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## AGENDA, SCHEDULE AND WORKING METHODS

(Presented by the Secretariat)

### 1. **Agenda**

1.1. The Tentative Agenda and explanatory notes of the Fifteenth Meeting of the GREPECAS Scrutiny Working Group (GTE/15) are attached as **Appendix A** to this working paper.

1.2. Those matters not included in the Agenda might be considered under Agenda Item 6 - Other business.

### 2. **Working methods**

2.1. For the development of this meeting, it is expected to work in plenary session, and if necessary, in *ad-hoc* groups.

2.2. During the course of the meeting, a Summary of Discussions and Conclusions will be prepared for its distribution to States and International Organizations interested.

2.3. Administrative aspects and documentation processing of the meeting will be in charge of the Task Force Rapporteur and ICAO Secretariat.

### 3. **Work schedule:**

3.1. Subject to the circumstances that would affect the adoption of the work, the following work schedule is suggested:

|             |                        |
|-------------|------------------------|
| 0830 - 1030 | Review of agenda items |
| 1030 - 1045 | Coffee break           |
| 1045 - 1230 | Review of agenda items |
| 1230 - 1330 | Break for lunch        |
| 1330 - 1500 | Review of agenda items |

### 4. **Work plan**

4.1. **Appendix B** to this working paper includes the tentative work plan.

### 5. **Suggested action**

5.1. The approval of the mentioned tentative Agenda and work plan is suggested, provided that in the light of the progress reached, the Meeting could adopt the modifications considered appropriate.

**APPENDIX A**

**DRAFT AGENDA**

(Revised)

**Agenda Item 1: Review of the previous CARSAMMA and Scrutiny Groups Meetings Conclusions and Recommendations**

- a) Presentation of recommendations of the Tenth Meeting of the Regional Monitoring Agencies Meeting (RMACG/10), supported by the International Civil Aviation Organization, held in Bangkok, Thailand, from 18 to 22 May 2015
- b) Presentation of the quantitative vertical Collision Risk Model (CRM) for year 2014
- c) Results on 2014 quantitative safety assessment in Reduced Vertical Separation Minimum (RVSM) airspace
- d) Large Height Deviation (LHD) notification data by ANSPs and other reporting sources
- e) Qualitative LHD safety assessment methodology (SGSO/SMS)

**Agenda Item 2: Large Height Deviation (LHD) analysis**

- a) Application of approved methodology by GREPECAS for qualitative safety assessment to reported LHD events
- b) Identifying trends
- c) GTE recommendations

**Agenda Item 3: Lessons learned by CAR/SAM States to reduce LHDs**

**Agenda Item 4: Review of the project on safety assessment in the RVSM airspace for CAR/SAM Regions**

**Agenda Item 5: New Monitoring Agency implementation in the CAR/SAM Regions**

**Agenda Item 6: Other business**

## EXPLANATORY NOTES

**Agenda Item 1: Review of the previous CARSAMMA and Scrutiny Groups Meetings Conclusions and Recommendations**

The Meeting will have the opportunity to review the status of implementation of conclusions and recommendations adopted by previous meetings and will be informed on the results of the Tenth Meeting of the Regional Monitoring Agencies Meeting (RMACG/10). It will also analyse the quantitative vertical Collision Risk Model (CRM) for year 2014, examine the results on 2014 quantitative safety assessment in Reduced Vertical Separation Minimum (RVSM) airspace, take note of Large Height Deviation (LHD) notification data by ANSPs and other reporting sources and observe qualitative LHD safety assessment methodology (SGSO/SMS).

**Agenda Item 2: Large Height Deviation (LHD) analysis**

Under this Agenda item, the Meeting will review the application of approved methodology by GREPECAS for qualitative safety assessment to reported LHD events, identify trends and assess GTE recommendations.

**Agenda Item 3: Lessons learned by CAR/SAM States to reduce LHDs**

The Meeting will have the opportunity to assess experiences and lessons learned by States taking into account particular LHD events, the results achieved and the mitigating measures to be taken to reduce LHD.

**Agenda Item 4: Review of the project on safety assessment in the RVSM airspace for CAR/SAM Regions**

Under this Agenda item, the Meeting will review the project on safety assessment in the RVSM airspace for CAR/SAM Regions and present recommendations as deemed convenient.

**Agenda Item 5: New Monitoring Agency implementation in the CAR/SAM Regions**

The Meeting will assess the convenience for the implementation of a new monitoring Agency in the CAR/SAM Regions

**Agenda Item 6: Other business**

Under this Agenda Item, the Meeting may review related matters that have not been dealt with under the above mentioned Agenda.

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## APPENDIX B

## TENTATIVE WORK PROGRAMME

| Hour                       | Monday<br>16 November 2015   | Hour                       | Tuesday<br>17 November 2015     | Wednesday<br>18 November 2015   | Thursday<br>19 November 2015    | Hour                       | Friday<br>20 November 2015 |
|----------------------------|--|----------------------------|---------------------------------|---------------------------------|---------------------------------|----------------------------|----------------------------|
| <b>0830</b><br><b>0900</b> | Registration of participants   | <b>0830</b><br><b>1030</b> | Review of Agenda Item 2         | Review of Agenda Item 3         | Review of Agenda Item 4 (cont.) | <b>0900</b><br><b>0930</b> | Report revision            |
| <b>0900</b><br><b>0915</b> | Opening of the Meeting   |                            |                                 |                                 |                                 |                            |                            |
| <b>0915</b><br><b>0930</b> | <i>Coffee break</i>  | <b>1030</b><br><b>1045</b> | <i>Coffee break</i>             | <i>Coffee break</i>             | <i>Coffee break</i>             | <b>0930</b><br><b>1000</b> | <i>Coffee break</i>        |
| <b>0930</b><br><b>1230</b> | Approval of Agenda and Working Programme.<br>Review of Agenda Item 1 | <b>1045</b><br><b>1230</b> | Review of Agenda Item 2 (cont.) | Review of Agenda Item 3 (cont.) | Review of Agenda Item 5         | <b>1000</b><br><b>1130</b> | Report approval            |
| <b>1230</b><br><b>1330</b> | <i>Break for lunch</i>   | <b>1230</b><br><b>1330</b> | <i>Break for lunch</i>          | <i>Break for lunch</i>          | <i>Break for lunch</i>          | <b>1130</b><br><b>1200</b> | Closing of the Meeting     |
| <b>1330</b><br><b>1500</b> | Review of Agenda Item 1 (cont.)                                      | <b>1330</b><br><b>1500</b> | Review of Agenda Item 2 (cont.) | Review of Agenda Item 4         | Review of Agenda Item 6         |                            |                            |

END