p>CONCLUSION RCC/9/SACCSA/11 PROJECT ASSESSMENT</p> <p>That project member States that have not yet completed the project assessment survey, do so and send it before 30 August 2013 for its inclusion in the project assessment.</p>	<p>Project members</p>	<p>¿Will ICAO inform about completed surveys?</p>	<p>Completed</p>

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